

**POMFRET SENIOR ADVOCATE COMMISSION**  
**Meeting Minutes**  
**August 15, 2012**

Meeting called to order by Sue LaRose at 7:04 pm

Present were: Sue LaRose, Liz Cartier, Judy Miller, Gail McElroy, and Cathy Grant  
Absent were: Rita Conrad and Ann Hinchman

**Seat Alternates:**

Motion made by Sue to seat Gail McElroy and Cathy Grant for this meeting. Seconded by Judy. All approved.

**Approval of July 18, 2012 Minutes:**

Liz moved to approve the minutes as presented, seconded by Judy. Minutes approved.

**Add to Agenda:**

Motion made by Liz to add John Carter's request and a note from the quilters to the Agenda. Seconded by Judy. All approved.

**Citizen Participation:**

Maureen Nicholson and Peter Mann were present along with Gene Garum and Jeanette Sullivan. They had nothing to discuss at that time.

**New Business:**

- Jeanette Sullivan requested \$68 to replace the broken picture frame that fell off the wall. She received a verbal quote from the Sunshine Shop. Jeanette was told to present an invoice to the PSAC. Motion made by Liz that after producing an invoice, \$68 will be paid to Sunshine Shop, from reserve funds for a new picture frame. Seconded by Judy. All approved.
- John Carter has requested \$25 to purchase a \$10 prize and \$15 in candy for this month's trivia. Motion made to approve up to \$25 by Judy. Seconded by Liz. All approved.
- Letter from Sybil Williams was read. Sybil thanked PSAC for supporting the quilters. They had a great time at the Expo.
- Qualified Food Operator – Sue spoke to the Northeast Department of Health about the need for a QFO. They said that a FAST certification was fine. QFO is not needed. Someone with a FAST certificate needs to be present when food is served at the Center. Gail has a FAST certificate. Maureen indicated that other groups had FAST members too.
- Facility Use Policy – Maureen clarified the issues from the BOS meeting relative to changes they wanted made. We do not have to be onsite for every event. Renters can call BOS members for emergencies. The changes will be made and resubmitted to the BOS for their approval. Bonnie Clark will book all events. Maureen gave Bonnie the PSC calendar for booking rentals.
- Upcoming Programs/Trips – 8/22 Prudence Crandall trip, 8/28 TEEG open house, 8/29 CPR/Defib class, 9/25 Big E trip, and Flu Clinic on 10/15 2-4.

- Judy researched what we can do for prizes for programs. She recommended computer generated certificates, gift cards from Baker's Dozen \$50 for \$100 in coupons, Pizza 101 \$70 for \$100 in coupons, McDonald's \$1 coupons and various items from Dollar Tree.
- October 1<sup>st</sup> Potato Salad and Pickle Taste-Off at Noon. Maureen and Peter volunteered to be judges. Two \$10 Stop & Shop gift cards were donated to use as prizes for the two winners.
- Sue had \$20 in overage for the Woodstock Music Fest on 8/15. She gave it to the treasurer for reimbursement.
- Newsletter is being prepared by Cathy. An email account has been set up for Senior Center participants to use to make suggestions, comments, requests and ideas to PSAC. All PSAC members have access to this email account. [psac2012@yahoo.com](mailto:psac2012@yahoo.com)
- Program Committee has been formed with Cathy, Liz, Gail, and Sue getting together on Wed. 8/22 at 10 at Seely-Brown Village to establish policy for both the Senior Center programs and trips as well as program suggestions for this fiscal year. The Program Committee suggestions will be presented to the Commission at their next meeting.

### **Citizen Comments**

Gene Garum told PSAC that his wife would like to give guitar lesson to seniors at the Senior Center on Saturdays from 3-4. They already have someone signed up. Gene will open and close the Center for this activity. They'll start on 8/16.

### **Adjournment:**

Motion made by Liz to adjourn the meeting. Seconded by Gail. All approved.

Meeting was adjourned at 8:57 pm.

Respectfully submitted,

CathyJ. Grant  
Acting Secretary

### Meeting Schedule at Senior Center at 7:00 unless otherwise noted:

September 19 – Regular Meeting

October 17 – Regular Meeting

November 21 – Regular Meeting

December 19 – Regular Meeting