

**TOWN OF POMFRET  
BOARD OF FINANCE  
REGULAR MEETING MINUTES  
MONDAY, APRIL 8, 2013 AT 6:30 PM  
PCS CONFERENCE ROOM**

In Attendance: Board of Finance Members Kenneth Kristal, Carolyn Gerrity, Margie Huoppi, Alyson Aleman, Jorge Martinez. Not present: Michael Baum. Also present – First Selectman Maureen Nicholson, Selectman Peter Mann, Cheryl Grist, Pam Lewerenz, Lee Post.

- I. Open Regular Meeting** - K. Kristal opened meeting at 6:30 PM.
  - a. Approve Minutes, Meeting of March 11, 2013** – M. Huoppi moved to approve and A. Aleman seconded. Carolyn Gerrity stated that under items D. and E. she would like to see the increases stated as ‘net’. Margie revised motion and Alyson seconded. All in favor. C. Gerrity moved to approve minutes of March 21, 2013 and M. Huoppi seconded. J. Martinez stated that he would like the reference made to Building Department changed to Building Inspector. C. Gerrity moved to amend motion and Alyson Aleman seconded. All in favor.
  - b. Items to be added to Agenda** – K. Kristal motioned to add Appointment of Auditor for FY 2012/2013 to Other Business, Item b. C. Gerrity seconded. All in favor.
  - c. Citizen’s Participation** – Peter Mann had a number of changes to the General Government budget that he wanted the Board to consider. As these changes have not been reviewed by the Board of Selectmen he will present them as a citizen. He reviewed each proposed change. M. Nicholson commented on the reasoning and/or departmental requests for the items listed, showing why they were budgeted as approved by the Board of Selectmen in March.
- II. New Business**
  - a. Review and Possible Approval of 2012/2013 Suspense Listing** – Brief review and discussion of Suspense List as presented by the Tax Collector. K. Kristal motioned to approve the Recommended Transfer of Uncollectible Uncollected Property Taxes to the Suspense Tax Book as presented by the Tax Collector. J. Martinez seconded. All in favor.
  - b. Input to BOE on Superintendent Search** – K. Kristal stated that if any members of the Board had questions or recommendations they would like the Board of Education to consider while conducted the Superintendent search to forward to his within the next few days. He will put this information together and forward to the Board of Education.
- III. Current Business**
  - a. Treasurer’s Report** –Investment report distributed and briefly reviewed.

- b. **Tax Collector's Report** – Report distributed and briefly reviewed. Collections have reached the amount budgeted.
- c. **Assessor's Report** - None
- d. **Board of Education Report** - None
- e. **Board of Selectmen Report** – M. Nicholson provided an update on a number of items: The Sewer Line project is moving forward and an RFP will go out soon, the Firehouse STEAP Grant is slowly moving forward. An architectural firm has been contacted and may be brought in to conduct a feasibility study. The IT lawsuit is still being pursued by Lightning PC. Jury selection is scheduled for next week. A Workshop regarding Robert's Rules of Order will be scheduled for May 29<sup>th</sup>. Additional information will be forthcoming. A Household Hazardous Waste Day is scheduled for June 8<sup>th</sup>. A partnership with Willington is being looked at going forward. This would be a large cost savings to the Town but would require citizens to drive there. There would be a number of months each year when disposal could take place. The final land acquisition parcel is still going ahead and all items required to close out the Covell Road Bridge project are close to completion.
- f. **Board of Finance – Member Reports & Discussion** – K. Kristal attended the last Board of Education Finance Sub-Committee meeting. They are still predicting a small surplus at the close of the fiscal year. C. Gerrity provided a brief review of revenue/expense.

**IV. Other Business**

- a. **Discussion and Possible Action – FY 2013/2014 Budgets** – K. Kristal offered a few comments to wrap up the input received at the Public Forum. The majority of the Board's budget discussion and consideration will take place during the Workshop scheduled for this Thursday.
- b. **Appointment of Auditor FY 2012/2013** – C. Gerrity motioned to appoint O'Connor Davies LLP as auditor for the 2012/2013 fiscal year. M. Huoppi seconded. All in favor.

- V. **Correspondence** – E-mail correspondence had been forwarded to all Board members in support of keeping the Building Inspector salary line as it stands this year.

**VI. Citizen's Participation** – None.

K. Kristal stated that he had a conflict with the May 2<sup>nd</sup> Public Hearing date. April 30<sup>th</sup> was considered as a possibility if PCS is available.

- VI. Martinez moved to adjourn. M. Huoppi seconded. Meeting adjourned at 7:52 PM.

Respectfully submitted,  
Bonnie Ryan, clerk

date approved\_\_\_\_\_