

Annual Report 2020

**ANNUAL REPORT - 2020
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The 2020 Annual Report is also available on-line – Go to www.pomfretct.gov

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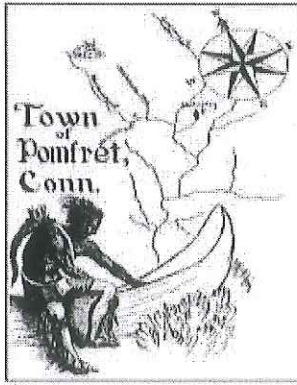
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Financial Statements for both the Town of Pomfret and Pomfret Fire District are available under separate cover at the office of the Pomfret Town Clerk, 5 Haven Road, Pomfret Center, Connecticut or on-line at www.pomfretct.gov



TOWN OF POMFRET ANNUAL REPORT

Your Board of Finance, herewith, presents the Annual Town Report for the fiscal year ending June 30, 2020.

The audit was prepared by King, King & Associates, Certified Public Accountants of Connecticut, and detailed reports are on file at the Office of the Town Clerk, as well as in the possession of the members of the Board of Finance.

Your Board of Finance, herewith, presents the 2020 Annual Town Report.

Margaret B. Huoppi, Chairman
Debra A. Thompson
Dayna M. Flath
Jennifer M. York
Jill Corey
Elaine Sistare

TOWN OF POMFRET – 2019-2020 ELECTED OFFICIALS

Board of Selectmen

	<u>Term of Office</u>	<u>New Term</u>
Maureen Nicholson, First Selectman *	11/21/17 – 11/19/19	11/19/19 – 11/16/21
Patrick McCarthy *	11/21/17 – 11/19/19	11/19/19 – 11/16/21
Ellsworth E. Chase, Jr.*	04/23/18 – 11/05/19	11/19/19 – 11/16/21

Town Clerk

Cheryl A. Grist *	01/04/16 – 01/06/20	01/06/21 – 01/01/24
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Town Treasurer

Cheryl A. Grist *	11/21/17 – 11/19/19	11/19/19 – 11/16/21
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Board of Finance

Margaret B. Huoppi, Chairman	11/19/13 – 11/19/19	11/19/19 – 11/18/25
Jill Corey-Elected for Two-Year Vacancy	05/13/19 – 11/05/19	11/05/19 – 11/16/21
Elaine Sistare-Appointed to Fill Unfilled Vacancy +	03/04/20 – 11/02/21	
Debra A. Thompson	11/21/17 – 11/21/23	
Dayna Flath	11/21/17 – 11/21/23	
Jennifer M. York	03/01/18 – 11/05/19	11/19/19 – 11/18/25
Michael Baum	11/19/13 – 11/19/19	
Carolyn Gerrity-Resigned +	11/17/15 – 04/08/19	

Board of Education

Kate Cerrone, Chairman	11/17/15 – 11/19/19	11/19/19 – 11/21/23
Valerie May	11/21/17 – 11/16/21	
Whitney Bundy	11/21/17 – 11/16/21	
Leigh Grossman	11/21/17 – 11/16/21	
Brett Tuttle	11/21/17 – 11/16/21	
Julie Watt		11/19/19 – 11/21/23
Robyn Incera		11/19/19 – 11/21/23
Sara I. DiIorio-Elected to Fill Two-Year Vacancy	11/21/17 – 11/19/19	
Genia Dunning	11/17/15 – 11/19/19	

Board of Assessment Appeals

Raymond E. Wishart, Chairman	11/21/17 – 11/16/21	
Peter B. Mann	11/21/17 – 11/16/21	
John A. DiIorio	11/17/15 – 11/19/19	11/19/19 – 11/21/23

Registrars of Voters

Martha B. Emilio	01/04/17 – 01/06/21	01/06/21 – 01/08/25
Susan Devokaitis	01/04/17 – 01/06/21	01/06/21 – 01/08/25

TOWN OF POMFRET – 2019-2020 ELECTED OFFICIALS - Continued

	<u>Term of Office</u>	<u>New Term</u>
<u>Library Trustees</u>		
Ginger Lusa. Chairman	11/17/15 – 11/16/21	
Elizabeth Cartier	11/17/15 – 11/16/21	
David Ring-Elected to Fill Vacancy	11/07/17 – 11/16/21	
John Charest-Appointed for Two-Year Vacancy	09/21/20 – 11/02/21	
Gary K. Sturni-Appointed to Fill Vacancy +	08/19/20 – 11/02/21	
Sylvia Danenhower	11/21/17 – 11/21/23	
Cris Cadiz	11/21/17 – 11/21/23	
Sally J. Rogers	11/19/13 – 11/19/19	11/19/19 – 11/18/25
Timothy Gillane		11/19/19 – 11/18/25
Christine Kalafus-Resigned +	11/21/17 – 07/16/20	
Ann Hinchman	11/19/13 – 11/19/19	
Ann Hennen	11/19/13 – 11/19/19	

Constables

William A. Ireland	11/21/17 – 11/19/19	11/19/19 – 11/16/21
Terry Jackson	11/21/17 – 11/19/19	11/19/19 – 11/16/21
William Wolfe	11/21/17 – 11/19/19	11/19/19 – 11/16/21
Jenn L. Trayner	11/21/17 – 11/19/19	11/19/19 – 11/16/21
Rich Huoppi		11/19/19 – 11/16/21
Lesa Landry		11/19/19 – 11/16/21
Jessica Ireland		11/19/19 – 11/16/21
Richard J. Dunn	11/21/17 – 11/19/19	
Daniel Bastura	11/21/17 – 11/19/19	
Nicholas Gardner-Appointed to Fill Vacancy	07/02/18 – 11/05/19	

Planning & Zoning Commission

Richard DiBonaventura, Jr., Chairman	11/17/15 – 11/16/21	
Philip Allegretti	11/17/15 – 11/16/21	
Vacancy-Unfilled at Election	11/05/19 – 11/16/21	
Beverly B. Champany	11/21/17 – 11/21/23	
Raymond E. Wishart	11/21/17 – 11/21/23	
Richard A. Huoppi	10/01/18 – 11/05/19	11/19/19 – 11/18/25
James Rivers		11/19/19 – 11/18/25
Walter Hinchman	11/19/13 – 11/19/19	
Arthur Benway, Jr.	11/19/13 – 11/19/19	

Planning & Zoning Commission Alternates

Martin Hart	11/17/15 – 11/16/21	
Peter B. Mann	11/21/17 – 11/21/23	
Leigh Grossman	11/03/15 – 11/19/19	11/19/19 – 11/18/25

TOWN OF POMFRET – 2019-2020 ELECTED OFFICIALS - Continued

	<u>Term of Office</u>	<u>New Term</u>
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Zoning Board of Appeals

Richard W. Galante, Chairman	11/19/13 – 11/19/19	11/19/19 – 11/18/25
Elizabeth L. Cartier	11/17/15 – 11/16/21	
Earl Semmelrock	11/17/15 – 11/16/21	
Daniel Devonshire Kellaway	11/21/17 – 11/21/23	
Nick Fulchino-Resigned	11/21/17 – 12/15/20	

Zoning Board of Appeals Alternates

Mary E. Wishart	11/21/17 – 11/21/23	
Debra Thompson	11/19/13 – 11/19/19	11/19/19 – 11/18/25
Allison E. Gardner-Resigned	01/04/16 – 07/06/20	

JUSTICES OF THE PEACE - TERM OF OFFICE 01/04/21 - 01/09/25

Katalin Borner	Cheryl A. Grist	Maureen A. Nicholson
Thomas A. Borner	Leigh R. Grossman	Martha L. Paquette
Patrick S. Boyd	Walter P. Hinchman	Rachel L. Sarantopoulos
Elizabeth L. Cartier	Terrence W. Jackson	Joseph P. Stoddard
Kathleen M. Cerrone	Tahia Thaddeus Kamp	Debra A. Thompson
Mary R. Collins	William F. MacLaren	Mary E. Wishart
Dayna M. Flath	Earle R. Maddocks	Raymond E. Wishart
Karyn E. DiBonaventura	Peter B. Mann	Blake Eric Wolanin
Richard W. Galante	Patrick R. McCarthy	
Donna M. Grant	Timothy W. McNally	

* Officials that act in a fiduciary capacity.

**TOWN OF POMFRET – APPOINTED OFFICIALS
ANNUAL REPORT 2019 - 2020**

Animal Control Officer: Northeastern CT Animal Control *

Assessor: Gail M. Gwiazdowski *

Board of Education Clerk: Deborah Raymond *

Building Official: Joseph Pajak *

Burning Officials: Cheryl A. Grist

CT Veterans' Fund Representative: Garry F. Brown

Food Panty Coordinator: Garry F. Brown *

Librarians: Pomfret Public Library-Laurie Bell, Librarian
Abington Social Library-Carrie Wolfe, Librarian

Municipal Elderly Agents: Therese Horvath

Northeast District Dept. of Health: Ann Hinchman, Representative; Jorge Martinez, Alternate

Pomfret Fire Department: Brett Alan Sheldon, Fire Chief; Matthew Morrarty and James Fernstrom, Assistant Chiefs

Pomfret Fire District-Board of Directors:

John Dinsdale	President	Brian M. Geyer
Lesa A. Landry	Vice President	J. Denis Morissette
Carrie Wolfe	Secretary	Timothy McNally
Pamela N. Gaumond	Tax Collector *	Brett Sheldon
Marcia L. Williams	Treasurer & Clerk *	Daniel Newman, Alternate
Patrick S. Boyd	Joseph Stoddard	Timothy Goodier, Alternate

Pomfret Fire Marshal: Normand Perron *

Principal Pomfret Community School: Susan M. Imschweiler *

Senior Center Programs Coordinators: Catherine Smith

School Lunch Program Director: EASTCONN *

School Title Grants Clerk: Melody M. Brock *

Superintendent of Schools: Stephen Cullinan *

Tax Collector: Pamela N. Gaumond *

* Officials who act in a fiduciary capacity.

