

**TOWN OF POMFRET
BOARD OF FINANCE
REGULAR MEETING MINUTES
MONDAY, JANUARY 9, 2012 AT 6:30 PM
PCS CONFERENCE ROOM**

In Attendance: Board Members Ken Kristal, Carolyn Gerrity, Margie Huoppi, Michael Baum, Alyson Aleman. Also present: Richard Packman, Superintendent of Schools; Peter Mann, Selectman; Cheryl Grist, Treasurer Not present: Jorge Martinez

- I. Open Regular Meeting** – K. Kristal opened meeting at 6:33 PM
 - a. Approve Minutes, Meeting of December 12, 2011** – M. Huoppi moved to approve minutes of December 12, 2011. C. Gerrity seconded. All in favor. M. Baum abstained, not present at December meeting.
 - b. Items to be added to Agenda** - None
 - c. Citizen's Participation** - None

- II. New Business**
 - a. Preliminary FY 2012/2013 Budget Discussion** – K. Kristal stated that it was likely the BOE would request some type of increase for the upcoming fiscal year. He would ask the Board to begin thinking about what number would seem appropriate. The Selectmen's office has been asking for flat budgets for the General Government. He anticipates the Grand List to be relatively flat this year and likely State revenues as well.

- III. Current Business**
 - a. Treasurer's Report** – Investment reports thru January 1, 2012 were reviewed. Brief discussion.
 - b. Tax Collector's Report** - None
 - c. Assessor's Report** - None
 - d. Board of Education Report** – Dr. Packman stated he did not expect any additional ECS revenues from the State this year and has concerns that some of this money will be redistributed in following years. He provided a brief report concerning the SPED Study, which is underway; Quinebaug Valley alternative H.S. program, this has been a successful option when traditional settings have not worked; Intercom System, this has been installed and is working successfully; Transportation Committee, this group has been formed and is working on renewal of a bus contract. No determinations have been made as yet; Current year budget deficit, there still appears to be a shortfall in SPED numbers but nothing firm as of yet. He also noted there is an article in the PCS Newsletter regarding a new State mandated program concerning safe school climate. Some discussion.
 - e. Board of Selectmen Report** – Brief discussion regarding the FY 12/13 budget timeline.

- f. **Board of Finance – Member Reports & Discussion** – C. Gerrity provided a brief report of revenues and expenses. Both are close to the trend from last year. K. Kristal completed the Management Discussion letter for the auditors. M. Huoppi had a BOE report available. It was determined that the Board will alternate attendance at the Board of Ed meetings as follows: M. Huoppi, Jan. & July; K. Kristal, Feb. & Aug.; C. Gerrity, March & Sept.; A. Aleman, April & Oct.; M. Baum, May & Nov.; J. Martinez, June & Dec.

IV. Other Business

- a. **Discussion – Auditor RFP** – K. Kristal distributed some sample specifications to bid this year's audit out and will be getting some additional samples from Jim Rivers as drawn up by NECCOG.
- b. **Capital Accounts & Fund Balance – Discussion** – No discussion. This item will come off the agenda.

- V. **Correspondence** – Workshop information concerning a COST 'CT Town Meeting' was distributed. K. Kristal will get some details from Jim Rivers before anyone registers.
- VI. **Citizen's Participation** – C. Grist stated she has set up budgets for all of the various fund balances and has balanced these with the Marien & Co. reports.
- VII. **Adjournment** – M. Baum moved to adjourn. M. Huoppi seconded. All in favor. Meeting adjourned at 8:02 PM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved_____