

**TOWN OF POMFRET
BOARD OF FINANCE MEETING MINUTES
MONDAY, SEPTEMBER 10, 2018 AT 6:30 PM
POMFRET COMMUNITY SCHOOL CONFERENCE ROOM**

In Attendance: Board of Finance members Margie Huoppi, Dayna Flath, Carolyn Gerrity, Michael Baum, Jennifer York, Debra Thompson. Also present: Selectman Patrick McCarthy

- I. Open Regular Meeting** – M. Huoppi opened meeting at 6:35 PM.
 - a. **Approve Minutes Meetings of June 26, 2018 and July 17, 2018** – D. Thompson moved to approve minutes of June 26th. C. Gerrity seconded. All in favor. J. York moved to approve minutes of July 17th. D. Thompson seconded. C. Gerrity stated that she would like to have added her request to receive in writing any suggestions made during the audit. All in favor of approving minutes with addition. Some discussion regarding auditors response to some of their earlier questions. M. Huoppi will follow up.
 - b. **Items to be added to Agenda** – M. Huoppi moved to add to New Business a discussion of Special Revenue Fund for Community Outreach and Enrichment. D. Thompson seconded. All in favor.
 - c. **Citizen's Participation** - None
- II. New Business** – Discussion incorporated with Selectmen's Report.
- III. Current Business**
 - a. **Board of Selectmen Report** – P. McCarthy provided a summary of the topics discussed at recent Board of Selectmen meeting. These included an energy savings program by converting to LED lighting, the award of OPM's Neglected Cemeteries Grant, CPACE Program with CT Green Bank, Community Branding Study working with NECCOG, proposed cell tower public hearing on September 18th at 6:30 PM in Abington Congregational Tracy House. Some discussion of each. The Selectmen recently approved a Community Outreach & Enrichment Fund special revenue fund. This would also need Board of Finance approval. The town can pay itself for Administration time spent on the Sewer Project. The request is for these monies to transfer into this fund for use in various and unexpected ways such as continuing education for interested board/commission members, exhibits in display case, mailings and community outreach for budget information, town meetings, Memorial Day event, etc. Many public outreach and educational opportunities present themselves throughout the year but funding is not available. The money in this fund would be spent down and as the sewer project wraps up the fund would end. Discussion followed and the Board will consider for further discussion at a future meeting.
 - b. **Board of Education Report** - None
 - c. **Board of Finance Report** – Tax Report reviewed briefly for YTD. Collections are great for this point in the year. Brief discussion regarding final return of unexpended funds from 2017/2018. Figures available were still the estimates.
- IV. Other Business** - None
- V. Correspondence** - None
- VI. Citizen's Participation** - None
- VII. Adjournment** – M. Baum moved to adjourn. C. Gerrity seconded. All in favor and meeting duly adjourned at 7:35 PM.

Respectfully submitted,
Bonnie Ryan, clerk

Date approved_____