TOWN OF POMFRET - APPOINTED OFFICIALS – Continued
ANNUAL REPORT 2019-2020

Town Counsel: Edwin C. Higgins, III, Esq.

Town Emergency Manager: Derek Newton May

Town Historian: Walter P. Hinchman

Tree Warden: Maureen A. Nicholson

Agricultural Commission

James A. Rowley, Chairman	John Wolchesky	Alexander Noel, Alternate
William F. Wood	Adam Roy Squire	
Daniel Bruno Nagy	Lance A. Sistare, Jr., Alternate	

Economic Planning & Development Committee

Charles E. Tracy, Chairman	John C. Folsom	Alternates-2 Vacancies
Joseph P. Stoddard	Mary R. Collins	
Martha Emilio	Walter P. Hinchman	

Inland Wetlands & Watercourses Commission

Paul T. Safin, Chairman	Joseph P. Stoddard	Laurice Shaw, Alternate
David W. St. Martin	William H. Gould	John A. Bergendahl, Alt.
John C. Folsom	James A. Rowley	Alexander Howe, Alternate
Nancy S. McMerriman		
Ryan Brais, Inland Wetlands Enforcement Officer		

Recreation Commission

Muriel M. Mrakovich	Beverly B. Champany	Vacancies-4
Mary R. Collins	Stephen T. Kulig	
Rhonda Elizabeth Wishart	Jennifer Hudock	
Barbara C. Gagnon, Recreation Director *		

* Officials who act in a fiduciary capacity.

MEETING SCHEDULES FOR TOWN BOARDS AND COMMISSIONS

<u>BOARD/COMMISSION</u>	<u>MEETING SCHEDULE</u>	<u>MEETING PLACE/TIME</u>
<i>Agriculture Commission Adam Squire, Chair</i>	<i>Third Thursday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>
<i>Assessment Appeals, Board of Ray Wishart, Chair</i>	<i>March and September - dates TBD</i>	<i>Town Hall Offices</i>
<i>Democratic Town Committee Raymond Wishart, Chair</i>	<i>Third Tuesday of Each Month</i>	<i>Grill 37 - 7:00 PM</i>
<i>Economic Development Commission Charles Tracy, Chair</i>	<i>Second Tuesday of Each Month</i>	<i>Community/Senior Center - 8:00 AM</i>
<i>Education, Board of Kate Cerrone, Chair</i>	<i>Fourth Wednesday of Each Month</i>	<i>Pomfret Community School - 6:30 PM</i>
<i>Fire District John Dinsdale, Chair</i>	<i>Third Wednesday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>
<i>Finance, Board of Margie Huoppi - Chair</i>	<i>Second Monday of Each Month</i>	<i>Pomfret Community School - 6:30 PM</i>
<i>Inland Wetlands & Watercourses Paul Safin, Chair</i>	<i>First Wednesday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>
<i>Library Board of Trustees Ginger Lusa, Chair</i>	<i>Fourth Tuesday Every Other Month</i>	<i>Pomfret Public Library - 7:00 PM</i>
<i>Planning and Zoning Commission Richard DiBonaventura, Chair</i>	<i>Third Wednesday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>
<i>Recreation Commission Chair - TBD</i>	<i>Second Tuesday of Each Month</i>	<i>Pomfret Community School - 7:00 PM</i>
<i>Republican Town Committee Peter Mann, Chair</i>	<i>First Thursday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>
<i>Selectmen, Board of Maureen Nicholson, First Selectman</i>	<i>First Monday of Each Month & Third Monday of Each Month</i>	<i>Community/Senior Center - 7:00 PM Community/Senior Center - 8:00 AM</i>
<i>Zoning Board of Appeals Richard Galante, Chair</i>	<i>Third Monday of Each Month</i>	<i>Community/Senior Center - 7:00 PM</i>

TIMES & PLACES SUBJECT TO CHANGE. PLEASE VERIFY BY CHECKING OUR WEB PAGE OR CALLING 860-315-5730

TOWN OF POMFRET

TOWN AND LOCAL SERVICE DIRECTORY

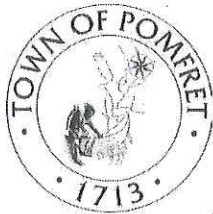
Abington Social Library, Carrie Wolfe 860-974-0415
 State Police, Troop D, Danielson (Routine) 860-779-4900
 Animal Control Officer, NECCOG 860-774-1253
 Assessor, Gail Gwiazdowski 860-974-1674
 Building Official, Joe Pajak 860-974-2972
 Burning Official, Maureen Nicholson 860-974-0191
 Community/Senior Center, Cathy Smith 860-928-7459
 Emergency Management, Derek May 860-974-0191
 Fire Marshal, Norm Perron 860-974-0186
 Hampton Regional Small Cities Housing 860-455-0738
 Inland Wetlands and Watercourses 860-974-9135
 Municipal Agent for the Elderly, Therese Horvatch 860-923-3458
 Northeast District Department of Health 860-774-7350
 Planning and Zoning Office 860-974-9135
 Pomfret Community School 860-928-2718
 Superintendent Stephen Cullinan, Principal Susan Immschweiler
 Post Office, 06258 860-928-3649
 Post Office, 06259 860-928-4187
 Pomfret Public Library, Laurie Bell 860-928-3475
 Pomfret Volunteer Fire Dept. (Routine) 860-974-1508
 Probate Court, Leah Schad, Probate Judge 860-928-4844
 Public Works, Robert Lohr, Director 860-974-3358
 Recreation Department, Barbara Gagnon, Dir. 860-974-1423
 Registrars of Voters 860-315-5730
 Seely-Brown Village 860-928-2744
 Selectmen, Maureen Nicholson, 1st Selectman 860-974-0191
 Tax Collector, Pamela Gaumond 860-974-0394
 Thompson Ecumenical Empowerment Grp. (TEEG) 860-923-3458
 Town Clerk, Cheryl A. Grist 860-315-5730
 Town Hall - main switchboard 860-974-0343
 facsimile line 860-974-3950
 Tree Warden, Maureen Nicholson 860-974-0191
 Veteran's Representative, Garry Brown 860-928-2309
 Zoning Board of Appeals 860-974-9135
EMERGENCY NUMBERS
 Algonquin Gas/Spectra Energy 800-231-7794
 Ambulance/Fire/Police (Emergency) Dial 911
 Connecticut Light & Power 800-286-2000
 Poison Control Center 800-222-1222

POMFRET TOWN OFFICES

5 HAVEN ROAD, POMFRET CENTER, CT 06259
 THE TOWN OFFICES ARE CLOSED ON FRIDAYS

DEPARTMENT HOURS OF OPERATION

Assessors Office 860-974-1674	Monday & Tuesday - 8:30 - 2:30 Wednesday: 8:30 - 5:00
Building Official/Fire Marshal 860-974-2972/860-974-0186	Wednesday: 4:00 - 6:00
Community/Senior Center 207 Mashamoquet Road 860-928-7459	Tues., Wed., Thurs. - 10:00 - 2:00
Land Use Office (TWWC, Planning, ZBA) 860-974-9135	Mon.: 8:30 - 12:30, Wed.: 1:00 - 6:00 (clerk) Wednesday: 4:30-6:00 (enforcement)
Municipal Agent /Elderly 860-923-3458	Monday thru Friday 9:00 - 4:00 At TEEG
Public Works Dept. 860-974-3358	Monday thru Friday: 7:00 - 2:30
Recreation (Office Hours) 860-974-1423	Monday thru Thursday: 9:30 - 3:30
Registrars of Voters 860-315-5730	Tuesday: 9:00 - noon
Selectmen's Office 860-974-0191	Monday, Tuesday, Thursday: 9:00 - 5:00 Wednesday: 9:00 - 6:00
Tax Collector 860-974-0394	Monday, Tuesday, Thursday: 8:30 - 5:00 Wednesday: 8:30 - 6:00
Town Clerk 860-315-5730	Monday, Tuesday, Thursday: 8:30 - 5:00 Wednesday: 8:30 - 6:00



Assessor's Office

5 Haven Road
Pomfret Center, Connecticut 06259
860.974.1674
860.974.3950 (fax)
www.pomfretct.gov

FY 2019-2020

Gail Gwiazdowski, Assessor (hired November 2019)

Tina Corriveau, Assessor Clerk

Jodi Heon, Assessor (resigned October 2019)

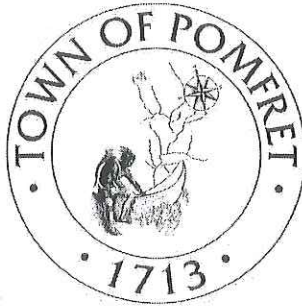
The Assessor is responsible for discovering, listing and valuing all taxable and non-taxable property located in town. Connecticut law requires us to list and value all real estate, motor vehicle and personal property. This is an annual cycle with an assessment date of October 1. It is the Assessor's responsibility to ensure all values are properly and uniformly made and that the grand list is a true and accurate report of all taxable and tax-exempt property in the municipality. Assessed values in the State of Connecticut are based on 70% of fair market value. All Connecticut Towns are required to perform a state mandated revaluation every 5 years. The Town of Pomfret is contracted with Vision Government Solutions to perform a 2020 Revaluation.

