

**TOWN OF POMFRET
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES (AMENDED)
MONDAY, NOVEMBER 17, 2014 AT 7:00 PM
POMFRET SENIOR CENTER**

Present: Chairman James Robbins; Elizabeth Cartier, member; David Smutnick, member; and Allison Gardner, member.

Absent: Vice Chairman Richard Galante; Debra Thompson, alternate; and Richard Coduri, alternate. Staff: James Rabbitt, AICP; and Ryan Brais, ZEO.

Chairman Jim Robbins opened the meeting at 7:29 pm.

I. REGULAR MEETING

- A. Roll Call – taken and noted.
- B. Seat Alternate(s) – unnecessary as quorum is present
- C. Citizen's Comments - none
- D. Items to Add to the Agenda – none
- E. Approve Minutes of March 17, 2014– D. Smutnick found an error and made a motion to approve the minutes with the amendment. E. Cartier seconded the motion and it was approved unanimously.

II. NEW BUSINESS

- A. Correspondence – none
- B. Distribute folders containing information from seminar Liz attended – the members looked over the folders and were asked to read the information contained in the folders

III. CURRENT BUSINESS.

- A. Review draft of 2015 meeting schedule – the members reviewed the schedule as drafted. A. Gardner made a motion to accept the schedule as drafted. D. Smutnick seconded the motion and it was approved unanimously.
- B. Election of officers – D. Smutnick said he would like to re-elect the sitting officers. J. Robbins said he would take nominations for Chair and Vice Chair. L. Cartier nominated J. Robbins for Chair and R. Galante for Vice Chair. D. Smutnick seconded the nominations. J. Robbins asked for a motion to close. A. Gardner made the motion and D. Smutnick seconded. J. Robbins asked if there was any discussion. There being no discussion, J. Robbins was re-elected Chair and R. Galante was re-elected Vice Chair.
- C. Thank you letter to Sarah Hamby – J. Robbins read draft of thank you letter he composed. Clerk will type letter on Town letterhead and have ready for Jim's signature.

IV. OTHER BUSINESS

- A. Agenda items for next meeting – budget and past minutes
- B. Citizen's Comments – none

- V. **ADJOURNMENT** – D. Smutnick made the motion to adjourn. A. Gardner seconded the motion and it was approved unanimously. The meeting adjourned at 7:51 pm.

Respectfully submitted,

Lynn L. Krajewski, Clerk

Date approved: _____