

**Pomfret Public Library
Board of Trustees
Minutes**

March 13, 2018

7:00 PM at the library

**In Attendance: Ann Hinchman, Ann Hennen, Ginger Lusa, Sylvia Danenhowe,
Sally Rogers,
Christine Kalafus, David Ring, Liz Cartier, Laurie Bell**

1. Acceptance of Minutes of January 9, 2018 meeting

SR moved to accept minutes, GL seconded. So moved.

2. Treasure's Report

Telephone and cable are over due to the switch; heating fuel is over due to the winter!. Office Equipment is over because there was nothing budgeted before.
(new line item)

. Liability and property Ins. Is a mystery item, as insurance is paid by town on another line item.

LB gave the Community foundation report. Disbursements available from 2018 CT Foundation income is \$3200
Hold Aicher funds in reserve.

LIBRARY PROJECTS: Architect

We have \$16,113 available for the Architectural conceptual drawings.

BIBLIOMATION: Can use investment income for the membership fee and Database conversion (one time fees) Annual Participation fee can be covered by professional services line item.

HOOPLA and Books Use annual budget and 2017/18 Woods Fund and the gift and book line item.

LB Suggests we take care of the architectural fees, let the dust settle and then deal with Bibliomation.

Motion to accept the treasurer's report and proposed budget: GL moved, LC seconded. So moved.

3. Librarian's Report

Performance reviews are completed with Kim, Jackie and Nick. Jackie is interested in starting a reading program with Seniors. Nick had concerns about process for promoting events. Kim is learning the ropes and doing really well. Attendance is down for children's programs because of the gap without a program person. Kim is enthusiastic about rebuilding the children's programming.

Lacy Wood resigned as Sat. helper and Heather Lampe has been hired (4 hrs. on Sat.).

LB wrote the town annual report (always for the previous fiscal year.)

LB ordered 60 copies of Book Page magazine of book reviews. They are available at the Bean, town hall.

4. Friends of the Library Report

They are planning their annual book sale at PCS.

5. Building Committee Report

The committee met to hear 3 architect presentations. They each came in with slight differences in their presentations. Some had bigger expansion plans than we needed. They decided they can't make any decisions until LB tells us what their staff need. She will make a presentation to the committee next month so they can decide which firm will meet those needs.

6. Endowment Report

DR Moved /CK seconded: Move to accept the disbursement of all the CT Foundation Income (except the Aicher Fund). So moved.

Old Business

1. Parking Lot

No details right now. AHi thinks it has been approved by P&Z and Wetlands.

2. Budget update 2018-19

LB and Ahi presented the proposed 2018/19 budget.

3. Funding for architectural rendering

New Business

1. Approval of edited selectperson bi-laws and policies

AHi did not have a meeting with Maureen and Bonnie to see if our policies were in synch with the town's policies. Should incorporate employee evaluation policy. Table this until the May meeting.

SR moved to adjourn; LC seconded. Adjourned at 8:31PM.

2018 Meeting Dates:

May 8
June 12
September 18
November 13 (Annual Meeting)

Sally Rogers