The net taxable 2019 Grand List as reported on the M13 is as follows:

REAL ESTATE	303,569,083
PERSONAL PROPERTY	22,532,192
MOTOR VEHICLE	33,699,242
TOTAL TAXABLE GRAND LIST	359,800,517
1.07% Increase over 2018	

In addition, the Assessor's Office is responsible for:

- Maintenance of 2117 real estate accounts, 4295 motor vehicle accounts and 327 personal property accounts.
- Administering and maintaining tax relief programs for the elderly, disabled, blind, farmers and veterans.
- Adherence of Local Ordinances relevant to assessment and taxation.
- Administering and maintaining the Renters Rebate program.
- Applying the PA490 statute to preserve farm, forest and open space land.
- Inspecting all permitted construction.
- Updating ownership of real estate upon transfer of title.
- Assisting NECCOG with map updates on the GIS which contribute to more accurate land records.



BOARD OF ASSESSMENT APPEALS

Annual Report for Fiscal Year Ending June 30, 2020

The Board of Assessment Appeals is one of the oldest local government agencies in Connecticut. The Board is comprised of three (3) elected members, currently Raymond Wishart, John A. Dilorio and Peter Mann. The purpose of the Board is to provide an avenue for Pomfret taxpayers to appeal the value placed on their properties. The Board of Assessment Appeals is a review body, and as such serves independently of the Assessor.

The Board generally meets twice a year, as defined by Connecticut State Statute. The meeting held in March gives taxpayers an opportunity to appeal real estate, personal property, and supplemental motor vehicle values. This meeting requires the taxpayer to request a hearing in writing. Subsequently, a time is designated to hear their appeal. The September meeting gives taxpayers the opportunity to appeal motor vehicle values. A written request is not required, and taxpayers are handled on a walk-in basis.

It is important to note that Connecticut statutes require the taxpayer, or legal representative, be present for the hearing. If the taxpayer does not appear, the appeal cannot be heard.

In September 2019, the Board heard four appeals for motor vehicle values. Assessments were reduced by a total of \$9,915. In March 2020, the Board received five appeals of value on the 2019 Grand List. Assessments were reduced by a total of \$1,390,300.

Respectfully submitted,

Raymond Wishart
Chairman

BOARD OF FINANCE
Annual Report
2019-2020

The Board of Finance oversees the financial operation of the town of Pomfret. It recommends the budget to the town meeting, sets the mill rate for property taxation, approves all appropriations, arranges for the annual audit, and publishes the annual town report. In order to maintain the financial stability of the town, the Board must balance the diverse needs of the community with the resources to fund them.

2019-2020 Budget

The total 2019-2020 approved budget for the Town was \$12,910,381 with the Board of Education's budget at \$10,154,955 and the General Government budget at \$2,755,426. This represented an increase of 2.1% over the previous year's budget.

Town Unassigned Fund Balance

The unassigned fund balance continued to show improvement, ending the fiscal year at \$1,848,245 or 14% of General Fund expenditures. The Board used \$225,000 from the unassigned fund, as well as \$100,000 from the Board of Education's Non-Lapsing Surplus Fund, to support the 2019-2020 spending projections.

Audit

The Town's auditors, King, King & Associates, presented the 2019-2020 annual audit in January 2021. The fund balance showed an increase due to revenues exceeding projections. The Board of Education also finished the year under their projected spending level.

Meetings

The Board of Finance meets the second Monday of the month normally in the Pomfret Community School conference room, with special budget workshops in April and May as needed. During the second part of the fiscal year, meetings were held online via Zoom. All meetings are open to the public and public participation is encouraged. The Board schedules a public hearing in the spring to hear public comments and questions on proposed spending. After the hearing the Board holds a special meeting to make its budget recommendations. These recommendations are presented to the Board of Selectmen, and they in turn set a town meeting date where the budget is voted on.

Summary

The Board of Finance is committed to ensuring the financial stability of the town by authorizing fiscally responsible budgets with modest tax increases, maintaining a healthy surplus balance, and using the town's money wisely.

Margie Huoppi, Chair
Jill Corey
Dayna Flath
Elaine Sistare
Debra Thompson
Jennifer York

Board of Selectmen, 2020 Annual Report

The Board of Selectmen had a very different year with the Covid 19 pandemic creating unanticipated challenges. We met 24 times this year and 6 were on-line virtual meetings. Beginning in March our world changed dramatically and fortunately we were able to accommodate meetings and continue with routine business although the Community Center, Library, and Town Hall would eventually be closed to public access. An Emergency Declaration was approved, and meetings moved to a virtual online format. All Town employees (Town Hall, Library, DPW) did an outstanding job throughout the rapidly changing pandemic environment and the Town is fortunate to have a dedicated, reliable workforce.

This year, the BOS accepted resignations, made appointments, and hired several important positions. Employees hired include Assessor Gail Gwiazdowski, Assistant Town Clerk Sandy Arcayan, and DPW Director Bob Lohr. Pam Gaumond was reappointed as Tax Collector and Tina Corriveau was appointed Deputy Treasurer. Richard Dunn resigned as Head Constable after 13 years. Ann Hinchman was appointed to Northeast District Department of Health with Jorge Martinez as the alternate. Charlie Tracy was appointed the Pomfret representative to the Eastern Connecticut Tourism District, and Garry Brown as Municipal Veteran Service Representative.

Projects entered into and completed this year were numerous and extensive. Construction on the Emergency Operations Center, the sewer project, and sidewalk extension to Deerfield Road were all completed, 141 acres of land was purchased for open space, reserving 10 acres for future municipal use directly across from the Town Hall, the Air Line Trail improvements grant of \$5.5 million was authorized, a contract awarded, and construction begun. The BOS voted to join the Green Bank C-PACE program, approved taking an ordinance for 4-year terms for Treasurer, Board of Selectmen, and First Selectman to town meeting, along with the discontinuance of Swedetown and Quarry Roads, and submitted a STEAP Grant application for locating the transfer station site at the end of Nora Lane.

We again received the Neglected Cemeteries Grant, DEMHS Grant, a STEAP Grant, and the Neighborhood Assistance Act was approved.

Community events attended by Board of Selectmen included ribbon cuttings for Garden Gate Florist and Watercure Distillery (the first Farm Distillery permit to be issued in the State of Connecticut), Wreaths Across America, Holiday Tree Lighting and Carol Sing on the Green. Unfortunately, the Memorial Day Parade was cancelled due Covid 19 restrictions.

The Board approved the 2020-2021 budget at 2,788,236 for an increase of \$32,810 or 1.9% over 2019 - 2020. Due to the pandemic, no Public Hearing or Annual Town Meeting was held. By Governor Lamont's executive order, the Board of Finance was given the authority to approve the budgets. Several items slated for Annual Town Meeting were put off until a future time when an Annual Town Meeting could again be held, and open discussion can take place.

The Board of Selectmen works cooperatively, efficiently, and effectively to serve the citizens of Pomfret. All meetings are open, and the public is invited to join. Meetings are the first (7pm) and third (8am) Mondays of each month, one in the morning and one in the evening to provide more opportunities for citizens to join. Pomfret Town Hall is customer friendly and staffed by professionals to assist taxpayers, answer questions, and serve the public.

Maureen Nicholson
First Selectman

Patrick McCarthy
Selectman

Ellsworth Chace
Selectman

**TOWN OF POMFRET BUILDING OFFICIAL
ANNUAL REPORT 2019 – 2020**

Year of Issue:	2016	2017	2018	2019	2020
Number of Permits Issued:	220	224	193	265	224
Est. Cost of Construction:	\$5,610,725	\$8,668,477	\$27,870,860	\$ 5,130,153	\$15,066,632

Permits by Type:

Single-Family Homes	5	5	10	7	4
Residential Additions & Renovations:	83	64	47	86	77
Residential-All Other	19	34	19	9	26
Commercial/Industrial-New	0	0	3	2	0
Commercial/Industrial-Other	0	1	0	1	1
Cellular Tower/Antenna	0	2	0	2	2
Educational Institutions-New	1	2	2	0	1
Educational Institutions-Other	1	3	4	1	0
Demolitions	1	1	4	5	7
Municipal Misc.	1	1	0	2	0

Also Issued in FY 2019/2020:

Electrical Permits: 50
Mechanical Permits: 48
Plumbing Permits: 8

**The Building Official's office hours are on Wednesday from 4:00 – 6:00 PM unless otherwise posted.
Office 860-974-2972; cell 860-234-1053; email buildingofficial@pomfretct.gov**


Joe Pajak
Pomfret Building Official

**OPEN BURING OFFICIAL
ANNUAL REPORT – JUNE 30, 2020**

Maureen A. Nicholson, First Selectman, is Pomfret's Open Burning Official. There is, also, one deputy, Cheryl A. Grist. For the convenience of Pomfret residents, the open burning permits may be obtained from these officials during the regular hours of the Town Clerk's Office: Monday, Tuesday, and Thursday from 8:30 A.M. to 5:00 P.M., Wednesday from 8:30 A.M. to 6:00 P.M., and Friday closed. Currently, there is no fee for this service.

