

FORESTRY ACTIVITY - WORKSHEET

Owner: _____
 Address: _____
 Activity: _____
 Agent: _____

FOR STAFF USE ONLY

Registry #: _____ Date of Receipt: _____

FINDING:

Must a formal application for a permit be made to the Inland Wetlands Commission?

Yes: __ No: __ Refer to Commission: __ Date: __ Staff: _____

Notes:

Modifications Needed or Conditions of Finding (if any):

This WORKSHEET is designed to assist STAFF to determine whether the activity proposed would require the submission of a formal permit application to the Inland Wetlands Commission of the Town of Pomfret. Please complete the entire form. Answers to these questions may be subject to further verification and review. Please provide any additional information you believe will be needed to complete the worksheet. Use attachments as necessary. The land owner/agent is responsible for providing all pertinent information.

The owner/agent may be required to supply additional information and/or pay for expert consultation, beyond what is outlined on this worksheet. To save time and avoid complication associated with a formal application to the Town's Inland Wetlands Commission, please read and use the *Inland Wetland and Watercourses Regulations, Town of Pomfret* and the *Applicant's Guide to Completing and Processing an Application for an Inland Wetlands Permit – Forestry Activities* before registering a timber harvest activity.

Worksheets must be complete* and received in the Land Use Office one (1) business day prior to a regular meeting in order to be placed on the agenda for that meeting. The schedule of meetings and times is posted at the Town Hall and at www.pomfretct.com.

* To be considered "complete," the worksheet must include:

- ☐ All required forms, information, attachments and authorizations;
- ☐ Live (ink) signature(s) of the property owner(s) and agent if applicable.

SECTION I CONTACT INFORMATION

- 1) Name of Owner: _____
- 2) Mailing Address: _____
City _____ State: _____ Zip: _____
- 3) Telephone Home: () _____ Business: () _____
- 4) Email: _____
- 5) Name of Authorized Agent (attach written authorization): _____
- 6) Agent Address: _____
- 7) Agent's Home Telephone: () _____ Business: () _____
- 8) Agent's Email: _____
- 9) Name, Address, Title and Phone Number of any Professional(s) or Contractor(s) to be involved in the project:

SECTION II PROPERTY INFORMATION

- 1) Address of Property: _____
- 2) Assessor's Map, Lot Number(s): _____
- 3) Total Acreage: _____
- 4) Applicant's Interest in Property (circle one): Owner Developer Option Holder
Other (describe): _____

SECTION III PROJECT/ACTIVITY INFORMATION

- 1) Nature of Project/Activity (use section below for details): _____
- 2) Total Wetland Acres: _____ Wetland Acres to be Excavated, Filled or Graded: _____
- 3) Total Regulated Acres*: _____ Regulated Acres to be Excavated, Filled or Graded: _____
 - The regulated area is all land within 150 feet of, and including, all wetlands and watercourses except as follows:

The regulated area is all land within 300 feet of, and including, all watercourses when such activity is proposed within 300 feet of the following watercourses (mean annual high water line) Mashamoquet Brook and its tributaries, which are White Brook, Wappoquia Brook, Wolf Den Brook, Lyon Brook and Day Brook; Nightingale Brook and its tributaries, which are Angel Brook and Ragged Hill Brook; Durkee Brook and its primary tributary, Bark Meadow Brook; or Blackwell Brook and its primary tributaries, which are Harris Brook, Elliot's Brook and Wade Brook.
- 4) Linear Feet of Watercourse: _____ Linear Feet of Watercourse to be Excavated, Filled or Graded: _____
- 5) Acres of proposed impervious surfaces (roads, buildings, parking, etc.): _____

SECTION IV PROJECT NARRATIVE

Attach separate sheet if necessary

- 1) Proposed Activity (detailed description): _____

- 2) The proposed activity will involve the following within wetlands and/or a watercourse:
Check All That Apply;

