



Town of Pomfret
Recreation Dept.
5 Haven Rd
Pomfret Center, CT 06259
974-1423 phone
974-3950 fax
Barbara.gagnon@pomfretct.gov

**POSITIVELY
POMFRET DAY
9/22/18**

Dear Pomfret Civic Group,

As many of you know, Pomfret Recreation organizes a day of old fashioned fun and community activity which is called "Positively Pomfret Day". This is an all-day event and will take place outdoors (weather permitting) at the Recreation Park (576 Hampton Rd.) on:

Saturday, September 22, 2018 from 10:00 a.m. to 4:00 p.m. We would like to receive your civic group registration form by 9/7/18

There will be a variety of music, games, inflatables and lots of food (no alcohol). We respectfully request that political candidates refrain from active campaigning.

We are a small group of citizens trying to organize a large event incorporating many different groups and organizations, your enthusiasm and cooperation is important to us. We would like to have your help, ideas and support.

Your civic group booth (typically 10' x 10') will not be charged to have a space at the event. **You are participating in this event entirely at your own risk and under your own insurance; the Town of Pomfret is not liable for any accidents in or around your booth prior to, during or after the event takes place.**

Vendors that are "for profit" will be charged a fee to have a table/booth at the event. Please keep in mind that electricity will not be available. In lieu of your fee, and to have more activity during the day, we are asking each civic organization which is participating to sign up to organize a free activity which people can participate in or enjoy watching. Games, crafts and entertainment are what we are anticipating to have throughout the day. We have set up a schedule, which is attached. Please indicate a time slot, or slots, your group wishes to fill. Also, at the end of the page is a list of suggested activities. Please choose one or more, and let me know of your choice and a second choice in the event that another group has already selected your first choice. As many groups do, ***you may of course come up with an activity idea of your own choosing which is not on our list.***

Please fill out the attached form so that we will be aware of what you are planning to sell, as we try our best not to duplicate services or products offered. **You will need to bring your own tables, tent and chairs or any other supplies you'll need for your set up, we do not have extra tables or chairs or tents available on site.** Your organization is essential to a successful Positively Pomfret Day. We have high hopes for a great community event with a collaborative effort from all our community organizations.

Thanks and please feel free to call me at with any questions, suggestions, etc.

Sincerely,

Barbara C. Gagnon, Recreation Director
Town of Pomfret
Recreation Dept.
5 Haven Road
Pomfret Center, CT 06259 860-974-1423 phone 860-974-3950 fax



CIVIC GROUP VENDOR REGISTRATION

Positively Pomfret Day

*September 22, 2018

10:00 to 4:00 pm

Pomfret Recreation Park on Route 97

(aka: 576 Hampton Rd, Pomfret Center, CT 06259)

NO FEE CHARGED

Civic Group Name: _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____ Cell Phone : _____

E-mail address: _____

Description of the products or goods that you are exhibiting or selling:

Please mail to: Pomfret Recreation Department, 5 Haven Road, Pomfret Center, CT 06259

*Please note: If we anticipate bad weather, and have to cancel the event, we will announce it on WINY 1350 AM and will also post a banner on the town website www.pomfretct.gov/recreation

You can enter the grounds for set up starting at 7:30 am. **You will need to bring your own tables, chairs or any set up supplies you'll need for your booth.**

All cars must be removed by 9:30 am. Cars cannot be brought back to your site until 4:15 pm. (No cars will be allowed in any common areas during the event.)

The Town of Pomfret, its volunteers or associates are not responsible for any lost or stolen items. You are participating in this event entirely at your own risk and under your own insurance.

Thank you,

Barbara C. Gagnon
Barbara.gagnon@pomfretct.gov
860-974-1423

If you are able to offer to run a game, contest, craft or some type of entertainment during the day it would be greatly appreciated. Let us know what the activity, craft, game or entertainment will be and the time slot you will provide this entertainment in the chart below.

Suggested activities: These are just suggestions; you may choose to do something entirely different.

Crafts—almost anything that would be appropriate for children or adults.

Entertainment: musicians, magicians, storytellers, jugglers, Frisbee demonstration, dancers, BMX, etc.

Examples of activities: Donut eating contest, card tournament, horseshoe tournament, disc golf tournament (we have a nine hole course at the park) sack race, cake walk, musical chairs, water balloon toss, water race to fill cup by spoonful's, balloon hop, potato race, musical chairs, three legged race, tire rolling race, wheelbarrow (real ones) race, juggling contest using soccer balls, hula hoop contest, pogo stick contest, football toss, sponge toss, tug of war (several levels), obstacle race, bubble gum blowing, etc.

Civic Group Name: _____

Contact Person: _____ Home Phone # _____

Email address for Contact Person: _____

Time Slot	#1 Please list the Type of Entertainment /game/contest/craft you will provide in the appropriate time slot	#2 If you are doing two different things, please put the 2nd item in this area.
10:00 – 10:30		
10:30 – 11:00		
11:00 – 11:30		
11:30 – 12:00		
12:00 – 12:30		
12:30 – 1:00		
1:00 – 1:30		
1:30 – 2:00		
2:00 – 2:30		
2:30 – 3:00		
3:00 – 3:30		
3:30 – 4:00		