

**TOWN OF POMFRET
BOARD OF SELECTMEN MINUTES
MONDAY, AUGUST 6, 2018 AT 7:00 PM
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Maureen Nicholson, Selectmen Patrick McCarthy, Ellsworth Chase and 3 citizens.

Regular Meeting – Open Meeting – M. Nicholson opened meeting at 7:00 PM.

1. **Approve Minutes of July 2, 2018** – E. Chase moved to approve minutes as presented. P. McCarthy seconded. All in favor.
2. **Items to Add to Agenda** - None
3. **Citizen's Comments and Correspondence** - None

II. New Business

1. **Authorizing Resolution – Library Construction Grant Application** – This Resolution authorizes the grant application that the library is working on. The application is for a large room addition to the library and the Library Board will be raising funds for a match if the grant is awarded. P. McCarthy moved to approve as presented. E. Chase seconded. All in favor.
2. **Approval of Proclamation – Diaper Need Awareness Week/September 23rd thru 29th** – This Proclamation has been presented by the Interfaith Human Services of Putnam in an effort to raise awareness of diaper needs of families that cannot afford them. It proclaims Diaper Need Awareness Week as September 23rd through September 29th. E. Chase moved to approve this Proclamation as presented and P. McCarthy seconded. All in favor. Information regarding diaper donations will be available at the Town Hall.
3. **Acceptance of Resignation/Municipal Agent** – A letter of resignation has been received from Jennifer Strong. Jen has resigned from TEEG and therefore also as Municipal Agent. M. Nicholson moved to accept her resignation with regret and appreciation of her service. E. Chase seconded. All in favor.
4. **Appointment – Municipal Agent** – Therese Horvatch has replaced Jennifer at TEEG and M. Nicholson moved to appoint her as a Pomfret Municipal Agent. P. McCarthy seconded. All in favor.

III. Other Business

1. **Road Issues** – P. McCarthy thanked the highway department for the quick repair to Brooklyn Road. M. Nicholson stated that the town has removed 13 dead and dangerous trees from town roadways. She also stated that she has received recent calls regarding the Holmes Road extension. This road was discontinued many years ago which means the town continues to own it but does not maintain it. It was cleared and mowed a year ago which has brought concern by neighbors due to the increase in dirt bikes and atv traffic through the location. Rocks have recently been placed at the entrance to block these vehicles but give access to pedestrians which is how the easement reads.
2. **Route 44 Bridge Update** – M. Nicholson has received notice that the bridge closure has been postponed until sometime in September. Cable

and phone lines have not been moved to the temporary poles, causing this delay.

3. **General Discussion** – M. Nicolson reported that the town web page is being updated. This will allow for better interface with phones and tablets. The Tax Office has done a great collection job through July. The Collector also put up reminder sandwich boards of taxes due, followed by a ‘thanks for timely payments’. The NECCOG Agreements have been signed including one for a Branding Study and for their administration of the TAP grant. Designs for the TAP Grant crossings are being finalized and a Town Meeting will be scheduled in the fall for approval.
4. **Project Updates** – The Sewer contracts have been signed for both the sewer lines and the pump stations. A preconstruction meeting will be scheduled soon. M. Nicholson stated that the town has been charging the sewer project for administration time and these funds can be transferred to the town. She would propose the formation of a Community Outreach Fund where these monies could be used for various types of outreach that is currently limited due to budget restraints. Details for use would need to be determined and she asked the Board to give this some thought for possible action at the next meeting. Formation of this fund will also need approval by the Board of Finance.
The grading at the EOC site has been completed. Charlie Weedon is the general contractor for this project and Morton Building has been awarded the shell construction. The foundation and septic will be put to bid soon.
5. **Tax Refunds/Abatements: None**

IV. Current Business

1. **Citizen’s Comments** – T. McNally congratulated the Board for reviving many projects and moving them forward.

V. Adjournment – P. McCarthy moved to adjourn. E. Chase seconded. All in favor and meeting duly adjourned at 7:30 PM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved_____