Two-hundred and thirty-four (234) permits were issued during the annual year of 2020 which was seventy-one (71) more permits than the one-hundred and sixty-three (163) issued in 2019. This was a 30.34% increase over last year.

Permits are issued for brush fires only and are usually good for one month. Burning, when permitted, may begin at 10:00 A.M., must be extinguished by 5:00 P.M. and attended at all times. Applicants must call the Quinebaug Valley Dispatch phone number (860) 774-7555 each day before burning to inquire if burning is allowed. The applicant must also call the Dispatch number each day to report when they are beginning to burn and when they are finished. For air quality reasons, burning should not take place when the wind is under 5 mph or over 15 mph, if it is cloudy, rainy, and/or too humid.

The Selectmen's Office may request any information and impose any conditions that may be deemed necessary to protect the health and safety of the citizens of Pomfret.

Sincerely,



Maureen A. Nicholson
Open Burning Official

INLAND WETLANDS AND WATERCOURSES COMMISSION
ANNUAL REPORT 2019 – 2020

The inland, wetlands, and watercourses of the State of Connecticut are an indispensable, irreplaceable and fragile natural resource with which the citizens of the State have been endowed. These wetlands and watercourses are an interrelated web of nature essential to an adequate supply of surface and underground water, to the hydrological stability and control of flooding and erosion, to the recharging and purification of groundwater, and to the existence of many forms of animal, aquatic and plant life.

The Pomfret Inland Wetlands and Watercourses Commission is the governing agency appointed to protect the wetlands and watercourses of the Town of Pomfret. Any person wishing to conduct a regulated activity within a watercourse, within the uplands review area adjacent to a wetland or wishing to conduct an activity which requires a Town of Pomfret Building Permit must first obtain an Inland Wetlands and Watercourses Permit for such activity from the Pomfret Inland Wetlands and Watercourses Commission.

The Pomfret Inland Wetlands and Watercourses Commission continues to make a conscious effort to educate Pomfret residents about the importance of our wetlands resources. We have a link to "The Habitat", the newsletter of the Connecticut Association of Conservation and Inland Wetland Commissions on the Town of Pomfret website, pomfretct.gov. Commission members also attend workshops and/or conferences during the year to stay abreast of regulatory changes.

Fiscal year 2019-2020 saw one more application than preceding fiscal year. The number of applications, by category for the present and preceding four fiscal years is as follows:

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Single Family Homes:	5	4	4	4	5
Out buildings:	2	3	1	1	3
Additions, Decks & Pools:	2	0	3	1	1
Subdivisions:	1	0	0	0	0
Commercial buildings:	2	0	0	1	0
Pipes, culvert activity:	0	0	0	0	0
Ponds, tree harvests, tree planting	1	3	0	0	0
Miscellaneous:	2	2	0	1	0
TOTALS:	15	12	8	8	9

There were 9 applications submitted for the fiscal year 2019-2020; no applications were withdrawn. Be advised that in addition to the applications listed above, 3 Forest Activity Work Sheets were reviewed and based upon review, it was determined that an application was not needed.

The Commission appreciates the continued support and voluntary cooperation that all Pomfret citizens have shown in protecting the wetlands. Members of the Pomfret Inland Wetlands and Watercourses Commission as of January 2020 are Paul Safin (Chairman), David St. Martin (Vice Chairman), James Rowley (Secretary), John Folsom, Joseph Stoddard, Nancy McMerriman, William Gould, John Bergendahl (Alternate), Laurice Shaw (Alternate) and Alex Howe (Alternate).

Staff: Ryan Brais (Wetlands Enforcement Officer), James Rabbitt, AICP (Designated Agent and Town Planner), and Lynn L. Krajewski (Clerk).

The Commission meets the first Wednesday of each month at 7:00 pm at the Pomfret Senior Center on Mashamoquet Road. Check the website for any meeting changes. The clerk's hours are Monday 8:30 am – 12:30 pm and Wednesday 1:00 – 6:00 pm. The telephone number is (860) 974-9135. The website is Pomfretct.gov and the e-mail address is Lynn.Krajewski@Pomfretct.gov.



Paul T. Safin, Chairman

POMFRET PLANNING AND ZONING COMMISSION

2019-2020 ANNUAL REPORT

The Pomfret Planning and Zoning Commission met regularly throughout the year on the third Wednesday of each month at the Community Center on Mashamoquet Road at 7pm. In addition, several Special Meetings, Workshop Meetings, and Public Hearings were held.

Fifty-nine zoning applications were received and fifty-eight were approved. There was one withdrawal this year.

No subdivision applications were received during this fiscal year.

Members of the Pomfret Planning and Zoning Commission as of January 2020 are Richard DiBonaventura (Chairman), Phil Allegretti (Vice Chairman), Ray Wishart (Secretary), Richard Huoppi, Beverly Champany, James Rivers, Martin Hart (Alternate), Leigh Grossman (Alternate) and Peter Mann (Alternate).

Staff for the Commission consists of James Rabbitt, AICP, Town Planner; Ryan Brais, ZEO; and, Lynn L. Krajewski, Clerk.

Office hours for Lynn Krajewski, Clerk, are Mondays from 8:30 AM – 12:30 PM and Wednesdays from 1:00 PM – 6:00 PM. Ryan Brais, Zoning Enforcement Officer, holds office hours on Wednesdays from 4:30 PM – 6:00 PM. The office can be reached at 860-974-9135.

Respectfully submitted,



Richard DiBonaventura
Chairman



POMFRET PUBLIC LIBRARY

www.pomfretlibrary.org / 860-928-3475

POMFRET PUBLIC LIBRARY

AT A GLANCE

FY 2020

PEOPLE

7500 Library Visits

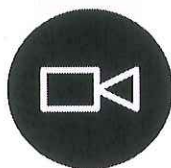
1500 cardholders

(36% of residents)

1 full time staff, 3 part time staff



RESOURCES — USE



19,100 items in the physical collection, including **16,600 books**. That's 4.5 items per resident. *35% of the collection is for kids*. 14200+ items borrowed, including 10,275 books and 3250 electronic items

PROGRAMS—SERVICES

The library hosted **100 programs**, with a total attendance of 1164. *69 programs were for kids and families*. 3 public computers were

used about 350 times. There were **650 Interlibrary Loan** transactions.

Other services: Wifi, public copier/printer/ fax, and a Mobile Hotspot.



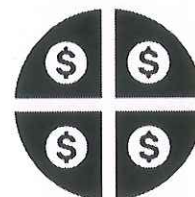
FINANCES

\$119,313

annual operating income

The Town provided \$26.62 per resident. —just \$.07 a day!

\$8000 donated by Friends of Pomfret Public Library



Library Addition FUND RAISING

**building
community**

A Capital Campaign Committee received gifts and pledges to match the CT State Grant of \$421,000 for a future addition to the library.

COVID-19

Library Closed March 19—May 23, 2020

Time was used for staff development, spring cleaning and special projects

May 26—Began curbside service

June 17—reopened with limited services

Services while Closed

Library accounts by email;

Curbside Service; Live and

Recorded Virtual Story Times;

Take-Home Crafts; Downloads and Streaming of books, audios and movies; increased check-out times.



Pomfret Public Library Board of Trustees, FY 2020

Ginger Lusa, Chair

Elizabeth Cartier, Treasurer

David Ring, Vice Chair

Sylvia Danenhower

Cris Cadiz

Gary Sturni

Sally Rogers, Secretary

Timothy Gillane

John Charest



POMFRET RECREATION DEPARTMENT
ANNUAL REPORT
FISCAL YEAR 7/1/19 - 6/30/20

The Pomfret Recreation Department and Commission had a successful first half of the year. Due to Covid 19 restrictions, the 2020 portion of the year was a bit sidelined.

We began the season on in early July with two Lego Camps featuring the theme of Harry Potter Magical Engineering. One camp was for boys and girls ages 5-7 and the other was for boys and girls 8-12. Both of the Lego Camps were sold out as anticipated. We moved on a week later with the Summer Youth Basketball Program for boys and girls in grades three through nine. All of groups played co-ed basketball. This program really helps the Pomfret children to continue to be physically active and to keep up with their friends over the summer. October 5th, we hosted a Pad Thai Cooking class. October 19th, we sponsored a large Wooden Pen making class held at the Senior Center. This class was filled to brim with a few extras thrown in!

October 19th we also had our first annual Halloween Party at the Park. The party consisted of Trick or Treating, Hayrides, a Bon Fire, and a showing of the Movie Hocus Pocus after dark. We had a great turnout for this first-time event. 10/28 – 12/13 we presented the Before School Basketball program and then October through March we held the Men's over 30 Basketball Program.

11/2/19, we set off in the morning cooking with a Fresh Spring Roll class. That was followed on 11/30/19 with a trip to NYC, and on 12/14/19 there was the Yuletide Newport Bus trip. We held our 2nd annual Jingle Bell Hop on 12/13/19. This program involves boys and girls in Pre-K through 2nd grade. We had yet more participation this year versus last year. Activities included: holiday music, games, face painting, crafts, and a visit from Santa!

The Friday Night basketball program for boys and girls in grades 2-8 happened from 12/6 to 1/24/20. Pollywog Basketball for boys and girls in grades 1 & 2 took place from Jan. 4th to Feb. 8, 2020. A Spring roll class occurred on 1/11/20 and Before School Floor Hockey from 1/6 to 2/2/20. More cooking classes transpired with Pho Soup classes on 1/18 and 1/25/20 along with another Spring Roll and Pad Thai classes on 2/1 and 2/15/20.

