

**Senior Advocate Commission**  
**Special Meeting Minutes, August 8, 2012**  
**Pomfret Senior Center**  
**DRAFT**

**Present:** Susan LaRose; Rita Conrad; Elizabeth Cartier; Judy Miller;  
Alternates: Gail McElroy; Cathy Grant;

**Absent:** Ann Hinchman

**Citizen Attendance:** John Carter

**Meeting Called to Order:** 10:10am

**Meeting Minutes Approved:** Minutes of 8/1/2012, with no corrections. 1) Liz 2) Judy. Carried.

**Items to Add to Agenda:**

Facility Rental Request of 8/29. 1) Judy 2) Sue. Carried.

Facility Use Policy as amended by the Pomfret Board of Selectman 1) Rita 2) Liz. Carried.

**Citizen Participation:**

John Carter cannot open the center this Friday (8/10). Sue Larose will open the center.

Petty Cash issue: batteries needed immediately. Motion to give John Carter permission to purchase sixteen batteries. 1) Liz 2) Judy. Motion carried. Plans of buying in bulk for savings discussed.

**AGENDA ITEMS:**

**Petty Cash Requests:**

Lists needed of what petty cash has been used for. Liz to extract info from Town's Reserve Fund and the SAC will add discussion to next meeting agenda.

"Policy Regarding The Use of Town Funds Designated For Use For Senior Services" (as drafted by Sherry Grist) read, discussed, amended. Motion to accept 1) Judy 2) Liz. Motion carried. Rita to advise Sherry it has been accepted and to ask her to present to the next meeting of BOS.

Request for programs and refreshments

Reserve Fund requests:

Sept 14, Salem Witch Trials, 2-3:30pm, request up to \$25.00

Oct. 1, Monday. WII Bowling Banquet & Taste Off; starts 12noon. Request for refreshments up to \$50.00.

Oct. 26, Friday. Pumpkin Carving & Contest, 1:30-3:30pm; supports the Carter Farm Halloween Display; Mr. Carter supplies the pumpkins. Prizes will be awarded. Request for refreshments up to \$25.00.

Judy will research the best way to provide prizes for events and present findings at next SAC meeting.

Motion made to approve expenditures as noted for 9/14, 10/1, 10/26 events. 1) Liz 2) Rita. Motion carried.

General Fund/Programs/Events:

9/18, Tuesday, Salem, MA; 8am – 8PM, Van and Salem Trolley @ \$30.00pp. Overage costs requested. Motion to approve Salem Trip as presented. 1) Rita 2) Liz. Motion carried.

9/25, Tuesday, 9am leaving - The Big E at Springfield, MA - \$20.00pp charge covers van (15 capacity) and entry fee. No request for program funds.

**Announcement of event:**

10/3 & 10/17 or Sunday 10/21, Oktoberfest held at Wright's Mill Farm

**Facility Use Policy as Amended by the BOS:**

Policy was amended by the BOS. Discussion held about amendments. Sue will discuss further with the BOS before it is finalized.

**Facility Rental Request:**

8/29/12 Request sixteen events from one party. Susan to discuss the BOS changes to policy with requesting party before going further.

**Meeting Adjourned:** 12:20pm 1) Judy 2) Sue. Carried.

**Next meeting:**

8/15/12, Regular Meeting, 7PM, Senior Center