

**TOWN OF POMFRET
BOARD OF SELECTMEN MINUTES
MONDAY, OCTOBER 20, 2014 AT 8:00 AM
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Maureen Nicholson, Selectmen Barry Jessurun, Peter Mann. Also present: Samuel Alexander, NECCOG; Glenn Postemski, Director Public Works; Derek May, Emergency Manager; Liz Cartier, Gail McElroy.

I. Regular Meeting

1. Open Regular Meeting/Approve Minutes October 6, 2014 – M.

Nicholson opened meeting at 8:00 AM. P. Mann moved to approve minutes. B. Jessurun seconded. All in favor.

2. Items to Add to Agenda - None

3. Citizen Participation & Communications - None

II. Current Business

1. NECCOG Presentation: Regional Hazard Mitigation Plan – Samuel Alexander with NECCOG provided a presentation regarding the information being considered for the 2015 Regional Hazard Mitigation Plan. This is a continuation of the 2013 Plan and both State and FEMA approval will be sought. Ten areas of risk have been identified and were reviewed. Discussion regarding some of the mitigation projects Pomfret would be interested in. The 2015 document should be completed soon and is available to view on-line. Some additional discussion.

2. Discussion:Text Amendment–Town Signs – M. Nicholson stated that this amendment would be put on hold for now. PCS is looking into a temporary banner which will provide a better idea of the size and appearance of a permanent sign. Other municipal signs that would eventually be put up would be similar in design to that at PCS. The amendment will be revisited once feedback is obtained regarding the temporary banner.

3. Possible Depository Approval: Morgan Stanley Smith Barney – P. Mann has spoken with the Treasurer and is still uncomfortable with this firm as a depository. The CD's in question have come due since the last meeting and have been rolled into an approved institution. No action taken.

III. New Business

1. Resolution Approval: Homeland Security Grant Program – This is an annual renewal and participation allows the Town to receive some money toward Emergency Management, participate in regional exercises, and qualify for regional money. P. Mann moved to approve the Resolution for participation in the Homeland Security Grant Program. B. Jessurun seconded. All in favor.

2. Discussion on Designated Funds/Recommendation to Board of Finance

– M. Nicholson stated that in light of past discussion with the auditors she would like to see the Dog Fund eliminated as a separate line item and to move the School Building Fund of just over \$11,000 back into the general fund. The Building Fund has been stagnant for many years. So moved by B. Jessurun. Seconded by P. Mann. All in favor. She also stated that she has asked the Board of Finance to consider setting up a Designated Surplus Fund for the General Government budget as has been done for the Board of Education. This could be used, with approval, to cover unexpected capital expenses. She has asked that \$50,000 of the General Government surplus from 2013-2014 go into this fund. They have taken no action on this as yet. Discussion.

3. Purchase Order Policy/Purchase Cards – Discussion & Possible Action

– The original policy put into place is no longer relevant to the actual business of the Town. This will need revision to better reflect purchasing procedures. M. Nicholson is also exploring the use of Purchasing Cards. No action taken at this time.

IV. Other Business

1. Acceptance of Resignation – ZBA – Postponed at this time.

2. ZBA Appointment – Postponed at this time.

3. Conservation Commission – Reappointments & Clarification of Term

– Pam Cartledge and Cheryl Champ were up for 3-year renewals on January 1, 2014 to run through January 1, 2017. This has not been put into the official record. E. Kimball was appointed to the Commission in June for a six-year term. This term is in error and should reflect a three-year term – running through to January 1, 2017. P. Mann moved to approve as stated. B. Jessurun seconded. All in favor.

4. Road Issues – Some discussion regarding wash-outs on Duffy Road and Wolf Den Drive.

5. General Discussion – M. Nicholson stated that a group of residents in the Paine Road area have formed a Neighborhood Watch Group. Their sign has been stolen. The Senior Advocate Commission has voted to require a membership effective January 1st. The Senior Association would likely be the entity of the group functioning within the Center and the annual dues is currently \$5.00. This is common practice in Senior Centers around the State. The rain last week resulted in a leak coming through the roof on the third floor and the basement was flooding. Repairs will need to be looked into.

6. Pistol Permits Issued: Cela Bekim, 214 Orchard Hill Road, 10/16/14; Sandra Garcia, 2 Sanda Circle, 10/16/14 – Noted for Record

7. Tax Refunds/Abatements: As Attached – P. Mann moved to approve as presented. B. Jessurun seconded. All in favor.

V. Citizen's Comments – Gail McElroy asked about the terms for the Senior Advocate Commission. She also stated that she is waiting for curb repair

outside of her house. These repairs will likely be done next year when all can be done at one time.

VI. **Adjournment** – B. Jessurun moved to adjourn. P. Mann seconded. All in favor. Meeting adjourned at 9:30 AM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved_____