A. Check All That Apply:

- ☐ Timber Harvest
 - ☐ Cord Wood
 - ☐ Saw timber
 - ☐ Pulp
 - ☐ Other (describe below)

B. Check All That Apply:

- ☐ Haul road/trail through
- ☐ Proposed alteration of wetlands or watercourses
- ☐ Placement of material(s) in
- ☐ Removal of Materials from
- ☐ Existing crossing through and/or over wetlands or watercourses with proposed upgrades (describe condition below under "other")
- ☐ Construction of a bridge
 - ☐ temporary
 - ☐ permanent
- ☐ Culvert
 - ☐ temporary
 - ☐ permanent
- ☐ Corduroy
 - ☐ temporary
 - ☐ permanent
- ☐ Discharge to
- ☐ Discharge from
- ☐ Other(describe) _____

C. Check All That Apply:

- ☐ Existing crossing through and/or over wetlands or watercourses with no needed upgrades (describe condition below under other) Construction of a bridge over
 - ☐ temporary
 - ☐ permanent
- ☐ No proposed disturbance and/or activity within a wetlands and/or watercourse

If you checked off any of the items in B above, you are required to submit a full application to the Commission.

If you only checked off items in C above, you may request a declaratory ruling from the WEO.

- 3) Amount, type, and location of materials to be removed, deposited or stockpiled: _____

- 4) Description, work sequence, and duration of activities: _____

- 5) Describe alternatives considered and why the proposal described herein was chosen: _____

SECTION V**ADJOINING MUNICIPALITIES & NOTICE**

- 1) Check whether any of the following circumstances apply **:
 - ☐ A portion of the property affected by the decision of the Commission is located within five-hundred (500) feet of the boundary of an adjoining municipality.
 - ☐ A portion of the sewer or water drainage from the project site will flow through and significantly impact the sewage system within the adjoining municipality.
 - ☐ Water run-off from the improved site will impact streets or other municipal or private property within the adjoining municipality.
- ** If any of these situations apply (are checked), the applicant is required to give written notice of his/her application to the Inland Wetlands Agency of the adjoining municipality, on the same day that he/she submits this application. Notification must be by Certified Mail with Return Receipt Requested.**

SECTION VI**ATTACHMENTS**

Please attach the following along with any other pertinent information:

- 1) An 8.5" x 11" photocopy of the pertinent section of the USGS topographic quadrangle with the property outlined or pinpointed. *Note: USGS Topographic Quadrangle Map is available in the Land Use Office.*
- 2) Scale drawings of the project and property that show the project in detail. They should include the following:
 - a) Title Block with Project Name, Owner, Date, Total Acres, Address, and Map Drafter
 - b) North Arrow
 - c) Scale Bar
 - d) Legend
 - e) Property Lines
 - f) Wetland Boundaries
 - g) Watercourses with direction of flow, water depth, and bottom characteristics (if applicable)
 - h) Edge of Regulated Area/100' Setback
 - i) Topographic Contour Lines
 - j) Dimensions and exact locations of proposed activities including haul road/rails, landing(s) material and soil stockpiles, erosion and sedimentation controls, ingress and egress Patterns
 - k) Existing and proposed vegetation, including edge of disturbance
- 3) If Soil Scientist is involved, his/her name, written report, and field sketch.
- 4) Staff may, at its discretion, require an A-2 Survey showing wetland boundaries that have been flagged by a Certified Soil Scientist (CSS) and surveyed and plotted by a Licensed Surveyor.

SECTION VII**SECTION VII CONSENT AND SIGNATURE(S)**

The undersigned, as owner(s) of the property, hereby consents to necessary and proper inspections of the above mentioned property by Commissioners and agents of the Inland Wetlands Commission, Town of Pomfret, at reasonable times, both before and after a final decision has been issued by the Commission. The undersigned hereby certifies that the information provided in this application, including its supporting documentation, is true.

Print Name of Property Owner

Signature of Property Owner (live/ink) Date