

**TOWN OF POMFRET
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 19 2012 AT 7:00 PM
POMFRET SENIOR CENTER**

Present: Chairman James Robbins, member; Vice Chairman Richard Galante, member; Elizabeth Cartier, member; Allison Gardner, member; Sarah Hamby, Alternate.
Absent: David Smutnick, member; Kevin Vernon, alternate; Barry Jessurun, alternate. Staff: James Rabbitt, AICP; and Ryan Brais, ZEO.

Jim Robbins opened the meeting at 7:00 pm.

I. REGULAR MEETING

- A. Seat Alternates – Sarah Hamby was seated for David Smutnick.
- B. Citizen's Comments – N/A
- C. Items to Add to Agenda – J. Robbins would like to discuss the parade under correspondence on the agenda.
- D. Approve Minutes of July 16, 2012 – R. Galante made a motion to approve the minutes as submitted. A. Gardner seconded the motion. J. Robbins then asked for any discussion. Under New Business on page 3, file should be filed. Also on page 1, the word noted should be changed to required. The motion was then made to approve as amended. It was approved unanimously.

II. NEW BUSINESS

- A. Correspondence – Holiday Dazzle Light Parade
Jim read to the commission the e-mail that had been sent to all commission members regarding this parade and the fact that the Town of Pomfret would be the Grand Marshall this year due to the celebration of their 300th birthday. Some people said they would be there in the parade.

III. CURRENT BUSINESS

- A. Review and possible approval of 2013 meeting schedule
After reading and discussion of the dates, J. Robbins made a motion to approve the 2013 calendar as drafted. E. Cartier seconded the motion and it was approved unanimously.
- B. Nomination/election of officers for 2013
E. Cartier made a motion to appoint J. Robbins as Chairman and R. Galante as Vice Chairman. A. Gardner seconded the motion. J. Robbins then added the nomination of D. Smutnick as Acting Secretary to the motion before the board. E. Cartier made a motion to close the nominations. A. Gardner seconded the motion and it was approved unanimously. E. Cartier made a

motion to approve the nominations. A. Gardner seconded this motion and it was approved unanimously.

IV. OTHER BUSINESS

- A. Agenda items for next meeting – N/A
- B. Citizen's Comments – N/A

V. ADJOURNMENT – R. Galante made the motion to adjourn. E. Cartier seconded the motion and it was approved unanimously. The meeting adjourned at 7:20 pm.

Respectfully submitted,

Lynn L. Krajewski, Clerk

Date approved: _____