Pomfret Public Library

Board of Trustees

MInutes

March 12, 2019

7:00 PM at the library

**In Attendance:** Sally Rogers, David Ring, Cris Cadiz, Sylvia Danenhower, Ann Hinchman, Ann Hennen, Laurie Bell, Ginger Lusa, Liz Cartier

Called to order at 7:07PM

**Acceptance of Minutes of January 8, 2019 meeting**

Accepted unanimously with small changes

**Treasurer’s Report: Liz Cartier**

* Motion to accept; SR move; CC 2nd. Approved unanimously
* Fund Balances: $1600 for architect; Deal/Blomberg: architect and RPC; Eliz. Woods- Jr. Library Guild

**Librarian’s Report**

* Pom Con a hit! 100-120 attendees
* Requested the Library Ass’t be increased to 28 hrs./wk. Haven’t heard back yet.
* Working on inventory, cleaning up catalog and shelving errors.
* May need to close library during sewer and parking lot construction. Maybe use the time for staff PD or special project.
* Approx. $13,000 is potentially available from the various funds (could be used toward building fund).
* SR moves that we leave all moneys (with exception of Averill and Overlock)in the CF Fund until such time that we need them. DR 2nd. Passed
* Sylvia has one quote for $1650 to paint the North side of the building. She’s waiting for 2 more quotes.
* The painting was not put in the annual budget. Town should pay for it, capital and non-recurring expenditures.

**Friends of the Library Report**

* Annual book sale on May 4. Need volunteers

**Fundraising Exploratory Committee Report**

* FREC met last night and finalized an RFP (request for proposal) for fundraising consultant. We set a week for interviews and will make a recommendation at the May board meeting. Discussed possible consultants to receive RFP’s.

**Endowment Report**

* Need to let Com’ty Foundation know which funds we want disbursed to us. They grow if we don’t disburse them.

**Old Business**

1. **Update on property acquisition**

* Maureen made a formal request of 70 ft. to Pomfret School Trustees. So far, they seem amenable to this request. They would want no patio and no exits on the south side of the building.

1. **Update on grant**

* NO news

1. **Update on sewer line**

* When it gets warm…

1. **Update on parking lot**

* When it gets warm…

**New Business**

1. **Next steps in building expansion**

* Exploratory Fundraising committee is Ginger Lusa, Sally Rogers, Cris Cadiz, Christine Kalafus, Nancy Weiss, Walt Hinchman, Ann Hinchman, Sylvia Danenhower, Laurie Bell, David Ring

1. **Fundraising committee/professional fundraiser**

* Fundraising committee will meet on Apr. 22 to review any proposals

1. **Fiber internet and CEN**

* Is in the process of filing paperwork for e-rate funding.

1. **Meeting Dates**

* One member has a regular conflict with our meeting dates. New dates are listed below.

2019 Meeting Dates:

May 14, 2019

June 11, 2019

September 24, 2019

November 19, 2019

Beginning in January 2020, meetings will be on the 4th Tuesday of the month

Adjourned at 8:17PM

AHinchman moves to adjourn

Ginger seconds