We had no idea that everything would change shortly after that.

Our Irish Trivia Night on 3/13/20 was cancelled the day prior along with the rest of our Before School programs, the Easter Egg Hunt, the Spring Social, another Wooden Pen Making Class, the Stay and Play programs, Co-ed Volleyball, Ladies Tennis along with our most popular annual event, the Hooked-on Fishing derby.

The Recreation Commission/Department \$500 annual scholarship based on community service to the Town of Pomfret was not awarded this year as there were no applications mailed in.

The Pomfret Recreation Park was regularly occupied with various people of all ages. Our 9-hole disc golf course has become increasingly popular. We also added a 2-court professional corn hole pavilion at the park. We have received a lot of positive feedback about that addition. There are many children and adults utilizing the basketball, tennis and volleyball courts, the baseball and soccer fields as well. Many people walk their pets along the trails in the park too.

Respectfully submitted,

Barbara Gagnon, Recreation Director

Recreation Commission Members: Muriel Mrakovich, Beverly Champany, Steven Kulig, Mary Collins, Rhonda Wishart and Jennifer Hudock

REGISTRARS OF VOTERS 2020 ANNUAL REPORT
July 1, 2019 - June 30, 2020

Our main responsibility as registrars is to ensure the voting rights of our citizens and administer all elections based on current election laws. Although we are elected officials, politics does not have any place in our office. We strive to ensure fair and equitable implementation of all laws.

The annual canvass of voters was held. The canvass of electors was completed by the Registrars using the National Change of Address System of the U.S. Postal Service.

Registrars were not able to hold the enrollment session at Woodstock Academy in March with the Woodstock Registrars of Voters due to CoVid-19 restrictions.

Registrars facilitated several training sessions for poll workers to ensure an accurate election process. Both Registrars attended our regional meetings of Registrars of Voters in the fall of 2019 but the spring meetings were canceled due to CoVid-19 protocols. We attended our September 2019 State Registrars Convention but the spring convention was canceled. However, the Secretary of State held many telephone calls with the Town Clerks and Registrars of Voters to plan and ensure safe polls for our electors and poll workers. Due to CoVid-19 restrictions we spent many hours researching, developing protocols, and reassessing our polling places for safety and health protocols. We worked diligently to comply with Governor Lamont's executive orders for the August 2020 Presidential Primary.

We continued use of the new accessible voter-verified paper ballot system for use at the polls. Pursuant to federal law, the Americans with Disabilities Act and the Help America Vote Act, and state law, C.G.S. Sec 9-247 each town is required to have such a system tested and operable prior to the opening of the polls on Election Day. This new user-friendly system is not connected to a telephone line nor the internet and allows voters to use either a touchscreen or a headset to be able to use an audio ballot.

On November 5, 2019, a municipal election was held to cast votes for Selectman, Town Clerk, Town Treasurer, Boards of Finance and Education, Board of Assessment Appeals, Planning and Zoning, and Library Trustees. A total of 1,000 electors voted of the 2,744 registered electors or 36.44%.

Pomfret took part in Election Day Registration as mandated by the General Assembly in Connecticut Public Act 12-56 "An Act Concerning Voting Rights". It was held at the Pomfret Town Hall and four people took advantage of the opportunity.

The following is a list of electors of this town entitled to take part in all caucuses, primaries and elections of their party as of June 30, 2020:

Democrats	- 893
Republicans	- 720
Unaffiliated	- 1189
Minor Parties	- 51
Total	2853

Submitted by,
Susan Devokaitis
Martha B. Emilio
Registrars of Voters

Susan Devokaitis
Martha B. Emilio

Pomfret Community School Annual Report for 2019-2020

Introduction:

As with most of the world, 2019-2020 was certainly the most unusual school year ever at Pomfret Community School. The events that originated in Wuhan, China that rapidly spread across the globe have had a profound impact upon our educational community. The faculty and staff of Pomfret Community School have always been recognized for their continued and dedicated service to provide quality educational programming for all students. However, since the onset of the pandemic, PCS staff have certainly exceeded all expectations as they continue to support student learning in an ever-changing environment. The students of the Pomfret Community School continue to demonstrate their resilience as they strive to achieve academic excellence in an ever-changing environment. The Board of Education, Board of Finance, Board of Selectmen, PTO, parents and the general community continued their outstanding support of the Pomfret Community School.

The official enrollment for Pomfret Community School in 2019-2020 was 382 students. It was another busy and exciting year, through mid-March, as PCS students participated in a wide variety of activities such as: Hope for Haiti, Sea Perch, Art Club, Math Counts, Invention Convention, Science Bowl, and the Student Council. All that was normal regarding school ended on March 13, 2020 when schools across Connecticut closed their buildings and transitioned to Remote Learning for the remainder of the academic year. As a result, many of the highlight experiences of the school year did not occur such as the annual Art Show, the ever popular First Grade Talent Show and quite sadly the cancellation of our annual grade 8 trip to our nation's capital Washington, D.C.

The Board's Policy Committee was quite busy revising policies related to Individualized Education Programs/Special Education Program; Physical Exercise and Discipline of Students; Security Check/Fingerprinting; Employment/Reference Checks; Conduct and Discipline; Periodic Financial Reports; Smoke Free Environment; School Calendar; Staff Development; Basic Instructional Program; Suspension and Expulsion/Due Process; Admission/Placement; Homeless Students; Non-Lapsing Education Fund; Student Sunscreen Use; Sex Discrimination and Sexual Harassment in the Workplace; and Emergencies and Disaster Preparedness. The Finance & Budget Committee navigated the Board through a difficult financial year. The Board of Education's Curriculum Committee reviewed curriculum development and professional development in the areas of mathematics, science, physical education, health, computer science and art.

In June, the Board of Education authorized the creation of a School Reopening Advisory Committee. Committee members Kate Bars, Shawn Bertram, Mia Breen, Mary Jo Chretien, Erica Caouette, Steve Cullinan, Michael Galligan, Tanya Gilchrist, Sarah Ginnetti, Timothy Hotchkiss, Jill Houle, Susan Imschweiler, Maureen Lane, Wendy Lupien, Jason Osborne, Jennifer Salvas, Kristin Sapp, Lisa Semancik, Kate Slingo, and Jennifer York undertook the daunting task of preparing Pomfret Community School for the reopening of school in the fall of 2020 in compliance with the requirements of the State Department of Education and the Connecticut Department of Public Health.

Prior to the onset of the pandemic, the Board of Education recognized Sophia Scandalito and Colby Smith as recipients of the Connecticut Association of Superintendents' Award. Emma Costa, Abi Houle and Grace Haney were commended by the Board of Education for the creation of 1000 Origami Cranes to send a message of hope to Alex Trebek. Once again PCS was the recipient of generous contributions from the Greater Worcester Community Foundation made possible by Pomfret resident Betty Hale; the VMware Foundation made possible by the volunteer activity of Daniel Plouffe; Staples made possible by PCS parent Stephen Tyler; Robert Wood and Charleen's Portrait Studio.

Due to the ongoing pandemic, a virtual graduation was held for the Class of 2020 on June 11, 2020. All members of the class were photographed in cap and gown, received graduation balloons courtesy of the Board of Education and graduation signs delivered by the grade 8 teachers. Since we were not able to gather in person, the PCS community honored retirees Carolyn Otto, Lori Patrylak, Cheryl Lehto and Mary Jo Chretien with a retirement parade at the main entrance of the school on June 10, 2020.

Board of Education:

Kathleen Cerrone, Chair
Valerie May, Vice Chair
Whitney Bundy, Secretary

Leigh Grossman
Brent Tuttle
Robyn Incera
Julie Watt

Class of 2020

Nicole Elizabeth Apicelli
Emily Marie-Louise Bergman
Logan C. Bertram
David Brian Bunning, Jr.
Lucas Canavan
Julia MacPherson Coyle
Jacob Michael Cutler
Emerson Grace Dalton
Benjamin Michael Da Silva
Kambryn Adele Dexter
Pearson George Crichton Dodds
Jillian Edwards
Hunter Emilie Fortier
Benjamin Gagnon
Owen D. Gratton
Kathryn Rose Guillot
Rebecca Hague
Sawyer Joseph Haney
Halie Adele Hoffman
Joshua Edwin Barry Huber
Emma Michelle Kerr
Katelyn Emily Kosior

Corinne Elizabeth LaMontagne
Kevin Lin
Madison McMahon
Aiden James McNamara
Evelyn Odden
Kyle Pazienza
Joshua Miles Rilling
Deven James Santa Cruz
Sophia Faye Scandalito
Hunter M. Schafmayer
Finn Scribner
Colby J. Smith
Jordyn Marie St. Laurent
Ethan Austin Staples
Jessica Stolarek
Bronson Swift
Timothy Swift
Addison Tyimok
Lilly E. Verraneault
Joseph Wolfe
Christian Stone Zellweger

Class Officers

PRESIDENT
VICE-PRESIDENT
SECRETARY
TREASURER

Rebecca Hague
Lilly E. Verraneault
Ethan Austin Staples
Benjamin Michael Da Silva

TOWN OF POMFRET TOWN CLERK'S ANNUAL REPORT 2019-2020

The office of the Town Clerk respectfully submits the following report of activities in our office for the fiscal year July 1, 2019 – June 30, 2020:

DAILY ACTIVITIES

Land Records	923
Survey and Subdivision Maps Filed	12
Foreclosure Registration Filings	12
Births (30) Marriages (37) Deaths (24)	91
Marriage Licenses Issue	34
Fishing, Hunting, and Trapping Licenses	202
Dog Licenses Issued	329
Guide Dog	0
Kennel Licenses Issued	3
Military Discharges Filed	3
Trade Names Filed	8
Notary Publics Filed	5

TOWN MEETINGS

Annual Town Meeting: An Annual Town Meeting was not held due to COVID-19. The Fiscal Year Budget in the amount of \$2,788,236 for the General Government and \$10,486,250 for the Board of Education for a total \$13,274,486 was approved by the Board of Finance on May 18, 2020. By virtue of Governor Ned Lamont, Executive Order No. 7I, the authority was given to the Board of Selectmen to authorize the Board of Finance to approve the Fiscal Year Budget for 2020/2021. The Board of Selectmen duly approved giving the Board of Finance the authority to approve the Fiscal Year Budget 2020/2021 on May 4, 2021.

