

POMFRET PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING NOTICE AND AGENDA
January 9, 2018
Pomfret Public Library

In attendance: Christine Kalafus, Cris Cadiz, Ginger Lusa, David Ring, Laurie Bell, Sally Rogers, Ann Hennen, Ann Hinchman, Liz Cartier

Acceptance of minutes of November 2017 meeting

- Motion to accept November minutes by LC, 2nd by CK. Passed as is.

Treasurer's Report

Laurie Bell

- We should be at 50% and we are close to that.
- LC moves that we accept budget report as is. GL Seconded. Accepted.
- Our budget is due Jan. 11, and we just received the request TODAY! LB, Ahi and LC will meet and propose a budget, send it off to the board for comment.

Librarian's Report Laurie Bell

- • LB handed out corrections to the Trustee Library Binders
- Kim Mather hired as Children's Program Manager
- E-media usage continues to increase (Bibliomation/Overdrive; Hoopla)

Friends of the Library Report . Because Hoopla charges per book borrowed, we may have to reduce # of bks. per month. Or decrease the collection by removing the more expensive ones. Consensus is to keep the collection and inform our patrons by email of the Hoopla costs, ask them to download ONLY when they are ready to read the book.

- The interlibrary loan delivery system seems to be fixed, except it continues to be difficult to locate a book and request it. We will probably have to join a consortium in order to improve this service. This is due in part to State cuts.

Friends of the Library

Ann Hinchman

- Elaine Nelson continues to send out newsletter updates.

Committee Reports

- Building committee task force met on December 12. Minutes were distributed to Board members. Next meeting will compile the interview information and then in February will interview one architectural candidate. Process continues to access land to the South owned by Pomfret School.

Old Business

- Update on Sewer Project: No new news

Update on Parking Lot

- The new layout with 28 spaces is what we are now looking at. Ready to go through Wetlands and Zoning. Probably will be presented in February.

Moving forward with building project.

- BUILDING COMMITTEE needs the rest of us to raise the money to hire an architect. Immediately \$10,000 is needed for the initial phase.(renderings)
- What is available in capital improvement line item?
- Treasurer will find out what money is available from the capital expenditures item, and other funding sources (Community Foundation).

January- Survey Month

New Business

Discussion of 2017-18 budget

Review of bi-laws and policies:

- Ann Hi will meet with Maureen and Bonnie to look at the policies about hiring firing and other areas to make sure we are in synch.
- Policies and bylaws were reviewed and edited.

Liz Cartier moves to adjourn, GL seconds. Adjourned at 9:29

