

**TOWN OF POMFRET
BOARD OF FINANCE
REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 9, 2013 AT 6:30 PM
PCS CONFERENCE ROOM**

In Attendance: Board of Finance members Ken Kristal, Carolyn Gerrity, Margie Huoppi, Michael Baum, Alyson Aleman, Jorge Martinez. Also Present: First Selectman Maureen Nicholson, Tax Collector Pam Lewerenz, Treasurer Cheryl Grist.

- I. Open Regular Meeting** – Meeting opened at 6:37 PM.
 - a. Approve Minutes Meeting of May 28, 2013** – M. Huoppi moved to approve minutes of May 28th. A. Aleman seconded. All in favor.
 - b. Items to be added to Agenda** – Ken Kristal stated he would like to add Discussion of new Web Page and Teacher Negotiation Update to New Business. There were no objections.
 - c. Citizen's Participation** - None

- II. New Business**
 - a. New Web Page** – The Town is in the process of updating the web page and is seeking feedback from Boards and Commissions as to what they would like to include. Some ideas were discussed.
 - b. Teacher Negotiation Update** – Ken has been attending these meetings and contract language has been put forth by the teachers. This is on-going.

- III. Current Business**
 - a. Treasurer's Report** – Reports were distributed and briefly discussed.
 - b. Tax Collector's Report** - Reports were distributed and briefly discussed.
 - c. Assessor's Report** - None
 - d. Board of Education Report** - None
 - e. Board of Selectmen Report** – M. Nicholson stated that the Sewer Project is not yet ready for the Board of Finance. The two STEAP Grants are still moving slowly forward. Glenn Postemski has spearheaded the resurfacing and striping of the parking lot at PCS. He has able to negotiate twice the life of the lot for the same price.
 - f. Board of Finance – Member Reports & Discussion** – Brief review of income and expense by C. Gerrity.

- IV. Other Business**
 - a. Discussion: Desired Goals from Oct. Pomfret School Presentation** – Arthur Diaz from Pomfret School will attend the next meeting. Some goals/desired results were discussed by the Board. M. Huoppi, A. Aleman, C. Gerrity will work on putting together information for this meeting.

- b. **General Fund/Target Range Discussion** – C. Grist had provided the Board with a projected/unaudited fund balance. The increase brings the desired percentage up significantly and it looks like this number is getting close to where it is needed to be. J. Martinez motioned to dissolve the School Building Committee Fund and transfer the money to the School Capital Fund. Some discussion as to where this money should go and if the auditors should weigh-in before any action is taken. Motion withdrawn until more information is gathered.
 - c. **Auditors: Engagement Letter and Surveys** – The Engagement Letter for June 30, 2013 was signed by Ken Kristal and Fraud Surveys were distributed for completion by the Board.
- V. **Correspondence** – Some members have indicated interest in attending the CCM Conference. There is currently no BOF line item for this but one can be added.
- VI. **Citizen's Participation** – S. Grist stated that she felt Pomfret School should address the Sewer Project and insure citizen's questions were answered. M. Baum stated that some citizens have asked him about rolling the Fire District budget into the town's.
- VII. **Adjournment** – M. Baum moved to adjourn. M. Huoppi seconded. Meeting adjourned at 8:20 PM.