

POMFRET LIBRARY BOARD OF TRUSTEES
Minutes of the January 16, 2013 Meeting

Present:

Chair/Ann Hinchman, Treasurer/Henry Woodbridge, Secretary/Catherine Darigan, Barbara Saperstein, Janet Abbott, Martha Emilio, David Patenaude, Lisa Corrigan, Librarian/Laurie Bell

New member:

Lisa Corrigan was welcomed to the Board.

Acceptance of Minutes:

HW/ME moved to accept the minutes of the November 14, 2012 Meeting. Unanimous

Treasurer's Report:

The only line item in the budget that may need attention was telephone expenses which was 71% spent down after 6 months. \$802 out of \$1,000 had been used.

The Office Furniture line included the cost of a new printer.

The Overlock Fund and the Averill Fund both state that interest is to be used for and by the library yet Interest income goes back into the General Fund to offset funds allocated to the Library in the yearly budget. The State Library Grant money also goes into the General Fund.

Librarian's Report:

Laurie has been wedding through the adult fiction collection

February programs include one hosted by the Audubon.

Creation of a Custodian's Job Description was discussed. No action taken

LB asked the Board to consider raising Kristen's salary from \$15.37 per hour to \$18 per hour.

HW/JA moved to increase the Assistant Librarian's hourly wage for. \$15.37 per hour to \$18.00 per hour. Unanimous

Friends of the Library:

No report

Committee Reports:

Personal: no report

Building and Grounds:

The Board discussed painting the exterior of the library. There is a balance of \$7,758 in the Capital Fund. DP will get quotes to power wash, spot paint and possibly paint one side of the building.

Central Air Conditioning: A quote of approximately \$5,500 was received. No action taken.

Memorial Bench: CD to investigate further. No action taken.

Fencing / stone wall at the front of the building was discussed. It was thought that a retaining wall on the north side of the building, by the parking lot, would be a better idea.

Logo:

CD/HW moved to approve \$300 from the Deal Fund be spent on having sketches of the figures/ artwork reformatted and entered in the computer so it can be used on posters, etc. Unanimous

Old Business:

Bench- see Building and Grounds.

Razzle Dazzle Light Parade - Pomfret had a total of five floats. All volunteers did a wonderful job.

Pomfret 300 Celebration- tickets for the quilt are selling fast.

New Business:

Town Budget - Library budget request due to be submitted on or before January 31, 2013 Budget Hearing. The Board of Selectmen requested that the Board does not request any increase.

Review Long Range Goals - consider asking Pomfret School and the Eaton family if they would donate land north of the library parking lot so the lot could be extended. AH will look into.

Secretary CD will try to send minutes out to Board members well before upcoming meetings.

Meeting Dates:

AH/CD moved to revise the 2013 Meeting dates as follows:

March 27

April 10 (with the Abington Social Library)

May 21st

September 25th

November 13

Unanimous

Meeting adjourned at 9 pm