

**TOWN OF POMFRET  
BOARD OF SELECTMEN MINUTES  
TUESDAY, JANUARY 17, 2017 AT 8:00 AM  
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Craig Baldwin, Selectmen Barry Jessurun, Donna Smith.  
Also present: Liz Cartier

**I. Regular Meeting – Open Meeting – C. Baldwin opened meeting at 8:00 AM.**

1. **Approve Minutes of January 3, 2017** – B. Jessurun moved to approve. D. Smith seconded. All in favor.
2. **Items to Add to Agenda** - None
3. **Citizen's Comments and Correspondence** - None

**II. New Business**

1. **Review & Possible Approval of Pistol Permit processing procedures to meet State requirements** – Requirements for receiving Criminal Justice information is being disseminated by the State to meet Federal requirements. The Town must meet these requirements due to the fingerprinting requirement in the issuance of temporary pistol permits. Brief discussion and D. Smith moved to approve Procedures as submitted. B. Jessurun seconded. All in favor. The 'Automated Fingerprint Identification System Agreement for Fingerprint Card Submissions' by and between the State of CT, DESPP and the Town was also presented for review and approval. So moved by B. Jessurun. Seconded by D. Smith. All in favor.

**III. Other Business**

1. **Road Issues** - None
2. **General Discussion** – C. Baldwin stated that the Longmeadow Ad Hoc Committee continues to look into alternatives for finishing the Longmeadow Roads. They have recommended another consultant to weigh in on status and recommendations.
3. **Project Updates** – There is a Sewer Meeting tomorrow. The easements and Interlocal Agreement are still being worked out. The sidewalk plans are being updated with asphalt being the planned material. This should allow enough funds for the walk to go from the new church to the Town Green. The project should go to bid and see completion this summer. The Firehouse Extension project is under contract and an initial meeting has been held with the contractor. The Needs Assessment Committee for the EOC is finishing up and this will go to a Building Committee soon. There has been no word as yet regarding the Air Lines crossings grant money.
4. **Tax Refunds/Abatements**: None

**IV. Current Business**

- 1. Review and Bid Award – Small Cities Grant Application and Administration for Seely-Brown Village** – The Board had reviewed the proposal submitted by Community Opportunities Group. This was the only firm that submitted a proposal for this project. This firm is experienced with this type of project and have successfully completed in the past. D. Smith moved to approve the award for the Application Preparation and Program Administration for the FY 2017 Small Cities Grant Program to Community Opportunities Group. B. Jessurun seconded. All in favor.
- 2. Discussion – Proposed Ordinance to Ban Road Products with Coal Tar** – C. Baldwin distributed some language to be added to the Road Specification Ordinance stating products will not contain coal tar. Some discussion. D. Smith moved to approve. B. Jessurun seconded. All in favor. This amended Ordinance will need approval at the next Town Meeting.
- 3. Citizen's Comments** – None.

V. **Adjournment** – B. Jessurun moved to approve. D. Smith seconded. All in favor and meeting duly adjourned at 8:36 AM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved\_\_\_\_\_