

Senior Advocate Commission
Workshop Meeting Minutes, July 5, 2012
Pomfret Senior Center
Approved

Present: Susan LaRose; Rita Conrad; Elizabeth Cartier
Alternates: Gail McElroy; Cathy Grant

Alternates Gail McElroy & Cathy Grant to be seated as members for this meeting. Motions: (1) Rita 2) Liz. Motion carried.

Absent: Ann Hinchman

Citizen Attendance: Ford Fay; Gene Gerum; Peter Mann

Meeting Called to Order: 4:05pm

Last week's Workshop Agenda (6/27/12)not posted correctly: Business from 6/27 meeting must be voted on again:

- 1) Motion for Liz Cartier to organize the purchase of supplies. 1) Rita 2) Gail Motion passed.
- 2) Motion to accept final Hold Harmless Agreement. 1) Liz 2) Gail. Motion carried. Final was received at Town Hall and Town letterhead applied.
- 3) Freezer: Table Freezer discussion until 7/18 Regular Meeting. 1) Cathy 2) Sue. Motion passed.

Minutes Not Approved: 6/27/12 minutes cannot be approved because they were invalid.

Minutes Approval: 6/20/12 minutes approved 1) Liz 2) Gail

Finances:

4/11/11 Accounting Policies Specific to the Senior Center Reserve Fund will be reviewed at the August 1st Financial Discussion Mtg. with Cheryl Grist being held at Seely Brown. Any questions we have concerning finances will most likely be clarified at that meeting.

Citizen Participation:

Concern voiced over use of Hold Harmless Agreement. PSAC explained to citizens that this Agreement is standard to Town business and protects the town and the Senior Center from liability and must be adhered to.

Facility Usage:

A citizen's usage of the facility has been approved for 7/8/12 and all administration is complete.

Facility Use Policy: Changes were made to the policy as submitted by Susan LaRose. Motion to adopt the policy as final: 1) Cathy 2) Rita. Motion carried. The policy will now go to the BOS for approval. Rita will send to Bonnie. Peter to ask BOS to review on 7/16 meeting at 6PM

Facility Use Contract: Changes made to contract as submitted by Susan Larose. Motion to adopt the Contract as final, motion 1) Cathy 2) Rita. Motion carried. The contract will go to the BOS for approval. Rita will send to Bonnie. Peter to ask BOS to review on 7/16 meeting at 6PM.

New Business:

Two interoffice memos presented to the commission relative to submitting policies and documents to the Board of Selectman.

Citizen Comments:

Peter Mann informed the Commission that they cannot add items to the Agenda at special meetings. They can add items to the Agenda for regular SAC meetings.

Peter Mann also advised the Commission that they can run the meeting as they wish. Robert's Rules will still be followed.

Ford Fay complimented the Commission on their good work.

Gene Gerum asked who tells him about insurance for renting the senior center. He was told that he would receive both the Facility Use Policy and the Facility Use Contract. These have all the information he will need for renting the center.

Meeting adjourned: Motion made to adjourn made by Liz, seconded by Gail. Adjourned 5:45pm

Next Meetings:

July 18, Wednesday, 7PM; PSC

August 1, Finance Workshop, Wednesday, 10 AM at the Seeley Brown facility