

**TOWN OF POMFRET
BOARD OF FINANCE
REGULAR MEETING MINUTES
MONDAY, DECEMBER 10, 2012 AT 6:30 PM
PCS CONFERENCE ROOM**

In Attendance: Board Members Ken Kristal, Carolyn Gerrity, Alyson Aleman, Margie Huoppi, Michael Baum, Jorge Martinez. Also present: Peter Mann, Richard Schad, Pamela Lewerenz, Cheryl Grist, John Bergendahl, three students.

I. Open Regular Meeting

- a. Approve Minutes, Meeting of November 13, 2012** – Meeting opened at 6:36 by Ken Kristal. M. Huoppi moved to approve minutes and J. Martinez seconded. K. Kristal noted that the final item should read ‘move to adjourn’ instead of ‘move to approve’. Minutes approved with correction. M. Baum, A. Aleman abstained.
- b. Items to be added to Agenda** – K. Kristal moved to add Attendance at BOE Meetings for 2013 to New Business. C. Gerrity seconded. All in favor.
- c. Citizen’s Participation-** None

II. New Business

- 1. Attendance at BOE Meetings 2013** – The BOE meets on the last Wednesday of the month and a Board of Finance member was assigned to each meeting.

III. Current Business

- a. Treasurer’s Report** – Investment Reports were distributed and reviewed.
- b. Tax Collector’s Report** – Tax Reports were distributed and reviewed. P. Lewerenz reported that a sizable sum was recently collected from a tax sale.
- c. Assessor’s Report** - None
- d. Board of Education Report** – R. Schad provided an update regarding the Superintendent search. The BOE will initially take this on and only look to an outside agency if they receive a limited response. J. Bergendahl reported on the progress of the Finance Subcommittee and provided a written update. Discussion.
- e. Board of Selectmen Report** – No report.
- f. Board of Finance – Member Reports & Discussion** – C. Gerrity reviewed revenue and expense reports.

IV. Other Business

- 1. Review and Possible Approval of Annual Report Format** – Discussion regarding format. M. Baum motioned to pare down the existing format with discretion, with the continued inclusion of town boards, commissions, and groups, and some in-town agencies – but eliminate the

out-of-town reports. J. Martinez seconded. All in favor. The reports will continue to be done in-house.

2. **Review and Possible Approval-2013 Meeting Schedule** – Brief discussion with the suggestion to change the 2nd workshop date to April 11th. C. Gerrity moved to accept the 2013 Meeting Schedule as modified. A. Aleman seconded. All in favor.

- V. **Correspondence** – None. K. Kristal noted that he has spoken with Marcia Marien and there is still one correction she needs to make before finalizing the audit.

VI. Citizen's Participation - None

- VI. **Adjournment** – M. Baum moved to adjourn. M. Huoppi seconded. Meeting duly adjourned at 8:00 PM.

Respectfully submitted,

Bonnie Ryan, clerk