ELECTIONS, PRIMARIES, APPOINTMENTS & RESIGNATIONS

Municipal Election-November 5, 2019: The total number of names on the Official Check List, including names restored, was 2,740, the total number voting in person was 966, the total number voting by absentee was 30, the total number admitted and voting by Election Day Registration ballot was 4, the total number voting by overseas was 0, for a total of 1,000 as having voted which was a 36.5% turnout. The election results were as follows (candidates with 0 votes were not noted):

<u>Office</u>	<u>Candidates</u>	<u>Party</u>	<u>Number of Votes</u>
First Selectman	Maureen Nicholson	Democratic	749
Selectmen	Patrick McCarthy	Democratic	536
	Ellsworth Chase	Republican	440
Town Clerk	Cheryl A. Grist	Democratic	584
	Cheryl A. Grist	Republican	366

Office	Candidates	Party	Number of Votes
Town Treasurer	Cheryl A. Grist	Democratic	570
	Cheryl A. Grist	Republican	367
Board of Finance Full Term	Jennifer York	Democratic	732
	Margie Huoppi	Democratic	713
Board of Finance- To Fill Vacancy for 2 years	Jill Corey	Republican	664
	No candidates for second vacancy		
Board of Education	Kathleen Cerrone	Democratic	557
	Julie Watt	Democratic	526
	Kathleen Cerrone	Republican	363
	Robyn Incera	Republican	442
Board of Assessment Appeals	John A. DiIorio	Democratic	731
Planning & Zoning Comm. Full Term	Richard Huoppi	Democratic	474
	James Rivers	Democratic	550
	Peter B. Mann	Republican	458
	Walter Hinchman	Republican	461
Planning & Zoning-To Fill Vacancy for Two Years	No candidates		
Planning & Zoning Alternate	Leigh Grossman	Democratic	706
Zoning Board of Appeals	Richard Galante	Democratic	725
Zoning Board of Appeals - Alternate	Debra Thompson	Democratic	707
Constables	Richard Huoppi	Democratic	511
	Lesa A. Landry	Democratic	573
	Jenn L. Trayner	Democratic	517
	William Wolfe	Democratic	483
	William A. Ireland	Republican	440
	Jessica Ireland	Republican	427
	Terry Jackson	Republican	434
	Nicholas Gardner	Republican	414
Library Trustees Full Term- Vote for Three	Sally Rogers	Democratic	773
	Timothy Gillane	Democratic	737
	No Candidates for Third Trustee		

Resignations and Appointments to Elected Positions:


On July 16, 2020, Christine Kalafus gave her resignation as a Library Trustee which was duly accepted by the Board of Selectmen. On August 19, 2020, Gary K. Sturni was duly appointed by the Board of Selectmen as a Library Trustee to fill the vacancy of Christine Kalafus until the next regular Municipal Election on November 2, 2021. On September 21, 2021 John A. Charest was duly appointed as a Library Trustee for the term of September 21, 2021 until the next Municipal Election of November 2, 2021 unfilled at the November 5, 2019 Municipal Election.

Since the spring of 2020, the way we conducted business for our citizens changed drastically due to COVID-19. Doing everything remotely by phone, email, fax, or mail has been a challenge for everyone. Meeting on the front porch of the Town Office to do in person notarizing, marriage licenses and other necessary in person requirements, was not the normal way we would like to accommodate our citizens. We really appreciate that everyone has been very willing and understanding about adapting to a new way of conducting business in a safe environment for everyone. Thank you for all your support throughout the year. It has been a privilege to serve the citizens in Pomfret.

Respectfully submitted,



Cheryl A. Grist, Town Clerk


Sandy A. Arcayan, Assistant Town Clerk
Tina L. Corriveau, Assistant Town Clerk

POMFRET ZONING BOARD OF APPEALS

ANNUAL REPORT 2019 – 2020

The Pomfret Zoning Board of Appeals (ZBA) meets monthly on the third Monday at the Pomfret Senior Center. During the past year, the Board held its regular meetings to discuss matters related to the Town's Zoning Regulations. It also reviews and holds public hearings on applications for variances from these Regulations or to appeal a decision made by the zoning officer. To grant a variance, the Board must find that the applicant meets the hardship tests necessary for granting a variance without harm to surrounding neighbors and without derogating from the intent of the Zoning Regulations.

The Board did implement a new document entitled, "Appeal of a ZEO Decision" in 2013. This form, along with ZBA applications, is available at the Town Hall from the Town Clerk, the ZBA Clerk, as well as on the Town's website at pomfretct.gov.

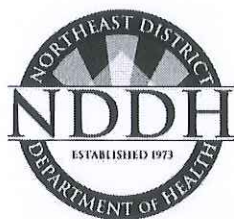
The Board is elected by Town voters and in 2020 is comprised of the following Pomfret residents: Richard Galante, Chairman; Elizabeth Cartier, Vice-Chairman; Earl Semmelrock, Secretary; Daniel Kellaway, Member; Debi Thompson, Alternate; and Mary Wishart, Alternate. Lynn Krajewski serves the Board as Clerk, Jamie Rabbit as Town Planner, and Ryan Brais as Wetlands/Zoning Enforcement Officer.

All the ZBA meetings are posted at the Town Hall. Citizens are welcome to attend any of the meetings. The Board continues to work diligently to serve the residents of Pomfret in an effort to make the Zoning Requirements understandable and accessible.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard Galante".

Richard Galante, Chairman of ZBA



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

860-774-7350 / Fax 860-774-1308 www.nddh.org



Public Health
Prevent. Promote. Protect.

A MESSAGE FROM THE DIRECTOR OF HEALTH, Fiscal Year 2020



NDDH is **your** local public health department. We work within a larger public health system that includes the CT Department of Public Health (DPH), the national Centers for Disease Control and Prevention (CDC) and the National Institutes of Health (NIH) to ensure the conditions in which people can be healthy. Local public health departments are recognized as the authorities that are most in tune with the everyday conditions that impact the health of communities and the people who live in them. You can rely on NDDH to Prevent Illness, Promote Wellness, Protect Health in a thoughtful and strategic manner that addresses the political, economic, environmental, cultural, and other realities in the Quiet Corner of CT. We do this in collaboration with towns, agencies, and institutions. We made great strides over the past year.

In November, the Board of Directors approved a Strategic Plan, **Mission Statement:** *The Northeast District Department of Health will, through community partnerships, promote, protect, and improve health in northeast Connecticut by monitoring health concerns, preventing illness, and encouraging healthy lifestyles;* **Vision:** *Healthy people engaged in creating a thriving community;* and **Values:** *Community, Trust, Accountability, Peace of Mind, Ethics, and Expertise.* In December, our attention turned to an emerging disease in China. Our Strategic Plan and past experiences informed our response to what would become known as COVID-19.

We held flu vaccination clinics for adults and children in the fall. Our Holiday Dazzle Light Parade float promoted hygiene and flu prevention. In the spring we were promoting the use of cloth face coverings. In February, we began COVID-19 case investigations - helping people find appropriate care and self-isolate to prevent the spread of disease. In March, we convened schools and employers to protect students and the workforce. NDDH convened health care, social service agencies, and town officials to share best practices and ensure the provision of food, shelter, and services. NDDH distributed personal protective equipment (PPE) to health care providers and worked with Day Kimball Healthcare and Generations Family Health Center, to enhance local COVID-19 testing. Local media partners—WINY, the Bulletin, Courant, Day, Putnam Town Crier, and Villager newspapers were integral to these efforts.

Our work expanded beyond COVID-19. We conducted inspections—and provided timely updates on the Governor's Executive Orders and the Department of Economic and Community Development's Rules to municipalities, agencies, and businesses to help them operate safely. We held a community forum to prevent opioid-related deaths; distributed Vial of Life kits to make medical information readily available to first responders; and gave out free radon test kits to reduce exposure to radon—the leading cause of lung cancer among people who don't smoke. Our HealthQuest coalition partners collaborated on efforts to create opportunities for physical activity while social distancing. It's been busy, but we are committed to our work. We will continue to lead the way—and work in the background—to protect you!!

