

Pomfret Agricultural Commission Meeting Minutes for July 16, 2015

In Attendance

James Rowley Chairman
James Labbe Vice Chairman
Adam Squire Secretary
Bill Wood
John Wolchesky
Tina Kelly

Meeting Started at 7:00

Meeting Minutes for June 18, 2015 Submitted by Adam Squire and approved

Items to be added to the agenda

There were no items added to the agenda for this meeting

Citizens Participation and Conversation

There were no citizens present

Pomfret Farmers Market August 23rd

There was a discussion surrounding signage for the farmers market. Chairman James Rowley volunteered to have signs produced in advance of the market. He also volunteered to place them in strategic locations in advance of the market.

There was discussion surrounding vendor positioning and layout for the market in the Rec Center pavilion. During which time there was planning surrounding how many vendors could comfortably fit under the pavilion and where to place vendor stalls to maximize flow and vendor and patron experience. It was discussed and decided that the sloping on the far short side of the pavilion was a liability and should be avoided for vendor placement. The other option considered was the short side closest to the driveway as a good overflow space for vendors as the grading was better and we could do a horseshoe configuration to optimize flow. There was discussion surrounding how far into the pavilion space vendor stalls should be situated to allow for an optimal retail floor without creating a cramped environment. The commission also addressed parking flow and ease of ingress and egress into the farmers market and the parking deck. Bill Wood provided a thorough update on his efforts to secure vendor commitments and his development of vendor applications. At the time of the meeting we had exceeded our 8 vendor minimum for moving forward with the one day market and felt confident the commission could court even more vendors before the application deadline.

Other agenda items were largely tabled in an effort to focus on the coordination of the upcoming farmers market.

The Meeting Closed at 8:00

Meeting Minutes Accepted August 20, 2015
Respectfully Submitted

Adam Roy Squire
Secretary Pomfret Agricultural Commission