

**TOWN OF POMFRET  
BOARD OF SELECTMEN MINUTES  
MONDAY, MARCH 5, 2018 AT 7:00 PM  
POMFRET COMMUNITY/SENIOR CENTER**

In Attendance: First Selectman Maureen Nicholson, Selectmen Patrick McCarthy, Pamela Lewerenz. Also present – Approximately 6 citizens and interested parties.

**Regular Meeting – Open Meeting** – M. Nicholson opened meeting at 7:00 PM.

1. **Approve Minutes of February 20, 2018** – P. McCarthy moved to approve as presented. P. Lewerenz seconded. All in favor.
2. **Items to Add to Agenda** - None
3. **Citizen's Comments and Correspondence** – John Lewerenz asked when the Recreation Park would be open. The Recreation Director typically determines this based on Spring conditions at the park. Usually sometime in April. He also asked if the EV Charger has been fixed. It is in the process.

**II. New Business**

1. **Review/Possible Approval of Bid Opening and Signature Stamp Policies** – M. Nicholson moved to approve the Bid Opening Policy as presented. P. McCarthy seconded. All in favor. The Signature Stamp Policy will be tabled to future meeting as some revisions need to be made.
2. **Approval of Proclamation Celebrating Girl Scout Day** – M. Nicholson moved to approve the 'Proclamation Celebrating Girl Scout Day'. P. Lewerenz seconded. Girl Scout Day is designated as March 12, 2018. All in favor.

**III. Other Business**

1. **Road Issues** – P. McCarthy brought up safety concerns along Route 244 and some recent close calls. M. Nicholson has worked with the Town of Eastford in the past to present these concerns to the State. Up to this point the State has denied taking any action. She has put in a call to the State regarding similar concerns at Route 101 and Wolf Den Road. When speaking with the DOT about this she will again bring up the Route 244 concerns.
2. **General Discussion** – M. Nicholson shared a preliminary report from the Fire Marshal regarding an inspection done at the Town Hall. There are a number of areas in need of remediation that are currently being worked on. P. Lewerenz stated that she is relocating out of State and is therefore resigning her position as Selectman and would be handing a resignation to the Town Clerk tomorrow. She will be in attendance at the next Selectmen's meeting and will submit her letter to the Board then. NDDH Annual Report was shared with the Board.
3. **Project Updates** – M. Nicholson stated that the contractor and town engineer plan to walk the sidewalk next week and come to an agreement regarding the asphalt discrepancy. A number of ramps are still needed and some need to be corrected. The guide wires still have not been moved and she has spoken with Eversource about this again. The Sewer is about to go to bid. A few details regarding the easement are being worked out. Work in the Senior Center basement will begin this week. One bathroom will be

converted to handicap, heat upgrades, and improvements to Food Pantry should be completed by the end of March. Some discussion regarding this building. The EOC application and Public Hearing is going before Planning and Zoning at their March 21<sup>st</sup> meeting. It project should be ready for bid in just over a month.

**4. Tax Refunds/Abatements: None**

**IV. Current Business**

- 1. FY 2018/2019 Budget Discussion Possible Approval** – A draft budget had been distributed to the Board for review. Some discussion regarding significant increases and decreases, capital funds, the possible use of surplus for one-time capital expenses – with consideration being given to the tractor needed at the school. Review and discussion of some of the line items within the budget which is presented at a \$1600 decrease from the current year. P. McCarthy moved to approve the budget as presented and to bring it forward to the Board of Finance. P. Lewerenz seconded. All in favor.
- 2. Citizen's Comments** – Peter Mann stated that on behalf of himself, other groups in town, and many citizens, he would like to thank Pam Lewerenz for her service on the Board of Selectmen as well as her service on other Boards and within the community. He stated that the RTC had been aware of this change and submitted correspondence to the Board and for the Town Clerk notifying them of the Committee nomination of Michael Gerrity as Pam's replacement. M. Gerrity had some questions regarding budget items he had read about in the paper. Brief discussion.

**V. Executive Session** – M. Nicholson moved that the Board adjourn to Executive Session at 8:07 PM to discuss possible land acquisition with M. Nicholson, P. McCarthy, P. Lewerenz, to remain present. P. Lewerenz seconded. All in favor.

**1. Discussion of Possible Land Acquisition**

The Board adjourned from Executive Session at 8:22 PM with no action taken and re-opened regular meeting.

**VI. Adjournment** – Motion made and duly seconded to adjourn. All in favor and meeting duly adjourned at 8:23 PM.

Respectfully submitted,

Bonnie Ryan, clerk

Date approved\_\_\_\_\_