

**TOWN OF POMFRET  
ZONING BOARD OF APPEALS  
REGULAR MEETING MINUTES  
MONDAY, NOVEMBER 18, 2013 AT 7:00 PM  
POMFRET SENIOR CENTER**

Present: Chairman James Robbins, member; Vice Chairman Richard Galante, member; Elizabeth Cartier, member; and Sarah Hamby, alternate.  
Absent: David Smutnick, member; Allison Gardner, member; and Kevin Vernon, alternate;  
Staff: James Rabbitt, AICP; and Ryan Brais, ZEO.

Jim Robbins opened the meeting at 7:04 pm.

**I. REGULAR MEETING**

- A. Roll Call – taken and noted.
- B. Seat Alternate(s) – Sarah Hamby was seated for Allison Gardner.
- C. Citizen’s Comments - none
- D. Items to Add to the Agenda - none
- E. Approve Minutes of February 21, 2013 – E. Cartier made a motion to approve the minutes as submitted. R. Galante seconded the motion and it was approved unanimously.

**II. NEW BUSINESS**

- A. Correspondence – none
- B. New Pomfret website is up (Pomfretct.gov). Please e-subscribe to receive agendas and minutes as they are posted on the site. Short discussion regarding the new website and its features. Board members are going to e-subscribe to receive items directly from the website when posted.

**III. CURRENT BUSINESS.**

- A. Draft of 2014 meeting schedule for possible approval. J. Robbins stated that he may have to be out for the March, April, and possibly October meetings. S. Hamby mentioned that she cannot attend the first two meetings on Thursdays, if they are held, as she is in school. After further discussion, R. Galante made a motion to approve the 2014 meeting schedule. It was seconded by S. Hamby and approved unanimously.
- B. J. Robbins brought up the fact they the board needs a letter of resignation from Barry Jessurun. The clerk was unaware of a letter being submitted. He asked her to approach the Selectmen and request that a letter be done.

The board then moved on to the election of officers for 2014. E. Cartier nominated J. Robbins as Chair. R. Galante seconded the nomination. E.

Cartier nominated R. Galante as Vice Chair. J. Robbins seconded the nomination. E. Cartier said she would volunteer to be the Secretary in the clerk's absence. R. Galante seconded that. J. Robbins then moved all the nominations as a group for approval. S. Hamby seconded the move and it was approved unanimously.

**IV. OTHER BUSINESS**

- A. Agenda items for next meeting - none
- B. Citizen's Comments – none
- C. New Document created for *Appeal of a ZEO Decision*. After reading and discussing the new document, R. Galante made a motion to approve the document with the amendment of #6 by adding *and testimony* after relevant history in the parenthesis. E. Cartier seconded the motion. An amendment was made to the motion to include three other additions. R. Galante then amended his motion to include the new items. It was seconded by E. Cartier and approved unanimously.

- V. ADJOURNMENT** – J. Robbins made the motion to adjourn. E. Cartier seconded the motion and it was approved unanimously. The meeting adjourned at 8:00 pm.

Respectfully submitted,

Lynn L. Krajewski, Clerk

Date approved: \_\_\_\_\_