

**TOWN OF POMFRET  
BOARD OF SELECTMEN MINUTES  
MONDAY, SEPTEMBER 18, 2017 AT 8:00 AM  
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Craig Baldwin, Selectmen Barry Jessurun, Donna Smith.  
Also present - Maureen Nicholson, Pam Lewerenz, John Lewerenz.

**I. Regular Meeting – Open Meeting – C. Baldwin opened meeting at 8:05 AM.**

1. **Approve Minutes of September 5, 2017** - B. Jessurun moved to approve minutes. D. Smith seconded. All in favor.
2. **Items to Add to Agenda** – C. Baldwin stated he would like to add appointment of Jorge Martinez to Conservation Commission to New Business. So moved by D. Smith. B. Jessurun seconded. All in favor.
3. **Citizen's Comments and Correspondence** – M. Nicholson stated that the RFP for the Murdock property seemed to be late in the administration cycle and perhaps it should be left until after the elections. She also had some questions about the TAP Grant as it hadn't seemed to progress. C. Baldwin stated that he had some correspondence regarding 'Grow Profits 490' – a workshop to be held in Woodstock on September 27<sup>th</sup> at the Woodstock Town Hall regarding maintaining and transferring PA 490 Farmland, Forest Land and Open Space. The Workshop is co-sponsored by the Woodstock Agriculture Commission and runs from 6:30-8:30 PM.

**II. New Business**

1. **Conservation Commission Appointment-** C. Baldwin stated that Jorge Martinez has expressed interest in filling one of the open seats on this Commission. Jorge has been attending meetings as liaison for Selectmen for some time. B. Jessurun moved to approve this appointment to fill a vacancy with a term through to 01/01/2020. D. Smith seconded. All in favor.

**III. Other Business**

1. **Road Issues** – New material has gone on to Angel, Covell, Cheney, and Stoddard Roads. This should add 6 or more years to the life of these roads.
2. **General Discussion** – The Board of Finance has asked both the Board of Selectmen and the Board of Education to look at possible budget cuts should this become necessary over time. A State budget has passed the House and Senate but the Governor threatens to veto this budget. C. Baldwin has an outline of possible areas of cuts that he will email to the Board for consideration. B. Jessurun asked about the TAP Grant referenced in Citizen's Comments. This is a 5.3 million reimbursement grant that the Town has been working on with the State and NECCOG. It is for 2 bridges, culverts, and grade crossings on the Airline Trail. C. Baldwin is still working out details of how the reimbursement may work and waiting for design drawings before being ready to take this to a Town Meeting for acceptance of the grant.
3. **Murdock Property Discussion – Forestry Management Plan and Draft RFP** – The draft Forestry Management Plan that was submitted referenced an outdated Plan of Conservation and Development. Once this is corrected

and returned C. Baldwin will email the document out to the rest of the Board for review at the next meeting. The RFP for the Murdock property has gone to EPDC for review. The Town has owned this property for 40 years, the RFP will define commercial aspects that will fit with the nature of the Town. Waiting does not make sense. A broker will manage the marketing of the property toward a sale or lease. A Town Meeting would be required before either of these could move forward.

4. **Project Updates** – The permit to extend the library parking lot has been obtained. The Sewer Project is waiting to receive a letter from DEEP stating that the easement will be granted. This will allow the Town to obtain the money from USDA and put this project to bid. The RFP is planned to be advertised in October. The pump stations should be constructed over the winter and the piping put in next spring thru summer. The Design/Build Committee has met a few times regarding the EOC. The Sidewalk Project is close to completion. The pavement has gone down and they will be completing the loam and seed. The Firehouse Addition has seen little movement this past week. The skin of the building should be up next.

5. **Tax Refunds/Abatements:** None

#### **IV. Current Business**

1. **Discussion/Possible Approval – Financial Policy Regarding FY End Procedures and Requirements** - C. Baldwin stated that he is still waiting for feedback from the Board of Finance and Board of Education. This will be taken up again once that has been received.
2. **Citizen's Comments** – M. Nicholson asked about the 'Grow Profits 490' being on the web page.

- V. **Adjournment** – B. Jessurun moved to adjourn. D. Smith seconded. All in favor and meeting duly adjourned at 8:32 AM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved\_\_\_\_\_