

**TOWN OF POMFRET  
BOARD OF FINANCE MEETING MINUTES  
MONDAY, JUNE 13, 2016 AT 6:30 PM  
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: Board Members Ken Kristal, Carolyn Gerrity, Michael Baum, Jorge Martinez, Alyson Aleman. Also present: Cheryl Grist, Treasurer. Board Member not present – Margie Huoppi

- I. Open Regular Meeting** – K. Kristal opened meeting at 6:35 PM.
  - a. Approve Minutes Meetings of May 9 and May 17, 2016** – C. Gerrity moved to approve minutes of May 9<sup>th</sup>. J. Martinez seconded. All in favor. A. Aleman moved to approve minutes of May 17<sup>th</sup>. J. Martinez seconded. M. Baum stated that “more than” should be added before the reference to \$57,000. A. Aleman moved to approve with revision. M. Baum seconded. All in favor.
  - b. Items to be added to Agenda** - None
  - c. Citizen’s Participation** - None
- II. New Business** - None
- III. Current Business**
  - a. Treasurer’s Report** – S. Grist reported that there has been little change. The STIF rates have gone up very slightly since May. She also asked that the Transfer Consideration be moved up in agenda and there were no objections.
  - b. Possible Approval: Treasurer’s Requested Transfers for FY 2015/2016** – C. Gerrity moved to approve as submitted at this BOF meeting of June 13, 2016. J. Martinez seconded. Some review and discussion. All in favor.
  - c. Tax Collector’s Report** – Reviewed and briefly discussed.
  - d. Assessor’s Report** - None
  - e. Board of Education Report** – None. C. Gerrity did attend the last BOE meeting and stated they had reported that they are still on track for the current year’s budget. Brief discussion.
  - f. Board of Selectmen Report** - None
  - g. Board of Finance – Member Reports & Discussion** – C. Gerrity briefly reported on General Fund reports. All looks good. Some funds from the State have come in higher than expected.
- IV. Other Business**
  - a. Audit Recommendation Update** – K. Kristal has contacted the auditors to request the forms they had recommended in their report. The forms have not yet been received. Some discussion regarding Risk Assessment checklist. C. Gerrity will contact auditors to confirm if what we currently

have is sufficient. The Capital List and Inventory Procedures is due from the Selectmen in September.

**V. Correspondence** – None. K. Kristal did note that the July and August Board of Finance meetings will be canceled. Their next meeting will be held September 12, 2016 unless something pressing comes up.

**VI. Citizen's Participation** - None

**VII. Adjournment** – M. Baum moved to adjourn. C. Gerrity seconded. All in favor and meeting duly adjourned at 7:12 PM.

Respectfully submitted,

Bonnie Ryan, clerk

date approved\_\_\_\_\_