

**Pomfret Public Library  
Board of Trustees  
Minutes  
May 8, 2018, 7:00 PM at the library**

**In Attendance: Sally Rogers, Ann Hinchman, Laurie Bell, Ann Hennen, Sylvia Danenower, Cris Cadiz, Ginger Lusa, David Ring**

**1. Acceptance of Minutes of March, 2018 meeting**

- a. Move to accept SD, 2<sup>nd</sup> by AHe. So moved.

**2. Treasurer's Report**

- a.

**3. Librarian's Report**

- a. See Below.
- b. Building Use: Do we want people to be able to use the library after hours? Decision to keep policy as is: We don't have a meeting room.
- c. Motion: Submit a Letter of Intent for State Library Construction Grant; DR moved to submit the Letter of Intent. SR 2<sup>nd</sup>. So moved.
- d. Looks like Pomfret School does *not* intend to tie the headmaster's house in to the sewer line, which means the town would bear the cost for the library (\$80K). May be best to include the sewer line as part of the larger project and include it in the state grant application.

**4. Friends of the Library Report**

- a. Book Sale brought in just over \$1000.

**5. Building Committee Report**

- a. We hired an architect (Evelynn Cole Smith). Her cost is \$11,535.00. Building Committee should meet again soon. They can't meet until we have a meeting with the architect. The trustees at Pomfret School met but did not approve the land for the addition, and won't until they have the crosswalk improvements fixed. It's in the State's hands now. When the state makes a decision, the Pomfret School Board of Trustees will have a phone vote. Will Pomfret School draft a provisional agreement so we'll have the info we need for the State Construction Grant.

**6. Endowment Report**

- a. AHi and SD met last week with Lily Rhodes from the Community Foundation. Laurie, Maureen N., Sherry also came to the meeting. Laurie knows which funds we can use for what. The interest goes in the general budget, as it is now. The town gets our investment income and the town pays our bills.

**Old Business**

**1. Parking Lot**

- a. It has to go to a private engineer, because the current engineer wouldn't certify the current plan. It is now in Maureen's hands. (the problem has to do with wetlands on the property.)

**2. Budget update 2018-19**

- a. The town meeting is on May 17.

**3. Funding for architectural rendering**

- a. We have the funding when we need it.

**New Business**

**1. Approval of edited selectperson bi-laws and policies**

- a. Sally will clean up the by-laws and policies for the June meeting.

**2. New Addition Fund Raising Committee**

- a. Need to establish a fund-raising committee. A discussion around the needs and abilities of members for this committee was had.

**SR moved, GL 2<sup>nd</sup>, Move to adjourn 8:52PM.**

**2018 Meeting Dates:**

**June 12**

**September 18**

**November 13 (Annual Meeting)**

A handwritten signature in red ink that reads "Sally Rogers". The signature is written in a cursive, flowing style.

Pomfret Public Library

Board of Trustees

May 8, 2018

Librarian's Report

#### Programs

- Passport to CT Libraries – had 30 visitors and 5 Pomfret residents took passports. (last year: 54 visitors, 17 passports distributed)
- First Craft Supply Swap was Saturday, May 5. It was of medium success...
- QC Reads – Wednesday June 20, 2018 at The Mansion at Bald Hill. Marie Benedict, author of *The Other Einstein*. Tickets are nearly sold out!
- Kim submitted a Putnam Savings Bank Grant application to purchase Chromebooks for Computer Coding Clubs. Clubs will start in the fall, ages 9-14. I have also been talking to Nick about uses for possible adult programs.
- Summer Reading 2018: Libraries Rock! Will probably try online tracking of summer reading goals. Nick is working on booking a summer concert series.

#### Staff

- Kim attended a Puppet Workshop.
- I attended the CLA Conference in Danbury. There were presentations relevant to building projects, particularly on building community support

#### Facility

- Facility Use Policy: after-hours meetings?
  - Current facility use policy: The library does not have a public meeting room. Small groups, such as a tutor with a student, are welcome to use the library building and grounds so long as they don't disrupt normal library business and understand that they will not have a private space.
  - Typical for after-hours: groups must hire the library custodian to open and close the building.
    - By arrangement with the library director?
    - If a library key-holder is present?
    - Not at all?
- Motion: Submit a Letter of Intent for State Library Construction Grant
- Looks like Pomfret School does *not* intend to tie the headmaster's house in to the sewer line, which means the town would bear the cost for the library (\$80K). May be best to include the sewer line as part of the larger project and include it in the state grant application.