Susan Starkey, MPH MS RD

Susan Starkey, MPH, MS, RD
Director of Health



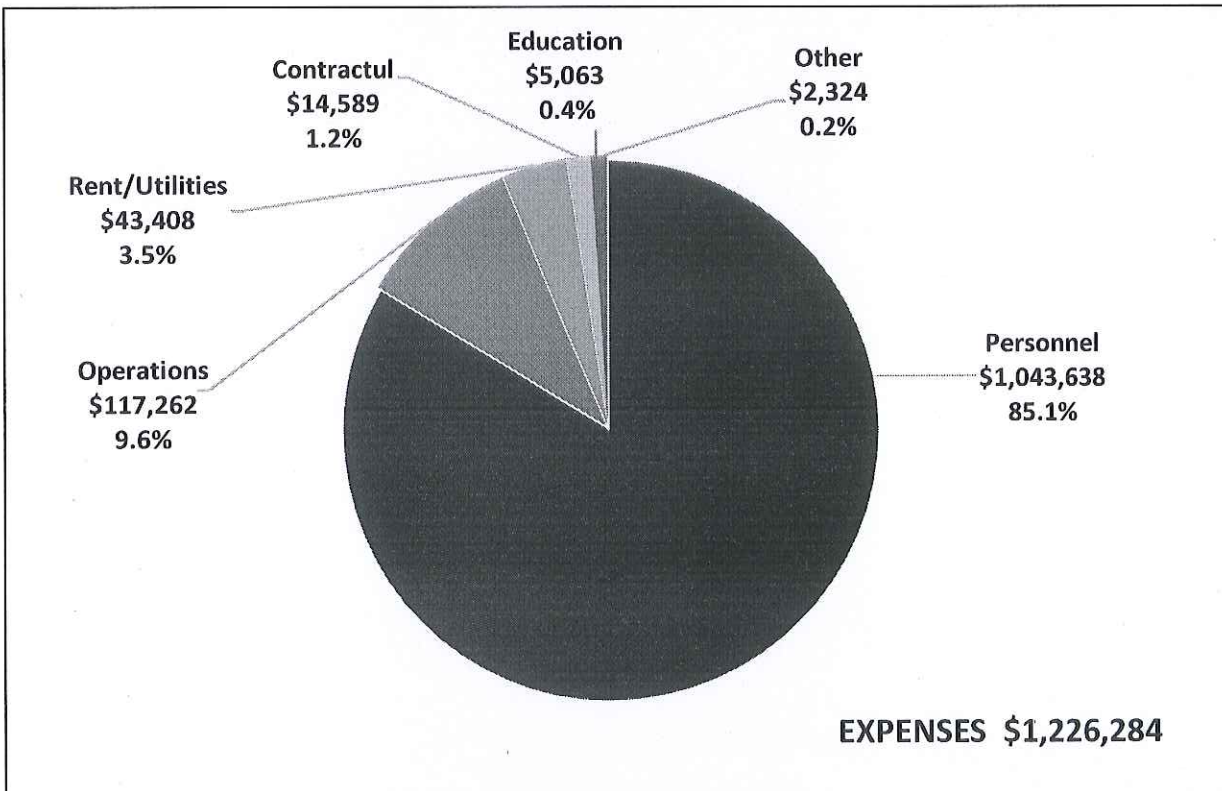
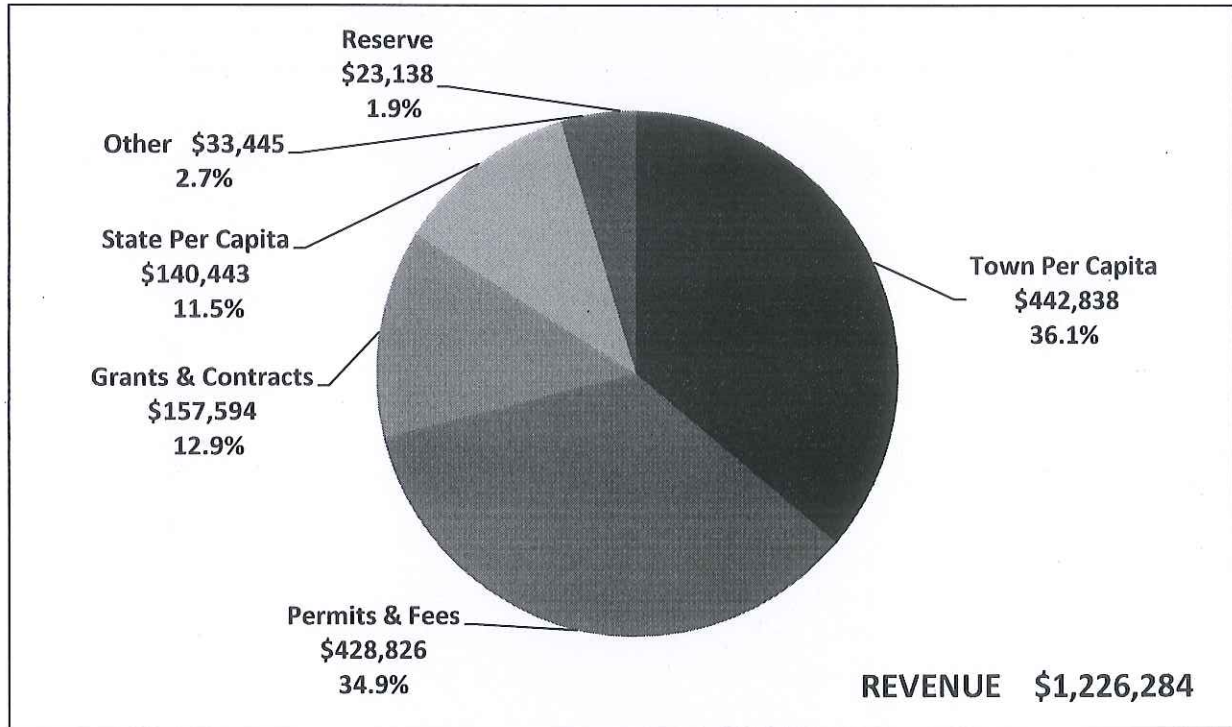
NORTHEAST DISTRICT DEPARTMENT OF HEALTH
Public Health Activities for the Town of Pomfret, July 1, 2019 – June 30, 2020



Environmental Services	
Subsurface Sewage Disposal	
As-Built	1
B100	45
Plan Review, Commercial	2
Plan Review, New	10
Plan Review, Repair	12
Plan Review, Revised	1
Plan Review, Subdivision	0
Permit to Construct, Commercial	4
Permit to Construct, New	8
Permit to Construct, Repair	9
Sieve Analysis	0
Soil Test, Additional	6
Soil Test, New	6
Soil Test, Repair	16
Tank or Sewer Line	8
Water Treatment Permit	2
Property Document Search	0
Potable Water	
Well Permit	13
Other Water Services	0
Food Service Sanitation	
Restaurant Inspection	8
Restaurant Re-inspection	0
Restaurant Plan Review	0
Temporary Food Event	7
Health Inspections	
Campground	0
Daycare	0
Group Home	0
Hair Salon	1
Hotel/Motel	0
Medical	0
Nail Salon	1
Pool Inspection	0
Complaints	
Animal or Animal Waste	2
Bed Bugs	0
Food Service	1
Garbage	0
Heat/Water	0
Housing	0
Insects, Vermin (excluding Bed Bugs)	1
Lead Complaint	0
Mold	0
Odor	0
Outdoor Wood Furnace/Smoke	0
Septic	1
COVID-19 Related	0
Health Services	
Lead Poisoning Prevention	0
Rabies Prevention	2
Number of Animals Tested Positive for Rabies	0
Total Environmental Services	167

Reportable Communicable Disease (Calendar Year 2019)	
Babesiosis	3
Giardiasis	0
Chlamydia	4
Gonorrhea	1
Group B Streptococcus	1
Hepatitis B	0
Hepatitis C	2
Influenza	14
Legionellosis	0
Listeriosis	0
Lyme Disease	2
Rotavirus	0
Salmonellosis	1
Streptococcus pneumoniae	1
Total Reportable Communicable Disease	29
NDDH Oral Health Screening & Education Program	
Total Seen:	NA
• Number with Caries	NA
• Number with Other Dental Care Needs	NA
NDDH District-Wide Services	
<ul style="list-style-type: none"> • Qualified Food Operator & Food Awareness Safety Training • Emergency Planning, Preparedness and Response • Community Health Education covering a broad range of topics that prevent illness, promote wellness and protect health • Flu Immunizations 	
Grants (Federal, State & Private Funds)	
<ul style="list-style-type: none"> • CT Collaboration for Fall Prevention at Yale School of Medicine to reduce falls and fall related injuries among older adults by addressing the multi-factorial risk factors • CT Department of Public Health (CT DPH) Per-Capita Allocation for support of municipal and district departments of health • CT DPH and U.S. Centers for Disease Control & Prevention (CDC) Obesity Prevention through environmental and policy strategies • CT DPH Freedom from Smoking-tobacco cessation, multi session classes and nicotine replacement • CT DPH Opioid Prevention-to prevent opioid misuse and opioid related deaths • Division of Emergency Management and Homeland Security to build a voluntary Medical Reserve Corps to respond to events of Public Health Concern • CT COVID-19 Crisis Relief to enhance response including education, personal protective supplies and equipment • CT DPH/CDC for Emergency Preparedness and Response • Radon Awareness and Test Kits-for free home testing for radon, a leading cause of lung cancer • CT Office of Rural Health for Vial of Life Program to make essential health information available to first responders 	

Northeast District Department of Health - Fiscal Year 2020



TEEG Town Report

7/1/2019 through 6/30/2020

01/20/2021 24:4 PM

* NEW counts households and individuals from households in which no one has received TEEG services prior to start date

Pomfret

	Value	Amt of service	\$ per unit**	Hshlds	Inds	NEW* hshlds	NEW* inds
Early Childhood & Community Education: Family Services							
Focus on Family IND	\$40	1.00 hour(s)	\$40	1	3	0	0
Hand in Hand	\$88	1.75 hour(s)	\$50	1	5	0	0
Early Childhood & Community Education: Individual Services							
Focus on Family IND	\$40	1.00 session(s)	\$15	1	3	0	0
Hand in Hand- IND E-Communication	\$60	6.00 hour(s)	\$10	1	1	0	0
Hand in Hand IND Email/TXT Msg	\$10	1.00 txt msg/pc/email	\$10	1	1	0	0
Hand in Hand- IND Face to Face	\$25	0.50 hour(s)	\$50	1	1	0	0
Parent/child playgroup	\$795	30.00 session(s)	\$27	2	4	1	3
Youth Services: Family Services							
Back to school vouchers	\$180	9.00 voucher(s)	\$20	4	17	0	0
YSB Email	\$10	1.00 txt msg/pc/email	\$10	1	3	0	0
Youth Services: Individual Services							
ASAP All Stars Adventure Program	\$7,875	45.00 day(s)	\$175	3	3	0	0
Back to School backpack	\$675	9.00 bag(s)	\$75	4	9	0	0
clinical program phone contact	\$20	2.00 call(s)	\$10	1	1	0	0
Fitness and Fun	\$280	7.00 session(s)	\$40	1	1	0	0
S Mentoring Intake	\$100	1.00 hour(s)	\$100	1	1	0	0
S Mentoring Phone	\$70	7.00 call(s)	\$10	3	3	1	1
S Mentoring Referral	\$150	3.00 referral(s)	\$50	3	3	1	1
YSB Face to Face	\$13	0.25 hour(s)	\$50	1	1	1	1
YSB Mailing	\$40	4.00 mailing	\$10	2	2	1	1
YSB Phone Contact- Client	\$5	0.50 hour(s)	\$10	2	2	1	1
YSB Text/Email Communication- Client	\$390	39.00 txt msg/pc/email	\$10	2	2	1	1
Senior Services: Family Services							
Benefits Counseling	\$905	33.50 hour(s)	\$27	13	17	2	3
Commodity Supplemental Food Program	\$805	23.00 unit(s)	\$35	3	4	0	0
CSFP enrollments/recerts	\$73	7.25 enrollment(s)	\$10	3	4	0	0
Farmer's Market Vouchers	\$15	1.00 enrollment(s)	\$15	1	1	0	0
Senior Services: Individual Services							
AAA Form 5 IND	\$450	30.00 enrollment(s)	\$15	23	29	5	6
PCSC Continuing Education Program	\$1,910	95.50 session(s)	\$20	16	19	2	2
PCSC Recreation Program	\$41,015	2,050.75 hour(s)	\$20	26	30	4	4
PCSC/ TVCCA Senior Center Lunch	\$20,982	1,614.00 meal(s)	\$13	21	27	3	3
Community Programs: Family Services							
C1 Fam -- Information/referral	\$863	86.25 hour(s)	\$10	59	141	17	47
C3 Fam -- Case mgmt	\$2,511	93.00 unit(s)	\$27	34	84	7	14
Christmas Basket	\$1,200	16.00 meal box(es)	\$75	16	48	2	7
Christmas Gifts	\$1,575	21.00 bag(s)	\$75	9	38	2	7
Community Outreach- Family	\$150	3.00 visit(s)	\$50	3	9	1	4
Emergency food distribution	\$50	2.00 bag(s)	\$25	2	3	1	1
Fuel- Operation Fuel Deliverable Fuel	\$500	500.00 dollars	\$1	1	3	0	0

Fuel or cl. relief: PomStock Fund	\$1,436	1,435.58 dollars	\$1	3	11	0	0
Fuel: Access Fuel Program	\$320	8.00 enrollment(s)	\$40	6	9	0	0
Mailing- FAM	\$190	19.00 mailing	\$10	11	16	0	0
Monthly/weekly food distribution	\$52,625	2,105.00 bag(s)	\$25	53	147	20	63
no show for appt.	\$50	2.00 hour(s)	\$25	7	29	2	9
Quiet Corner Feeds	\$100	2.00 gift card(s)	\$50	1	7	0	0
St Joe's Clothing Voucher	\$40	4.00 voucher(s)	\$10	2	9	0	0
TEFAP	\$240	24.00 unit(s)	\$10	24	66	13	36
Thanksgiving Baskets	\$900	12.00 meal box(es)	\$75	12	32	1	4
United Way Virtual Mastercard	\$50	1.00 gift card(s)	\$50	1	7	0	0
Community Programs: Individual Services							
Community Outreach- Meals	\$4,160	208.00 meal(s)	\$20	1	13	1	13
Diapers	\$20	2.00 diapers	\$10	1	1	1	1
Volunteer Services: Individual Services							
Volunteering	\$893	89.25 hour(s)	\$10	8	8	5	5
Volunteering Board of Directors	\$70	7.00 hour(s)	\$10	1	1	0	0
Town total:	\$144,921			109	253	34	95
			Unduplicated counts for this				

Town of Pomfret contribution to actual value of services rendered to Pomfret residents in fiscal '19-'20 = \$10233 Social Services plus \$4000 was also given in support of Youth Services and \$33500 to support the Pomfret Senior Center or 33% of total cost of services.

The request for fiscal '20-'21 was \$10,233 Social Services, \$4,000 Youth Services, and \$33,500 Pomfret Senior Center

Funding request for the upcoming fiscal year '21-'22, projected to remain static with continuation of families served at or around current level of services rendered.

TOWN OF POMFRET DELINQUENT REPORT AS OF 6/30/20

		TOTAL TAX	TOT ADJ	TOTAL PAID	TAX DUE	INT DUE	LIEN DUE	FEE DUE	TOTAL DUE
TOT RE	# Of Accts: 1	1,732.54	0.00	866.27	866.27	857.61	24.00	0.00	1,747.88
YEAR 2013	# Of Accts: 1	1,732.54	0.00	866.27	866.27	857.61	24.00	0.00	1,747.88
TOT RE	# Of Accts: 1	1,740.44	0.00	0.00	1,740.44	1,488.08	24.00	0.00	3,252.52
YEAR 2014	# Of Accts: 1	1,740.44	0.00	0.00	1,740.44	1,488.08	24.00	0.00	3,252.52
TOT RE	# Of Accts: 2	4,674.06	0.00	904.34	3,769.72	1,170.68	24.00	0.00	4,964.40
TOT MV	# Of Accts: 4	375.34	0.00	0.00	375.34	270.24	0.00	100.97	746.55
TOT MVS	# Of Accts: 3	280.83	0.00	0.00	280.83	176.93	0.00	71.40	529.16
YEAR 2015	# Of Accts: 9	5,330.23	0.00	904.34	4,425.89	1,617.85	24.00	172.37	6,240.11
TOT RE	# Of Accts: 4	7,960.00	0.00	2,853.51	5,106.49	2,428.57	48.00	0.00	7,583.06
TOT PP	# Of Accts: 3	2,460.32	0.00	1,347.73	1,112.59	419.95	0.00	222.77	1,755.31
TOT MV	# Of Accts: 9	1,127.54	0.00	0.00	1,127.54	591.96	0.00	267.46	1,986.96
TOT MVS	# Of Accts: 1	54.88	0.00	0.00	54.88	24.70	0.00	0.00	79.58
YEAR 2016	# Of Accts: 17	11,602.74	0.00	4,201.24	7,401.50	3,465.18	48.00	490.23	11,404.91
TOT RE	# Of Accts: 15	33,846.77	0.00	9,016.24	24,830.53	5,285.06	264.00	0.00	30,379.59
TOT PP	# Of Accts: 5	3,139.62	0.00	39.63	3,099.99	957.67	0.00	260.69	4,318.35
TOT MV	# Of Accts: 14	2,228.70	65.79	224.50	2,069.99	680.81	0.00	192.55	2,943.35
TOT MVS	# Of Accts: 9	1,325.22	0.00	0.00	1,325.22	358.35	0.00	0.00	1,683.57
YEAR 2017	# Of Accts: 43	40,540.31	65.79	9,280.37	31,325.73	7,281.89	264.00	453.24	39,324.86
TOT RE	# Of Accts: 39	117,451.11	0.00	31,173.29	86,277.82	9,286.59	936.00	0.00	96,500.41
TOT PP	# Of Accts: 14	8,226.26	0.00	368.29	7,857.97	1,047.20	0.00	146.56	9,051.73
TOT MV	# Of Accts: 69	12,429.00	-35.99	236.81	12,156.20	2,157.88	0.00	163.97	14,478.05
TOT MVS	# Of Accts: 60	10,342.20	0.00	81.08	10,261.12	918.91	0.00	0.00	11,180.03
YEAR 2018	# Of Accts: 182	148,448.57	-35.99	31,859.47	116,553.11	13,410.58	936.00	310.53	131,210.22
GRAND TOTAL	# Of Accts: 253	209,394.83	29.80	47,111.69	162,312.94	28,121.19	1,320.00	1,426.37	193,180.50

