

**TOWN OF POMFRET
BOARD OF SELECTMEN MINUTES
MONDAY, NOVEMBER 7, 2016 AT 7:00 PM
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Craig Baldwin, Selectmen Barry Jessurun, Donna Smith.
Also present – approximately 25 citizens and interested parties.

I. Regular Meeting – Open Meeting – C. Baldwin opened meeting at 7:00 PM.

1. **Approve Minutes of October 17, 2016** – B. Jessurun moved to approve minutes. D. Smith seconded. All in favor.
2. **Items to Add to Agenda** - None
3. **Citizen's Comments and Correspondence** – K. Bergendahl asked about the status of the engineering report. The final will be available this week. A draft came in late last week and the firm is currently inputting corrections. K. Bergendahl submitted an FOIA request for receipt of the report. M. Nicholson asked about the agreement for the Putnam Technology Park. She understood that other towns have signed but Pomfret has not. Pomfret did sign the agreement in recent months. There were additional questions regarding a recent Norwich Bulletin article referencing input from a UMass professor and a \$3,000 fee. There were some questions regarding why the draft engineering report was not currently available. The UMass professor is one of two people that keep coming up as experts in this field. There has been no additional \$3,000 committed for this project. The draft report was received late on Thursday. The Board has not been able to fully review and the engineer is completing the final copy which should be available sometime tomorrow. There are some typo corrections and compiling some narrative data into table format. Correspondence received from Elizabeth Morin was read into the record regarding painted lines on town roads. Correspondence with comments regarding the POCD was distributed to Board.

II. New Business

1. **Review/Possible Approval 2017 BOS Meeting Schedule** – B. Jessurun moved to approve 2017 Meeting Schedule as presented. D. Smith seconded. All in favor.
2. **Review/Possible Approval 2017 Holiday Schedule** – D. Smith moved to approve the 2017 Holiday Schedule as presented. B. Jessurun seconded. All in favor.
3. **Pomfret Road Maintenance Policy – Review, Discussion, Possible Approval** – Proposed policy was distributed for review. The purpose is to provide a framework for determining highway products as new products continue to evolve. Brief review and discussion. It was determined to give the policy some additional consideration, inquire as to what other towns are doing, and request a review by Ed Higgins. The policy will be further reviewed at the next meeting.

III. Other Business

- 1. Road Issues/Road Sign Removal** – The bus driver reviewing outdated signs has reported signs on Brayman Hollow, Murdock Road, and near Rucki's that are no longer needed. C. Baldwin will contact the DOT. B. Jessurun asked if there have been any other requests for lines to be painted on town roads. The letter received was the first and only. Brief discussion. C. Baldwin stated that he will convene an ad hoc Longmeadow Committee to meet with himself and the engineers to review and discuss findings. He was planning to engage Bob Andrews, John Bergendahl, Sharon Verrilli, John DiIorio, Lisa Semancik, and Greg Short for this committee and plans the first meeting to be held at PCS Cafeteria on Wednesday, November 16th at 7:00 PM with the engineers present to discuss findings. D. Smith commented that she felt it important to hear about this report from the engineer himself.
- 2. General Discussion** – C. Baldwin stated that while he knew there were remaining concerns regarding Longmeadow things were moving close to schedule.
- 3. Project Updates** – The bid specifications for the Firehouse extension are being reviewed by the State and will then be advertised. The EOC Requirements Committee has been meeting and will soon hand-off to a building committee. The Sewer Project continues to move slowly forward. The easements are still being discussed and the Pomfret/Putnam agreement still needs to be formalized. DEEP has accepted the bid packages for crossings and have requested a meeting with the Town and DOT for a final review. The sidewalk draft is being formalized before going to bid. The extension is in place.
- 4. Tax Refunds/Abatements:** Hyundai Lease Titling Trust, COC, \$215.58; Hyundai Lease Titling Trust, COC, \$317.27 – B. Jessurun moved to approve. D. Smith seconded. All in favor.

IV. Current Business

- 1. Review and Possible Approval: Capital Inventory Policy & Procedure** – Brief review and discussion. D. Smith moved to approve as presented. B. Jessurun seconded. All in favor.
- 2. Review and Comment – Plan of Conservation and Development as proposed by Planning & Zoning Commission** – The Planning & Zoning Commission are incorporating comments received from other Boards and Commissions. The new version will be posted on the web. C. Baldwin stated that he would like to postpone further discussion until the final draft is received.

- V. Citizen's Comments** – There were a number of comments and questions regarding the engineering draft and what it contained. Those present thought it was to be reviewed tonight. C. Baldwin stated that discussion was not appropriate tonight as the Board had received a draft only. The final should

be available tomorrow and will be posted to the web. J. Bergendahl asked about the official charge of the ad hoc committee. It is to represent the larger group and to bring and make recommendations to the Board of Selectmen. They will have an opportunity to discuss report with engineer. Some discussion. J. Bergendahl stated that he felt the pavement policy was a good idea. He felt that in going forward these new products should be reviewed by an engineer. Some brief discussion regarding the proposed policy. K. Bergendahl asked why the report has taken so long and if the feeling was it was money well spent. The firm was tied up with a larger project for some of the time. Pomfret has not received a final bill.

VI. Adjournment – B. Jessurun moved to adjourn. D. Smith seconded. All in favor. Meeting adjourned at 8:02 PM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved _____