

POMFRET LIBRARY BOARD OF TRUSTEES REGULAR TRANSCRIPT - 06/02/2020

Okay, this is ginger, I'm going to call the meeting to order. I think it is 708. 23:07

I'm in attendance we have Sally Rogers, Tim Blaine Liz Cartier. Chris, Kate is and who did I forget, David Ring a Ring, and Laurie bell.

23:24

All right, so Did everybody get a chance to look at the agenda. 23:30

Yes, that's a thumbs up, but the first item on the agenda is to review and accept the minutes of the January 28.

23:45

It's been a while. Um, so, does everybody did everybody have a chance to look at them or would you like. Blake to put them up on the screen sharing.

23:56

I do not I did not get the Mitch. I would like to say I'm sorry. Yeah, I would like to see that. Yep. All right, well, Liz.

24:04

Liz isn't going to be able to see them right because she's on an audio call. 24:10

So Liz Would you like me to read them to you. No Never mind. I think I think I read them and I think I read them with Sally temperatures. Okay. All right.

24:20

All right, so we'll take a quick look at them. 24:33

This is Dave this seems like another lifetime ago doesn't it, I agree. When I read them earlier today I was like wow this was before the kickoff. Before you know this was pre kickoff. Yeah, it's almost like a BC. aviara up. Does anybody have any thoughts about them they're not very long, I see a typo on on them. Adding should have a G on it. Fire the secretary, okay, no.

25:07

So, is there anything else. 25:16

Okay so, can somebody make a motion to accept the minutes with the adding of a G on the word adding.

25:30

I make a motion Sally Rogers makes a motion to accept the minute says with that addition. Someone second it.

25:43

Are people still reading it. 25:45

I can second it sorry. Okay, I wasn't sure if I was, Dave. Dave Dave second savoring seconds. All in favor. Aye. Aye. Aye. Aye. Any opposed.

25:58

Look at that we're through our first item. 26:02

We're going to move on to the Treasurer's Report. And I am assuming that we're going to want Blake to put that up on the screen Does everybody have that or. No, no. If he put it up, that'd be great. Okay.

26:18

And now you're gonna stick your face in really close to the camera to read. 26:23

Blake Is there a way to zoom in with the zoom. There is, there is bear with me for just a second. 26:32

And I have two screens open and my laptop is teeny tiny. 26:38

That's better. 26:41

Thank you, Kelly for the record Tim also said I. So it was all, everybody. Okay. Yes. 26:57

All right, so we're going to try to make sense of this. 27:01

This is the last going into the last month of the financial year Correct, yes. 27:10

So I Laura you're gonna have to take a little point, Liz isn't gonna be able to see it. 27:17

And you are probably going to know better. 27:21

Yes, make sense. 27:25

Yes, um, there are no surprises on here. 27:31

grounds maintenance has about 50% left in the budget. That's because the town crew ended up doing the plowing for us this year. So we spent less on that than we have in the past.

27:47

Transportation mileage travel and meetings that's sometimes used for attending conferences and meetings around the state we did not go to any of those they were actually all canceled this year.

28:02

Library supplies has a surprising amount left in there I think I need to spend a little money on supplies.

28:10

Other than that, I think everything is about where it would be expected to be. 28:17

Okay. Does anybody have any questions. 28:20

All right. 28:25

I would guess Laurie that you usually do some of your supply ordering in the last couple of months that you know we haven't really been up and running so that makes sense that you still got Yeah.

28:40

All right. I don't think we need to make a motion to accept that we're moving on to the librarians report.

28:51

Guys, at the Blake also coming up. 29:00

So, my report just is really intended to give you all of this is Laurie Bell, give you all an update on what's been going on in the library since we closed so it's actually a bit longer than usual because a lot of interesting things going on.

29:20

So, first, during the period that we've been closed. I'll talk about the period that we've been closed and I'll talk about our phases of reopening that we're intending to go through.

29:32

During the time that we've been closed and it's time just everybody knows a ton of Pomfret has been paying all town employees their usual wages, rather than laying them off. Everyone is grateful for that. I have been coming into the library still Tuesday through Friday.

29:49

Not always tend to six but I have been coming in every day. The first. I needed to come in and just kind of shut everything down shut down deliveries cancel orders, all that sort of thing, update the website.

30:04

Then I was coming in and maintaining setting up and maintaining the little free library, working on different housekeeping projects here in the building. And, and then we started making

changes for reopening in our summer planning. Yeah, there's library staff we're working from home as best as they could I gave them specific tasks to do at home and we could think of something that that would work for, and about three weeks ago and in May. I started asking them, each of them to come in one day a week, and help with the projects that I've been working on here, that's been working well there are two of us in the building. On Tuesday, Thursday and Friday now. But there's plenty of room here so we're not.

30:47

We're not violating any social distancing requirements by both being here in the building. As far as the facility goes.

30:56

Some of the things that we've been working on. I ended up repainting the walls in the main room of a library and also in the kids room, it just needed some touch up and this was an excellent time to do it.

31:10

We put away toys furnishings, we did a heavy weeding of the children's collection we rearranged shelving and open up space around the circulation desk at the end of my report maybe I can.

31:24

When we're not doing a screen sharing I can pivot my laptop around and you guys will be able to see what we've been doing the town road crew is is a future item the town road crew will be coming to power wash the deck it very much needs it this year and Maureen was able to arrange that with them. And then we'll set up the deck in a way that will encourage people who, when we do reopen encourage people to sit outside on the deck rather than hanging out inside.

31:54

So my plan really is to try and get some historic tables and set up very small groupings scattered around on the deck.

32:03

And also the Northeast placement services has been coming in to do the mining I wasn't sure if they would be able to do that this summer or not but they are so they've been here twice already collection, update the one thing I wanted to let you all know about is, as you would expect hoopla usage at our online collection, the usage of that is up from an average of 144 items, a month to 228 items in the month of May.

32:31

The cost has not really gone up because we still have that four item ceiling on. 32:39

It's a per use fee so we each patron can check out four items per month. 32:47

But the plus service has made a portion of their collection free to patrons. During the period of the shutdown. So I think we're seeing additional usage of that free collection because our actual cost has only gone up by \$25. The question will be what happens when that's no longer free.

33:09

We have added now actually not as many as I would have expected we've added. I think it was 19 new coupla users in the last few months, total cost for the last 12 months on hoopla is \$4,000, which is 42% of our book buying budget. When we decided to start offering online ebooks and audio books. The board at that time said they want to offer those services but they did not want to see the print collection suffer for it, but I don't really know how to do that so that's just something that we need to bear in mind for the future, how we're going to balance those two things.

33:54

As far as programs go we are pretty deep into planning our summer reading challenge which is imagine your story this year with the theme we're going to emphasize magical creatures dragons and fairies and fairies. What else do we have

34:16

rain, rain fade. Anyways, um, so we had to redesign our summer meeting normally we have a big kickoff and then a big closing program and we have performers coming in and we just weren't sure at all. If we would be able to do any programming of that sort. So we have redesigned our summer reading program it now has a board game that you play and collect story prompts through the game then write a story that you share with someone and Matt meet your daily reading goal, five times and after you've done those two things met your goal and written a story and shared it, then you can come in and collect a themed story box so we're sort of snapping that along the idea of subscription boxes, rather than big a monthly subscription they just have to meet the goals and then implementing that a new box has a theme. So we're putting take home craft activities in the box and snacks and little prizes and and trinkets on a theme.

35:18

I think it'll be pretty fun. 35:20

The parents can we weren't sure if parents would want to be making multiple trips to the library so we have set it up so that if they care too They can collect the entire program at once and they can be the keeper of the boxes at home in administrate the program themselves. We did have some adult program ideas that we were working on. Then once we have this summer reading program. Nailed them I'll go back to that and see if we can come up with some sort of possibly in house possibly virtual options for that for those programs.

35:56

So that's kind of what we have been working on here. Does anybody have any questions or thoughts about any of that. This is Sally, I just want to applaud. What you've managed during this virus time it's been, that's a lot of cool stuff coming up.

36:15

It's, it's been kind of fun you know Necessity is the mother of invention and I like being inventive so so that's fun, but it is also like a totally constantly changing landscape you know so from one week to the next we just don't really know what we are going to be able to do so. It's been fun. This is ginger, Tim just added in the chat box Wow, very busy. Yes.

36:45

I'm planning to take a couple days off this week, well earned. 36:52

So reopening plans, be opening plans. All right, so phase one which we're currently now in is curbside service we're open our regular hours 10 six Tuesday Wednesday Thursday Friday two to six Saturday 10 to two. I know a lot of ours are offering curbside but on a lot more limited more limited hours and I just decided it's so hard to train people on what the library's hours are, but I thought if we say only two to six or something like that it's just going to confuse everybody so we decided we would just offer curbside during our typical library hours. The way it's been working is patrons contact the library they can do that by phone or email, they place their or play, placing their own reserves online for their library accounts.

37:39

And then they let us know when they're going to come and pick their items up we package them up and set them outside on the shelf that we were previously using for the little free library. So far it's been working great everybody really appreciates the ability to come in and pick things up and it's really nice to see things going out and not sitting here on the shelves anymore.

38:00

We also have a returns been out there we're encouraging people to return their return whatever items they've had checked out using either the book drop or the been on the front steps as things are returned we have been quarantining them for one week. And before we will check them in and make them available to another patron. I've done lots of webinars and reading online as far as recommendations go about how to handle the possibility of contagion through library materials. The virus does not live well on paper, but it does live reasonably well on plastic and of course most of our books are covered with my life.

38:43

So we have been concerned about that and I've seen everything from you have to let things sit for 24 hours to up to a week or, you know, if you go with a shorter time they're recommending that you wipe things down with, with a disinfectant before you put them back on the shelf. And so we opted to just go with a one week quarantine period that's sort of outside of the recommendations and hoping that that way we wouldn't have to actually wipe everything with sanitizing wipes.

39:14

It's also just a little bit easier for us to remember if I this book was returned on Tuesday I took it in the following Tuesday if it was return on Wednesday we check in in the following Wednesday and so on. So we've got a system set up for that at this point.

!



39:29

39:29

base two of our opening, Laurie Wait I want to add that sorry this is, I just want to add to that that if you have not seen Laurie's video made a great video and posted it on the, on the web page, and it shows exactly how to access the catalog collection so you can see what books are available and you can make your reservation right online and then when you get to the library you just call and say I'm here and they will put it out on the shelf for you so it's really well done, I did not know how to access that until you put that video on and it just seems like you hit all the points that people need to know to really see what they can choose from.

40:14

That's. This is Chris, that's, I did it once already and it's awesome it's perfect but I saw a picture of some of the new books on Facebook and I would highly recommend doing that again because that's my favorite thing to do is just walk in the door and go to the new book section and just grab something so if somebody can take pictures of the shelves that would be awesome.

40:36

There's Tim right now. 40:39

This is, this is Laurie again. 40:42

Yeah, the point with the video was so that people would be able to filter the collection and see what is likely to be on the new releases shelf. That was the. That was the main bar because that's

what everyone wants to do they want to walk into the library they go over to new releases and they browse until they see something that appeals to them. And I thought, people may hesitate to reserve something if they don't know what's here, that's available for them because of course we've been buying books uh we've been closed and no one knows that we own them.

41:10

But yeah well can definitely continue to do them on Facebook, too. Kim started doing that she put some on Facebook and I think on Instagram, also have a library Instagram account.

41:22

The Oh, the other thing we started doing which has turned out to be fun is a book valet service we put a put a form on the homepage of the website. You can fill it in with three titles that you enjoyed and one title you did not enjoy, and the library staff will pick up new books for you with that input. And so we, and then we just email, the list, back to the person and ask if they would like us to actually reserve any of those titles. That's been a fun time to have

41:54

any more questions about any of that. 41:59

This is ginger so Laurie the phone number is out front for people that get there and realize they don't know the phone number is that yes, yes we put the phone number on the sidewalk sign. Right. Yep.

42:13

Okay, on to reopening plans phase two. 42:16

This would be, with no programs happening in the building a target date has not yet been set. I think the latest from the governor has been suggesting June 22 as a possibility. But I've also been Of course working with morning and trying to keep what the library is doing in line with the rest of town. So it may be that we would be looking at June 30 or July 7, I don't really know, but I'm hoping it would be sometime end of June or very early July, that we would be able to open the doors to the public. At that point, the library staff will all return to their previous working hours. Some of the things that we've are setting up in here is a one way traffic flow people will come in the front door exit outside door will keep doors and windows open is to be can patients will be asked to wear a mask. We have ordered a plexiglass shield with a pass through that will be on the circulation desk, and we've set up a sign at six feet away as thin people to wait there rather than crowding at the desk staff will be wearing masks and or face shields whenever they're interacting with patrons and gloves when handling the library materials. We have hand sanitizer strategically placed throughout the building. We will at first offer probably Nope, we'll close the public restroom. And we're planning to rehang the door that used to be. It's from the main room into the restroom and office area there was a door there so Maureen has somebody has been working at Town Hall and also over here he's going to cut that door in half so we'll be able to have the bottom half of the door closed and the top half open. In, so people can see into the office, but we'll probably block access to the public restroom for a little while. Anyways, just to see how things are going.

44:11

We've arranged a lot of the furniture, including the circulation desk, it's no longer where it used to be.

44:18

Computers we haven't quite worked out what we're going to do with them we may just ask patrons to sanitize their hands before and after they use the computer I might try covering the keyboard with a piece of plastic wrap, like I've seen them doing with the pads at the grocery store and then just changing the wrap with each use that would be another way to do it.

44:41

We don't really, I don't really want to get into having to turn off the computer and wipe it all down with sanitizer between every user.

44:50

He is gonna gasp not to give us their library card we'll just do things by their last name which we do probably 90% of the time anyways.

44:59

The kids from the kids room we're going to for a while we're going to set up appointments, where it will just be on the library calendar that people can select a time and their family group would have the use of the kids room for one half hour by themselves. We'll do that on Tuesdays and Thursdays probably from about 10 to we'll see how much demand there is for it outside of those hours used to the kids room will be first come first serve, we would limit it to probably four people in the space at any time.

45:34

Unless of course it's all one family group that happens to be here and if there's more than four then they can all be in there.

45:40

But we're going to try doing it that way for a while we're concerned about. 45:45

Children Toddlers and such who really aren't going to be able to comply with social distancing procedures, and let's see our summer reading program I actually told you a little bit about that people build your register online and pick up the kids here.

46:06

interlibrary loans. Um, I think that may become operable sooner than I expected it to. I did get an email just yesterday from State Library, saying that they are planning to resume their normal delivery schedule. By mid June. So it could be that within a couple of weeks we will be able to do interlibrary loans again.

46:32

Step three would be actually offering some limited programming in the library again, we're looking at doing something more things outside than before and probably limited group sizes more than we have in the past. But we're still that's still down the road we don't really know how that will happen.

46:52

Anyone have any questions about any of that, or anything to add. No. 47:01

No. 47:04

Moving on. 47:08

What was that, no I didn't say anything. Oh, okay. 47:12

All right, moving on, then this is Laurie again to three more items on my report. The fiber internet connection which was a process that was began many months ago and has been delayed for a couple of different reasons the most current one being the inability to access the rectory school campus where we needed to make the final connection.

47:38

But I did talk today to someone at Connecticut Education Network and they believe they're going to be able to complete that sometime within the next 30 days.

47:48

When we do have the fiber internet or prior to that we, 47:55

we have to have a public hearing about our SEPA compliance is SEPA Internet safety policy. The public hearing has been scheduled for June 23, and basically what it is if you're unaware is that for federally subsidized either a discount on our internet access, we have to have filters in place that would prevent any unlawful usage of our intranet network. Adults can request that the filters would be turned off. If they find that they're also blocking any legitimate research, but all of the computers in the building will be filtered.

48:31

No filtering is provided through the Connecticut Education Network the same group that is managing the installation and maintenance of fiber.

48:41

So, I did. I have been looking at sample policies, online I started working on it today and then I just thought it really would be better if it were not just me but a couple of board members as the board's role is to write policies, so I thought a couple of board members may also be looking at the samples with me and we could work on the wording that we want to use for the policy and then possibly send it to, or definitely set it to the rest of the board for them to review before we have public hearing.

49:15

So, this is Sally develop policy for. 49:20

We have to write an Internet safety policy that is compliant with SEPA SEPA is the children's internet Protection Act.

49:30

Yep. So we have to have a Internet safety policy and we have to have a public hearing to let people know of that policy.

49:39

This is ginger So Laura you're proposing getting a couple board members to kind of sift it through with you and then bring it back to the whole board before we meet on the 23rd Yes, yes, we have anybody who is interested in jumping on that task with Lauren.

49:59

I couldn't help it maybe 50:05

I got nothing else to do. Dave ring. 50:09

Do we have one more person that's interested in doing that. 50:13

I'll do it. Alright, Tim and Dave. All right, thank you. I will send you the. 50:19

I will send you a link to, like, a page at the state library's website has several sample policies and a template that we can use. And so it's, it's kind of it's a matter of reading through several sample policies, and I guess cherry picking the bits that we like us to put together on our own policy

50:51

that the 2021 budget has been, you know, there has been obviously some talk about state revenues dropping and thereby town revenue dropping and what's going to happen with the budget as near as I can tell, our budget request was not altered in any way. So the library budget has not taken a hit for the upcoming year which is very good. There was an additional 3% cost of living increase for the personnel on top of the, what we had asked it requested so the total budget is \$118,322.

51:31

I got a report from the Community Foundation regarding our investment funds, you can see here, the funds that are currently available for distribution. From the deal fund, \$2,055 was 2914. Bloomberg \$744 the James fund 744 the microphone has \$756 for a total of 7113, April, has 3500 to two over like 214 for a total of 3716, those two funds are the funds that go directly to the town's general fund. The first five are the ones that we have discretion over whether or not we would like those funds distributed to us, or left there to continue to build.

52:26

So if anyone has any other questions on that. 52:34

This is ginger. 52:36

I'm wondering if for right now we want to leave the money there and let it build a little bit more and then look in the future to if we're going to need any of that towards our expansion needs or, you know, other needs in the library but it feels like right now you're kind of working well within the budget that you have accessible through June 30 right I mean, yes, you still have what you need to do what you need to do I don't know how other people feel about Liz would you say,

53:22

I don't think she heard you ladies Did you say something. 53:28

No. Okay, sorry, anybody else. 53:32

I this is Chris I feel the same all. And actually, I just was going to ask, and I'm sure I'll get to this shortly, but whether we need that any of that money for the capital campaign.

53:49

Yeah, that is next on our list. 53:52

And I would listen Sally I, I would say that if we don't have a crying need for those funds that letting them grow makes sense, because we probably will need it soon. Mm hmm.

54:06

This is Laurie. Well, one thing we learned last year is that we don't have to take all the distribution and not all at once. So we can always if at some point during the next fiscal year, we realize we need funds for something we can ask for at that point. The only fund I would have any concern about is the wood fund, that's the.

54:31

Those that income is what I've used to purchase most of our children's collection with. 54:39

And our, our book budget is already taking a hit from hoopla so if we did not take any of those funds then we might find ourselves short on book buying.

54:51

But we can we can. Well, I think that, I mean, Laurie sorry this is ginger, I think that's a reasonable request, you know, if we want to continue to add to the children's book collection then maybe somebody wants to make a motion for what do you think is a reasonable. Well, I was going, I was going to suggest maybe I wait I haven't really looked at our or our we subscribe to junior library Guild, I subscribe and they send us a box of books, each month.

55:26

And we pay so we pay one fee for the entire year and then get all shipments of books and I haven't really looked at it yet for the for the upcoming year and that's what I've been paying for out of the woods. Okay, so when I look at that and find it total then maybe that's what we would ask to have dispersed from the woods fund and leave the rest of it there that might work too. Yeah, this is David, I have a question.

55:51

If you forfeit these funds for these purchases now. Does that mean you can't use those funds, later on. No, no, that's what we did last year. If you recall we. When they asked what we wanted dispersed at that point we said none of it but then later on when we started the capital campaign and we realized we needed funding for the consultant. At that point we asked to have the funds dispersed. And, is that what you're asking. Yeah, I mean, basically it's a little bit of a different scenario but like there's a certain amount of uncertainty right now, but you don't want to sort of allocate those funds before you know that you are prepared to allocate them. But given, given the fact that you can take them when you need them. That that seems to allow you to latitude. So for instance, if you're able to have kids or families come into the library and do that sort of looking when they're in the library. You're, you're likely to, to circulate more books than if they were to go online to do it at least that said I'm having so when and, or if and when we know that people are able to come into the library, and are looking for new titles, then that might be the time that that we're able to allocate funds towards new titles. Yeah.

57:20

Sure. 57:23

Okay, so this is gender and it sounds like Laura you want to hold off on doing anything right now. We are meeting, we are meeting in three weeks, again, we're going to do the.

57:37

The SEPA policy first and then we're going to have our regular meeting following it so that's another opportunity to talk about it if you come across something that you want to do.

57:53

Yeah, I'm good with this leaving it as is for now. So should we make a, is that something we need to act on with emotion or, I don't think so I think we would probably want emotion if we were planning to use the funds. But yeah, I should add that the funds actually have taken a heavy hit.

58:16

As far as their their totals. 58:20

The principal on them. 58:22

They. Yeah. 58:24

They have a formula that they follow so that as the market is going up and down. Don't get just exactly what it earned.

58:35

They level it out so that you're always getting something and. 58:39

So, I was surprised that there was that much available for distribution when I saw the report on how much of a hit that the funds had taken.

58:47

But I do think it would be best to leave as much as we can. There. 58:55

Okay, I'm ready for the show and tell portion of your report Are you gonna do that. 59:02

All right, let's say we don't have to use a screen if I'm talking or I think Blake can spotlight you. I actually probably it Blake can probably allow you to share your screen.

59:17

I should be able to do that as well, is it that you love the library is not on my screen I have to do it in my, my camera. Oh, okay. Okay. You just need me to make make the speakerphone.

59:33

All right, let's see, I'm gonna walk out here. So, I just pretend I just came in the front door, and that's what you see now.

59:42

So the walls are now, blue, and the fireplace is teal blue, and 59:54

so now there's, it's gonna be hard to do this on, on the camera here. that's good. You can see there's like space around all sides of the desk, and now the desk backs up to the fireplace so library patrons are no longer accessing the library desk, which will be nice. Um. Other than that, oh we moved the new books are now over in the Elko as to create a little more open space, near the desk.

1:00:26

Let's say now I'm going into the kids room. 1:00:33

We've rearranged the nonfiction shelving into a you here in the center, 1:00:42

which makes anybody getting nauseous for me doing this. 1:00:49

It makes it makes this space over here, more open. 1:00:55

Yeah, so we did the heavy reading I mean, I can do this. You can see it. Oh, you can see this is now this underneath the picture window. We have bins with all the board books in them. Nice they're gonna be a total a total mess as soon as we realized that we went for it anyways.

1:01:22

Here's our summer dragon above the cute photo. Yeah. 1:01:30

Anyways, it just looks cleaner and brighter, and we've just been going on cleaning things and we've taken away toys and furnishings, you can see the tops of the shelves, where we always had like bunches of clutter. It's all gone.

1:01:47

Yeah. 1:01:51

It's been fun. I like doing that kind of thing. 1:01:55

And then there's my office. Ah, I did nothing. 1:02:02

These boxes all over. This is ginger I just want to say that I like the way you guys have made it even in the children's room there's some natural barriers, you know, in the way that kids can be in front of a shelf or behind the shelf. And we know that right now we have to remove those materials that aren't easily clean so you guys did a great job of anticipating the next stage. How would you this is Tim, how would you clean up board books

1:02:31

are not real. 1:02:34

Um, they're usually coated I think you could give them a wipe with I think you could wipe them down with the, you know, for a second. Wipe if we needed to. But for the most part, we're just quarantining things rather than rather than be sanitizing them, you know, apparently, the virus will really only stay on paper, cardboard for about 24 hours, and we're quarantining for a week so they should be well in dead if there happened to be anything on them. Yeah, but when I'm sorry this is Sally what, how about when, when people come into the library and are using the board books in those boxes.

1:03:15

That's true. What do you do then That's true, they could, you know. 1:03:21

Yeah, I mean really, it's no greater risk than if you go to the grocery store and you pick up a box of cereal and then put it back on the shelf. Right. It's the same, it's the same sort of thing and that really is trying to figure out how to handle things and really what I was looking at was retail scenarios because the library experience is very much like a retail experience, except that you. There's no exchange of money.

1:03:45

But so that's what I've been doing like webinars on how to revamp stores and retail experiences and I also did some on museum experiences and interactive exhibits and just by really children is the one thing where everybody's like, you know, we don't really know what to say. Keep them outside No.

1:04:10

I've been, I've been doing a lot of listening and talking to people who are whose daycares are open through this are an opening up and they are saying that they're just really encouraging a lot of hand washing hand sanitizing, and if they see a board book, you know, go into someone's mouth or in a way that it has clearly you know come in access with bodily fluids, then they are wiping them with like a Lysol wipe and just letting them kind of air dry but you know they just said that they're just encouraging a lot of clean, clean hands after you touch stuff really,

1:04:48

this is, this is Laurie talking again, um, Heather has worked at a daycare previously and so she's familiar with the process of trying to keep things sanitary in a daycare situation. And some of what they were doing there would be really hard to replicate here at the Library, but mostly we've just been taking things away that we think would be like we took away all the stuffed animals. Although again, from what I've read the virus does not really stay in soft furnishings like carpets and furnishings are not really that much of an issue. But we've just tried to get rid of anything that we were getting handled very much.

1:05:40

I think that concludes my report. You did a great job. 1:05:44

This is Laurie Will you send a copy of that report to me and Sally she might as well use it in her minutes in some way. Oh, that was that was really comprehensive and well done. Thank you.

1:05:59

We are so we kind of. We went into new business we kind of already talked about the SEPA policy I think the only thing left on our agenda is just an update on the capital campaign.

1:06:14

And the capital campaign had a fabulous kickoff way back in February. 1:06:23

The cabinet really got rolling had lots of meetings with donors we were really chugging along towards our goal with success and feeling really really optimistic that we're going to we're gonna get it done and then everything kind of stopped mid March, um, we are in a holding pattern right now obviously we are accepting you know contributions if people still want to send them in, but we're a little bit in a holding pattern right now we're letting everybody take stock of, you know, what's going on in their lives and in their portfolios and we're just hoping that when we come back that a lot of the pledges that you know we had heard from will still be amenable to, you know, being able to do it. But it was really really great the support that we have received from the community, not just Pomfret residents like people who grew up here and you know maybe have like moved out a little bit but just really great support for the libraries so we're going to remain optimistic right. Yes.

