**POMFRET PUBLIC LIBRARY**

**TRUSTEES MINUTES 6-7-16**

**IN ATTENDANCE: Ann Hennen, Ann Hinchman, Ginger Lusa, , Laurie Bell, Sylvia Danenhower, Cathy Darigan, Elizabeth Chartier**

Meeting opened by Ann Hinchman 7:03PM at the Pomfret Library.

MINUTES:

Discussion of correction of the minutes of 5/10/16.

1. Ann thought to go to library: $303.76, will in fact, got to town general fund and not directly tot he library. Motion to accept corrected 5/10/16minutes. (Moved byCathy D, Seconded by Ann H.). APPROVED
2. 5/24/16 meeting- Reviewed and moved to accept. (Moved by Cathy D., seconded by Ginger L.) APPROVED

**TREASURER”S REPORT:**

• Currently we are at an expenditure level of 83.4%

• Discussion on line items.

• Overlock and Averill Funds noted on treasurer’s report are an amount of $322.28 which we are returning to the town’s general fund.

Motion to accept treasurer’s report (Moved by Ginger L., seconded by Cathy D.) APPROVED?

**LIBRARIAN’S REPORT:**

• Progress made toward summer reading programs is underway. Deck work is continuing.

• Discussion ensued about air conditioning for children’s room. It would be possible to put AC in the wall. Discussion of this possibility. Moved to proceed with this project. Liz Cartier getting a quote from an electrician. Cathy D. in charge of obtaining an air conditioner. (Moved by Sylvia D, seconded by Cathy D.) APPROVED

**FRIEND’S REPORT:**

• Working in the garden. Has perennials in mind for the shaded area.

**PERSONNEL COMMITTEE:**

**•** Moving forward for Laurie Bell to meet with the committee for employee review.

**OLD BUSINESS:**

• Sewer, parking lot, building project. Continuation of mission,needs, uses.

Discussion of ongoing needs assessment and the meeting on 5/24 to tie needs assessments to the mission statement. Scenarios of needs was covered and assessed and decided each scenario should describe a possible need (program, children’s, adult group, etc., emergency needs).

ASSIGNMENT: To write scenarios for each topic:

1. Children’s programming, etc.
2. Emergency plan
3. Outdoor facilities
4. Flexibility of building

Write this from a user’s perspective.

**NEW BUSINESS:**

None

Next meeting on 9/27/16

Meeting adjourned at 8:25PM.

Minutes respectfully submitted by Sylvia Danenhower