

**TOWN OF POMFRET
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 21, 2013 AT 7:00 PM
POMFRET SENIOR CENTER (BASEMENT)**

Present: Chairman James Robbins, member; Vice Chairman Richard Galante, member; Elizabeth Cartier, member; and Allison Gardner, member.
Absent: David Smutnick, member; Sarah Hamby, alternate; Kevin Vernon, alternate; Barry Jessurun, alternate. Staff: James Rabbitt, AICP; and Ryan Brais, ZEO.

Jim Robbins opened the meeting at 7:04 pm.

I. REGULAR MEETING

- A. Quorum was present.
- B. Citizen's Comments – N/A
- C. Items to Add to Agenda – Clerk would like board to vote on release of cost based fees to John & Martha Paquette on Firetower Road; this will be on the agenda under Section III Item B
- D. Approve Minutes of November 19, 2012 – E. Cartier made a motion to approve the minutes as submitted. A. Gardner seconded the motion and it was approved unanimously.

II. NEW BUSINESS

- A. Correspondence – No new correspondence

III. CURRENT BUSINESS.

- A. Discussion/possible approval of budget. J. Robbins told the board that they have been requested to try to keep the budget level. R. Galante had a concern about possible legal expenses. J. Robbins told him the board would always be defended unless the action was between two boards. E. Cartier made a motion to accept the budget as presented. R. Galante seconded the motion. J. Robbins said that the pace this year seems very close to last year. A. Gardner said she thought the level budget is reasonable. A vote was taken and the motion was approved unanimously. J. Robbins asked the clerk to write a letter to M. Nicholson stating the budget was accepted as proposed.
- B. Request to release cost based fees to John & Martha Paquette of Firetower Road. R. Galante made a motion to release the funds. E. Cartier seconded the motion and it was approved unanimously.

IV. OTHER BUSINESS

- A. Agenda items for next meeting – Please note that for the April meeting, if one is needed, both J. Robbins and A. Gardner will be away and unable to attend. If necessary, send multiple notices to get a quorum.
- B. Citizen's Comments – N/A

- V. ADJOURNMENT** – E. Cartier made the motion to adjourn. A. Gardner seconded the motion and it was approved unanimously. The meeting adjourned at 7:19 pm.

Respectfully submitted,

Lynn L. Krajewski, Clerk

Date approved: _____