



## Vendor Registration

Positively Pomfret Day

September 27, 2014

10:00 to 4:00 pm

Pomfret Recreation Park on Route 97

(aka: 576 Hampton Rd, Pomfret Center, CT 06259)

If the weather on 9/27/14 is severe, we will cancel the event, no rain date.

All paid vendors will be reimbursed.

**Vendors Table Fee: \$25.00** (10 x 10 spot) Vendors are responsible for their own tables, chairs, tent, etc.

We provide the space only.

Business Name \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail address (**very important for notification**): \_\_\_\_\_

Description of the food, products or goods that you are selling or exhibiting:

\_\_\_\_\_

\_\_\_\_\_

**\*\*Do you need electricity? \_\_\_\_\_. There are only 3 or 4 spots available, and food vendors have 1<sup>st</sup> priority. Please request it only if it is absolutely needed-**

**we will not be able to accommodate all requests.**

**\*\* If you require electricity, you will be required to bring your own long outdoor extension cord to hook up to our barn. You are responsible to connect yourself to the electricity.**

If we have to cancel the event, we will have it announced on WINY 1350 AM, and will also post a banner on the town website ([www.pomfretct.gov](http://www.pomfretct.gov) under the recreation dept.).

Please mail and make your \$25.00 check to:

**Pomfret Recreation Department**

5 Haven Road

Pomfret Center, CT 06259

Attn: Positively Pomfret Day

Please note: you can enter the Rec. Park grounds for set up starting at 7:30 am. All cars must be removed by 9:30 am from the park vending area. Cars cannot be brought back to your site at the park until 4:15 pm. (No cars will be allowed in any common areas during the event.). All vendors must bring their own tables, chairs and set up supplies as needed for their booth. Electricity is saved for food vendors and is very scarce, if you are a food vendor and require electricity, you may need to bring heavy duty extension cords.

The Town of Pomfret, its volunteers or associates are not responsible for any lost or stolen items. **You are participating in this event entirely at your own risk and under your own insurance; the Town of Pomfret is not liable for any accidents in or around your booth prior to, during or after the event takes place.**

Name of Insurance Company: \_\_\_\_\_

Insurance Contact Information: Address or Phone # \_\_\_\_\_

Policy Number: \_\_\_\_\_

Certificate of Insurance attached? \_\_\_\_\_

Thank you,

Barbara C. Gagnon  
Recreation Director  
860-974-1423 phone or B.Gagnon@pomfretct.gov

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Town of Pomfret  
Recreation Dept.  
5 Haven Road  
Pomfret Center, CT 06259  
860-974-1423 phone  
860-974-3950 fax  
[B.Gagnon@pomfretct.gov](mailto:B.Gagnon@pomfretct.gov)

## **POSITIVELY POMFRET DAY**

\*Saturday, September 27, 2014

10:00 a.m. - 4:00 p.m.

Pomfret Recreation Park

576 Hampton Road (Route 97)

Pomfret, CT

Booth space will be 10' x 10' unless we are notified by August 28, 2014 that a larger space will be needed. All vendors must bring their own tables, chairs and set up supplies as needed for their booth.

Vendors may begin setting up their booths any time after \*\*7:30 a.m. See Kerri Felice-Murray, Barbara Gagnon or Rec. Staff, for field layout diagrams for the location of your site.

All vehicles must be off the vendor site by 9:30 a.m. There will be parking sites near the baseball field or on the lower level of the park. (No cars will be allowed in any common areas during the event.)

Vendors must police their area and leave it clean. Trash barrels will be on site.

Payment must be received by Wednesday, September 3, 2014 in order to participate. Please note vendor spaces are limited and may sell out prior to 9/3/14. Thank you for your interest in joining us at our community event.

For more information call Barbara Gagnon, Recreation Director at 860-974-1423.

Recreation Commission members:, Kerri Felice-Murray Chairman, Muriel Mrakovich, Secretary, Beverly Champany, Stephen Kulig, Mary Collins, Anne Shields, Shivanie Staples, and Rhonda Wishart

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5 Haven Road  
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## CASH CUBE DONATION CERTIFICATE

**Attention Vendors:** The Cash Cube will be present again this year at Positively Pomfret Day. The Cube is without a doubt the busiest and most popular activity of the event and very good publicity for vendors/businesses. Would you like to donate a tax deductible gift certificate, cash or item to put in our cash cube (all donations are listed on paper that goes into the cube)? If so, please fill out the form below and send it in with your registration.

**PLEASE MAIL THIS BACK WITH YOUR DONATION**  
**Donation certificate for Positively Pomfret Day on 9/27/14**  
**(Keep a copy for your records)**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

What are you donating?

Cash \_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_

\*Gift Certificates \_\_\_\_\_ \*\*Item \_\_\_\_\_

**How will we obtain this item? Mail it to us \_\_\_\_\_ pick it up on 9/27/14 at the event \_\_\_\_\_**

\*If it is a gift certificate- what is it for?

\_\_\_\_\_

\*Value of Gift Certificates \$ \_\_\_\_\_

\*\*Item(s) description: \_\_\_\_\_

\*\*If it is an item, what is the value of item being donated: \$ \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Thank you for your generosity. Barbara C. Gagnon, Recreation Director