



**Vendor Registration  
Positively Pomfret Day  
September 22, 2018  
10:00 am to 4:00 pm**

**Pomfret Recreation Park on Route 97  
(aka: 576 Hampton Rd, Pomfret Center, CT 06259)**

**If the weather on 9/22/18 is severe, we will cancel the event, no rain date.  
All paid vendors will be reimbursed.**

**Vendors Table Fee: \$25.00 (10 x 10 spot) \$50.00 for a vendor double space (10x 20 or larger),  
\$50.00 for ALL Food Trailers with Electrical Hookup.** Vendors are responsible for their own tables,  
chairs, tent, etc. We provide the space only.

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address (**very important for notification**): \_\_\_\_\_

Description of the food, products or goods that you are selling or exhibiting:

\_\_\_\_\_  
\_\_\_\_\_

CHECK # \_\_\_\_\_ or ☐ cash paid = \$ \_\_\_\_\_

**\*\*Do you need electricity? \_\_\_\_\_. There are only 3 or 4 spots available, food vendors have  
1<sup>st</sup> priority. Please request it only if it is absolutely needed-  
we will not be able to accommodate all requests.**

**\*\* If you require electricity, you will be required to bring your own long outdoor extension cord to hook up  
to our barn. You are responsible to connect yourself to the electricity.**

**If we have to cancel the event, we will have it announced on WINY 1350 AM, and will also  
post a banner on the town website (www.pomfretct.gov under the recreation dept.).**

Please mail and make your check payable to:

**Pomfret Recreation Department**

5 Haven Road

Pomfret Center, CT 06259

Attn: Positively Pomfret Day

Please note: you can enter the Rec. Park grounds for set up starting at 7:00 am. All cars must be removed by 9:30 am from the park vending area. Cars cannot be brought back to your site at the park until 4:15 pm. (No cars will be allowed in any common areas during the event.). All vendors must bring their own tables, chairs and set up supplies as needed for their booth. Electricity is saved for food vendors and is very scarce, if you are a food vendor and require electricity, you may need to bring heavy duty extension cords.

The Town of Pomfret, its volunteers or associates are not responsible for any lost or stolen items. **You are participating in this event entirely at your own risk and under your own insurance; the Town of Pomfret is not liable for any accidents in or around your booth prior to, during or after the event takes place.**

Name of Insurance Company: \_\_\_\_\_

Insurance Contact Information: Address or Phone # \_\_\_\_\_

Policy Number: \_\_\_\_\_

Certificate of Insurance attached? \_\_\_\_\_

Thank you,



Barbara C. Gagnon  
Recreation Director  
Phone: 860-974-1423 or email: [Barbara.gagnon@pomfretct.gov](mailto:Barbara.gagnon@pomfretct.gov)

If we have to cancel the event, we will have it announced on WINY 1350 AM,  
and we will also post a banner on the town website  
**[www.pomfretct.gov/recreation](http://www.pomfretct.gov/recreation)**

Town of Pomfret  
Recreation Dept.  
5 Haven Road



Pomfret Center, CT 06259  
860-974-1423 phone  
860-974-3950 fax  
[Barbara.gagnon@pomfretct.gov](mailto:Barbara.gagnon@pomfretct.gov)

## POSITIVELY POMFRET DAY

\*Saturday, September 22, 2018  
10:00 a.m. - 4:00 p.m.  
Pomfret Recreation Park  
576 Hampton Road (Route 97)  
Pomfret, CT

Booth space will be 10' x 10' unless we are notified by September 7, 2017 that a larger space will be needed. All vendors must bring their own tables, chairs and set up supplies as needed for their booth.

Vendors may begin setting up their booths any time after \*7:00 a.m. See Carrie Wolfe, Barbara Gagnon or Rec. Staff, for field layout diagrams for the location of your site.

All vehicles must be off the vendor site by 9:30 a.m. There will be parking sites near the baseball field or on the lower level of the park. (No cars will be allowed in any common areas during the event.)

Vendors must police their area and leave it clean. Trash barrels will be on site.

Payment must be received by Wednesday, September 7, 2018 in order to participate. Please note vendor spaces are limited and may sell out prior to 9/7/18. Thank you for your interest in joining us at our community event.

For more information call Barbara Gagnon, Recreation Director at 860-974-1423 or e-mail at [Barbara.gagnon@pomfretct.gov](mailto:Barbara.gagnon@pomfretct.gov).

Recreation Commission members: Muriel Mrakovich, Beverly Champany, Stephen Kulig, Mary Collins, Rhonda Wishart and Diane Simu.

If we have the space available and can accommodate, we will accept vendor registrations after 9/7/18. There will be an additional \$10.00 charge making the total \$35.00 for a space (\$70.00 for a double space or a Food Truck )

If we have to cancel the event, we will have it announced on WINY 1350 AM, and will also post a banner on the town website [www.pomfretct.gov](http://www.pomfretct.gov) under the recreation dept. (all vendors will be reimbursed if we cancel the event. No reimbursement if the event is on and you do not show up.

Town of Pomfret  
Recreation Dept.  
5 Haven Road  
Pomfret Center, CT 06259  
860-974-1423 phone  
860-974-3950 fax  
[Barbara.gagnon@pomfretct.gov](mailto:Barbara.gagnon@pomfretct.gov)

**Attention Vendors:** The Cash Cube will be present again this year at Positively Pomfret Day.

“The Cube” is without a doubt the busiest and most popular activity of the event and very good publicity for vendors/businesses. Would you like to donate a tax deductible gift certificate, cash or item to put in our cash cube (all donations are listed on paper that goes into the cube)? If so, please fill out the form below and send it in with your registration.



## CASH CUBE DONATION CERTIFICATE

**PLEASE MAIL THIS BACK WITH YOUR DONATION**  
**Donation certificate for Positively Pomfret Day on 9/22/18**  
**(Keep a copy for your records)**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

### What are you donating?

Cash \_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_

\*Gift Certificates \_\_\_\_\_ \*\*Item \_\_\_\_\_

**How will we obtain this item? Mail it to us \_\_\_\_\_ pick it up on 9/22/18 at the event \_\_\_\_\_**

\*If it is a gift certificate, what is it for? cash or \*\*merchandise, please give details:

\_\_\_\_\_

\*Value of Gift Certificates \$ \_\_\_\_\_ (if it is more than one, please list each amount)

\*\*If it is an Item(s), please describe: \_\_\_\_\_

\*\*If it is merchandise, what is the value of item being donated: \$ \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

We couldn't do it without you! Thank you for your generosity. Barbara Gagnon, Recreation Director  
Barbara.gagnon@pomfretct.gov