1:07:36

Do you want to add anything to that Laurie. 1:07:41

This is Laurie I had a thought and it flew right out of my head. I'm portfolio not optimistic.
1:07:50

Oh no. Yep. It was there. No, it's gone. 1:07:54

Does anybody have any questions or do we have a balance of our pledges that we can know or should we not be talking, we don't we don't have one right now. No, but know that it was looking good. Can we know it was looking good, or.

1:08:12

So, this is David, what, what would be the sort of indicators for when that campaign would restart or, you know what, what, what do we need, where do we need to be or is there a timeline. Given our deadlines by which we need to feel good about recommencing And is that something that Ron is giving input into.

1:08:38

That's a great question. Um, Yes, Ron has actually been sending just about weekly, a weekly or bi weekly emails to the members of the fundraising committee. And, you know, very much interested in when, when it seems like we can you know dig back in we will but I think right now everybody is just starting to, you know, step out with one toe, kind of, and I don't have an indication yet of when that will happen. You know, we do have that deadline of november of 2021 that we would hope fully have the money in hand for, we're sure gonna, we're sure gonna try to meet that deadline and if we don't, then we'll have to you know go for an extension but as Dave again is, have there been at least anecdotal stories of people who had previously committed and then have rescinded that commitment.

1:09:47

I'm not aware of any Laurie Are you aware of any This is Laurie No, I have not received any notification and people rescinding. I don't know if Ron has had any conversations like that. But at this point, no. And in fact, we have been shut down. We have had some. A couple of gifts that were new pledges and new gifts.

1:10:12

Yeah, yeah, there was a there was a lot of community support, there's a lot of love for this little library. So, I know what I was gonna say, Okay, this is Lauren, I thought I was having earlier was about how much the social distancing and how much that I think that has emphasized for people the value of being able to gather and that our intentions were to add programming spaces And

the value of being able to gather and that our intentions were to add programming spaces. And while that seems like a, an iffy prospect at this point to be talking about programming in groups, but I think that I think now even just being able to meet for something like a board meeting would feel like a treat. And I think that we've all kind of. I hope we've learned something about the value of of social intercourse with one another. And being able to meet and so I'm hoping that

will emphasize for people the value of the project. When you may have to give further consideration to room capacities or to how we were going to furnish things or maybe some investments that, that will make in the, in the plans and how we would organize group meeting space in the future.

1:11:27

But I think we all really see now how important that is to us. 1:11:33

Yeah, this is ginger I would add to that Laurie that I think we can see the need for a bigger space, just in that we're going to need to have some distance between groups, you know what I mean. So having that bigger space can also really foster having more people in the library at one time, with some distance between them, until we figure this out.

1:12:00

So that's, that is all we have on our agenda. 1:12:08

Our next meeting is scheduled for seven o'clock. On June 23, we're going to have a quick.

1:12:17

What do we call that first part of the meeting, public hearing, public hearing yes we're gonna have a quick public hearing. If any public wants to hear the policy and, and then we're going to adjourn that meeting and we're going to go into our, our June meeting. You know, and finish up on any loose ends, and then our next meeting is not scheduled until September. So, I guess, any last comments before I adjourn us, this is Sally and I just want to say, it's so nice to see your faces. I really am happy to see well I miss Sylvia.

1:12:59

Yes. Yeah. 1:13:01

And I miss our old members too, because this is our opportunity to see each other. 1:13:08

Yes, it is really great. It's great to see everybody me Tim's my neighbor and I still haven't seen him on pain road.

1:13:16

I haven't been riding around or anything so, yeah, we go walking past your driveway almost every day.

1:13:26

All right, I'm going to adjourn the meeting so that we can stop recording. 1:13:32

So can we have emotions, turn. 1:13:37

This is Chris I move that we adjourn. 1:13:40

Do we have a second. 1:13:42

I'll second. Okay. all in favor. 1:13:46

Hi, Kim. 1:13:49

Hi. Anybody that is opposed and wants to stay. 1:13:54

Alright. The meeting is officially adjourned I do want to say thank you to Blake. Thank you.